

# Inspection Request Texting Instructions

Text one of the following commands to  
**844-405-1846**

- “SCHEDULE” to schedule an inspection
- “CANCEL” to cancel an inspection
- “RESCHEDULE” to reschedule an inspection
- “RESULTS” to see inspection results

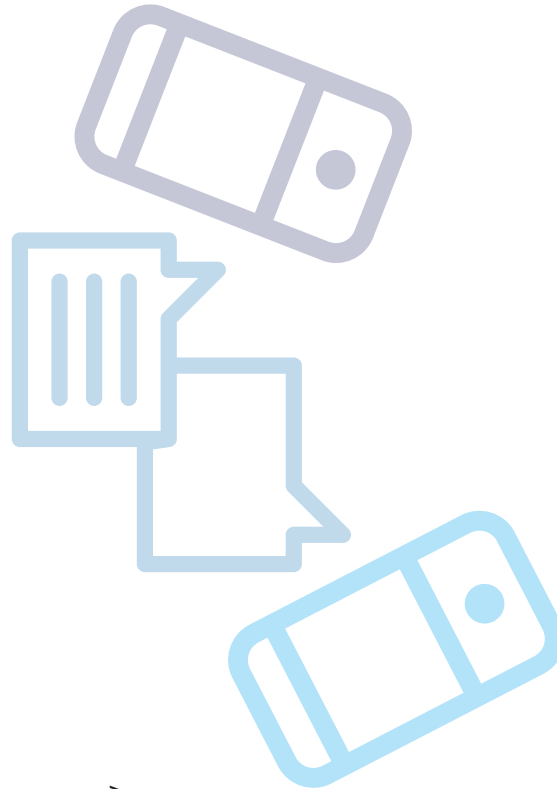
Follow the prompts completely to the end as follows:

1. Enter the permit number excluding dashes like the following example:  
**BP2400123**
2. Enter 3-digit inspection code from the back side of this brochure
3. Enter the preferred/desired date of inspection in the following format:  
**MM/DD**
4. Read the next prompt and enter “YES”, “OK”, or “BACK”
5. Enter the 10-digit phone number you would like to receive a text message with the inspection time window the morning of the inspection.  
Ex. **805-654-2771**
6. Enter another 3-digit inspection code if more than one inspection is needed for the same permit number or enter “END” to end the session



Ventura County Building and Safety  
800 S Victoria Ave.  
Ventura, CA 93009

Simi Valley Office  
3855-F Alamo St.  
Rm. 2019A  
Simi Valley, CA 93063



Building and Safety

# Inspection Scheduling Instructions

Schedule | Cancel | Reschedule | Check Results

Includes Complete List of Inspection Codes



**Effective January 01, 2023**, Inspection Requests are now being accepted by text messaging on your cell phone. Please use these instructions to submit your text messaged inspection requests.



To schedule by text message,  
send “SCHEDULE” to  
**844-405-1846**





# Schedule by Text

via the Relay SelectTXT system

See detailed instructions on the back of this pamphlet.

- 1 Enter one of the following requests into your text messaging app

**“SCHEDULE”** to schedule an inspection  
**“CANCEL”** to cancel an inspection  
**“RESCHEDULE”** to reschedule an inspection  
**“RESULTS”** to obtain

- 2 Send it to **844-405-1846**
- 3 Follow the interactive prompts for entering your permit number, inspection code, and other details.
- 4 Please ensure that the selected Inspection Code is from the correct permit type. For example, if your permit is a “Combo Permit” and you need a “Rough Mechanical” inspection, then use Inspection Code #125. **DO NOT** use Inspection Code # 331, as this is a Rough Mechanical inspection for a Mechanical Permit.

## Inspection Codes

### Combination (Combo) and BP Permits

100 Ridge and Chassis	109 Column Templates
101 Stormwater Inspection	110 Caissons
102 Stormwater Inspection (H.R.)	111 Grade Beam
103 Temporary Power	112 Foundation
104 Underground Plumbing	113 Slab
105 Zoning/Setbacks	114 Underfloor Electrical
106 Underground Conduit	115 Underfloor Mechanical
107 UFER/Grounding	116 Underfloor Plumbing
108 Erection Pads	117 Underfloor Rough
	118 Floor Framing/Sheathing

### Combo Permits Continued

119 Floor Insulation
120 Roof Frame/Sheathing
121 Shear
122 Pre-Wrap
123 Rough Frame
124 Rough Electric
125 Rough Mechanical
126 Rough Plumbing
127 Insulation
128 Interior Lath/Drywall
129 Exterior Lath/Siding
130 Shower Pan/Tub Test
131 Shower Lath
132 Tile Backer
133 Building Sewer
134 Underground Gas Line
135 Water Service
136 Interior Gas Test
137 Masonry Wall Location
138 Masonry Wall Foundation
139 Grout lift- 1
140 Grout lift- 2
141 Grout lift- 3
142 Grout lift- 4
143 Pour-in-place concrete wall
144 Wall Drain
145 Masonry Wall Waterproofing
146 Other
147 Misc- 1
148 Misc- 2
149 Post Control Inspection
150 Handicap Access
151 Final Building
152 Final Electric
153 Final Masonry Wall
154 Final Mechanical
155 Final Plumbing
156 Final Pool
157 Final Energy Documents
158 Fire District Final

### BUILDING PERMITS

200 Stormwater Inspection
201 Stormwater Inspection (H.R.)
202 Zoning/Setbacks
203 Column Templates
204 Erection Pads
205 Caissons
206 Grade Beam
207 Foundation
208 Slab
209 Floor Framing/Sheathing
210 Floor Insulation
211 Roof Frame/Sheathing
212 Shear
213 Pre-Wrap
214 Rough Frame
215 Insulation
216 Interior Lath/Drywall
217 Exterior Lath/Siding
218 Masonry Wall Location
219 Masonry Wall Foundation
220 Grout lift- 1
221 Grout lift- 2
222 Grout lift- 3
223 Grout lift- 4
224 Pour-in-place concrete wall
225 Wall Drain
226 Masonry Wall Waterproofing
227 Other
228 Misc- 1
229 Misc- 2
230 Post Control Inspection
231 Final Building
232 Final Masonry Wall
233 Final Energy Documents

### SVC Services

280 After Hours
281 Hourly
282 In-County Moved Building Pre-Inspection
283 Inspection for Code Enforcement Deferral
284 Out-of-County Moved Building Pre-Inspection
285 Pre Plan Check
286 Re-inspection

### PLUMBING PERMITS

300 Building Sewer
301 Underground Plumbing
302 Underground Gas Line
303 Underfloor Plumbing
304 Rough Plumbing
305 Interior Gas Test
306 Other
307 Misc – 1
308 Misc – 2
309 Final Plumbing Documents
310 Final Energy Documents
311 Re-Pipe

### MECHANICAL PERMITS

330 Underfloor Mechanical
331 Rough Mechanical
332 Other
333 Misc- 1
334 Misc- 2
335 Final Mechanical
336 Final Energy Documents

### ELECTRICAL PERMITS

360 Temporary Power
361 UFER/Grounding
362 Underground Conduit
363 Underfloor Electrical
364 Rough Electrical
365 Other

### Electrical Permits Continued

366 Misc- 1
367 Misc- 2
368 Final Electric
369 Final Energy Documents
370 Utility Clearance-Electric

### POOL AND SPA PERMITS

400 Zoning/Setbacks
401 Pool Excavation
402 Pool Steel/Bonding
403 Pool Recirculation Piping
404 Pool Lighting Conduit
405 Pool Deck Drains
406 Conduit
407 Pool Gas Test
408 Pool Antisiphon
409 Pool Deck Bonding
410 Pool Heater Vent
411 Pool Electrical
412 Pool Fence/Gate
413 Pool GFCI Test
414 Pool Cover
415 Masonry Wall Location
416 Masonry Wall Foundation
417 Grout Lift-1
418 Grout Lift-2
419 Grout Lift-3
420 Grout Lift-4
421 Other
422 Misc-1
423 Handicap Access
424 Misc-2
425 Final Pool
426 Final Masonry Wall
427 Final Electric
428 Final Plumbing
429 Final Mechanical
430 Stormwater Inspection
431 Post Control Inspection
432 Pool Hydrostatic Valve
433 Pool Gunite Report
434 Pool Alarm Cert.