



# Film Permit Amendment Instructions

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**County of Ventura • Resource Management Agency • Planning Division**

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2457 • <https://vcrma.org/film-permits>

A film permit amendment, also known as a “film permit rider,” may be requested after the original film permit has been issued. Minor aspects of the original film permit may be amended if related to the production from the original film permit.

Examples of amendments include:

- Adding or changing prep/film/strike days.
- Extending the production times.
- Changing the production schedule.
- Shifting the production schedule (e.g. moving the entire project back one week).
- Changing or adding new activity that may trigger a need to obtain permits from other agencies (e.g. Fire Permits, Encroachment Permit, etc.)

## **Film Permit Amendment with Waivers**

If the amendment will exceed any of the thresholds outlined in the Coastal or Non-Coastal Zoning Ordinance, a film permit with waivers will be required.

For filming in the Non-Coastal Zone, the following thresholds apply:

- After hours filming activities (i.e. before 7:00 AM or after 10:00 PM);
- Excessive noise (e.g. explosions, gunfire, aircraft), light, glare, or dust exceeding that which is normal for the area, except when the nearest residence is more than 2,000 feet from noise source;
- Road closures that exceed three minutes;
- Exceed a total of 60 days on any lot in any 180-day period; or,
- Other thresholds listed in Section 8107-11.1.a-f of the *Ventura County Non-Coastal Zoning Ordinance*.

For filming in the Coastal Zone, the following thresholds apply:

- After hours filming activities that includes filming between the hours of 10:00 PM to 7:00 AM on weekdays or between 8:00 PM to 8:00 AM on the weekend;
- Road closures that exceed three minutes;
- Filming in areas zoned as Residential Beach and Residential Beach Harbor;

- Other thresholds listed in Section 8107-11.1.a-f of the *Ventura County Non-Coastal Zoning Ordinance*.

Note: Some properties have zoning that does not allow the issuance of a film permit with waivers. To find out what the zoning is on your property or filming location, click [here](#). For Film Permit Waiver Instructions, click [here](#).

### **Film Permit Amendment Process**

To apply for a Film Permit Amendment:

1. To request a permit Amendment, go to the HELP function in Citizen Access located in the page header. From there, click on FILM PERMITS in the dropdown. HELP> FILM PERMITS> I need to make changes to my application. Fill out the application.
2. The Film Permit Coordinator will follow up via email confirming the change, invoice the permit, and provide an amended film permit number.
3. Submit additional documents to the amended film permit number. If adding or changing to a new location, include a completed [Film Location Form](#) signed by the property owner.
4. Submit payment prior to the first prep/film day.
5. Once approved, the Film Permit Coordinator will email a copy of the approved film permit amendment to the applicant.

Currently the fee for Standard Film Permit amendments is \$170 and the fee for Film Permit Waiver amendments is \$318.