

Certified Local Government Program -- 2023-2024 Annual Report

(Reporting period is from October 1, 2023, through September 30, 2024)

INSTRUCTIONS: This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to info.calshpo@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG

County of Ventura

Report Prepared by: Dillan Murray, Senior Planner

Date of commission/board review: February 24, 2025

MINIMUM REQUIREMENTS FOR CERTIFICATION

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. Are you considering amending or revising your certified ordinance this year? NO

REMINDER: Pursuant to the *CLG Agreement*, the Office of Historic Preservation (OHP) must have the opportunity to review and comment on ordinance changes prior to adoption. Please communicate directly with the OHP Local Government Unit staff to coordinate the review. Changes that do not meet the CLG requirements could affect certification status.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

<https://vcrma.org/wp-content/uploads/2024/02/ordinance-number-4604-of-the-ventura-county-board-of-supervisors-repealing.pdf>

County of Ventura
February 24, 2025
Cultural Heritage Board Meeting
Item 6b, Exhibit 1 – CLG Annual Report
for 2023-2024

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B. New Local Landmark Designations (Comprehensive list of properties/districts designated during the reporting.

1. During the reporting period, October 1, 2023 – September 30, 2024, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
Ventura County Point of Interest #13: Santa Gertrudis Asistencia (Chapel) Monument , Along North Ventura Avenue, 0.3 mile north of City of Ventura water purification plant (5895 N Ventura Avenue, Ventura, CA 93001) (Caltrans right of way)	October 9, 2023	N/A	N/A (Caltrans right of way)
Ventura County Point of Interest #14: Matilija Hot Springs , 786 and 788 West Matilija Canyon Road, Ojai, CA 93023 (unincorporated Ventura County)	October 9, 2023	N/A	October 20, 2023
Ventura County Point of Interest #15: Maier House , 1101 Peppertree Lane, Simi Valley, CA 93064 (unincorporated Ventura County)	October 9, 2023	N/A	October 20, 2023

Reminder: Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

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Property Name/Address	Date Removed	Reason
Ventura County Landmark #11: Santa Gertrudis Asistencia (Chapel) Monument, Along North Ventura Avenue, 0.3 mile north of City of Ventura water purification plant (5895 N Ventura Avenue, Ventura, CA 93001) (Caltrans right of way)	October 9, 2023	The property was determined to no longer meet the criteria for a Ventura County Landmark.
Ventura County Landmark #25: Matilija Hot Springs, 786 and 788 West Matilija Canyon Road, Ojai, CA 93023 (unincorporated Ventura County)	October 9, 2023	The property was determined to no longer meet the criteria for a Ventura County Landmark.
Ventura County Landmark #68: Maier House, 1101 Peppertree Lane, Simi Valley, CA 93064 (unincorporated Ventura County)	October 9, 2023	The property was determined to no longer meet the criteria for a Ventura County Landmark.

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? No
 Yes, in a separate historic preservation element. Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element.

https://docs.vcrma.org/images/pdf/planning/plans/Final_2040_General_Plan_docs/VCGPU_06_COS_Element_2020_09_15_web.pdf

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

- All projects subject to design review go the commission.
 Some projects are reviewed at the staff level without commission review.

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What is the threshold between staff-only review and full-commission review?

The Ventura County Cultural Heritage Board (CHB) has adopted resolutions for the unincorporated Ventura County area and for the contract cities which the CHB serves which delegate authority to CHB staff to review and approve or exempt minor projects. All other projects require CHB review. Additionally, staff has the ability to forward projects to the CHB for review at staff's discretion. The administrative approval resolutions can be found at the following links:

https://docs.vcrma.org/images/pdf/planning/programs/chb/Resolution_2017-2.1.pdf

<https://vcrma.org/wp-content/uploads/2024/03/ventura-county-cultural-heritage-board-resolution-ordinance-number-2022-19.pdf>

2. California Environmental Quality Act (CEQA)

- Explain the historic preservation staff and commission role in *providing input* to CEQA documents prepared for or by the local government.

For projects located within Ventura County and forwarded to CHB staff, CHB staff reviews the CEQA document for completeness and accuracy in identifying all known and potential historical resources and whether adequate mitigation measures have been included.

- Explain the staff and commission role in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government.

Pursuant to the County's Initial Study Assessment Guidelines (ISAGs) projects requiring CEQA review on sites located within unincorporated Ventura County are distributed to CHB staff. CHB staff reviews the subject property for the presence of historical resources and identifies whether historic documentation is required to be prepared for the property by a professional meeting the Secretary of the Interior's Professional Qualification Standards. For projects affecting buildings or structures 50 years of age or older, applicants must provide a Department of Parks and Recreation (DPR) 523 Form prepared by a qualified professional. If the project has the potential to impact a historical resource, CHB staff prepares a staff report, may request additional information from the applicant, and forwards the information to the CHB for review and consideration. The CHB is responsible for determining the level of impact the proposed project will have on eligible historical resources. The CEQA determination and any identified mitigation measures are subsequently provided as a recommendation to the lead agency.

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3. Section 106 of the National Historic Preservation Act

- Explain the staff and commission role in *providing input* to Section 106 documents prepared for, or by, the local government.

When they are submitted to County staff, CHB staff reviews the Section 106 documents and provides comment, including assistance in identifying designated or potentially eligible historic resources.

- Explain the staff and commission role in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government?

CHB staff reviews and provides feedback on Section 106 documents. For an undertaking at a designated or potentially eligible historic resource, CHB staff reviews the project, prepares a staff report, and forwards the information to the CHB for review and consideration. The CHB may comment on the proposed project and identify any recommended mitigation measures to be forwarded to the relevant agency.

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Tyson Cline	Architecture	January 2021	January 2025	cline@rntarchitects.com
W. John Kulwiec	Architecture	February 2007	January 2025	john@kulwiecgroup.com
Dr. Herbert Gooch	Education	February 2023	January 2027	gooch@callutheran.edu
Mike Winters	Education	January 2023	January 2027	mdwinters@roadrunner.com
Gary Blum	Consultant	January 1995	January 2025	garyaths@aol.com
Miguel Fernandez	Architecture	April 2006	May 2027	archtmig@adelphia.net
Anthony Angelini	Government	May 2023	May 2027	anthony@anthonyangelini.com

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Attach resumes and Statement of Professional Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications have not been met and how professional expertise is otherwise being provided. *N/A*
2. If all positions are not currently filled, why is there a vacancy, and when will the position be filled? *N/A*

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? Yes No
2. If not, please provide the Commission staff member's contact information.
3. If the position(s) is not currently filled, why is there a vacancy?

Attach resumes and Statement of Professional Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Tricia Maier, Planning Programs Manager	Urban Planning	Ventura County Planning Division	Tricia.Maier@ventura.org
Dillan Murray, Senior Planner	City & Regional Planning, Environmental Planning	Ventura County Planning Division	Dillan.Murray@ventura.org
John Kessler, Senior Planner	Urban Planning	Ventura County Planning Division	John.Kessler@ventura.org

C. Attendance Record

Please complete the commission meeting attendance chart for each commissioner and staff member. Commissions are required to meet a minimum of four times a year. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct 9	Nov 13	Nov 27	Dec 11	Jan 8	Feb 12	Feb 26	Mar 25	Apr 22	May 13	May 28	June 24
Tyson Cline	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
W. John Kulwiec	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Commissioner/Staff	Oct 9	Nov 13	Nov 27	Dec 11	Jan 8	Feb 12	Feb 26	Mar 25	Apr 22	May 13	May 28	June 24
Dr. Herbert Gooch	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mike Winters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Blum	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Miguel Fernandez	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Anthony Angelini	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Tricia Maier, Planning Programs Manager	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Dillan Murray, Senior Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Commissioner/Staff	July 22	Aug 26	Sep 9	Sep 23
Tyson Cline	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
W. John Kulwicz	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Herbert Gooch	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mike Winters	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Gary Blum	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Miguel Fernandez	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Anthony Angelini	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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Commissioner/Staff	July 22	Aug 26	Sep 9	Sep 23
Tricia Maier, Planning Programs Manager	☒	☒	☒	☒
Dillan Murray, Senior Planner	☒	☒	☒	☒

D. Training Received

Please indicate the specific training each commissioner received last year.

Reminder: It is a CLG requirement that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
W. John Kulwicz	Lecture by William Maple on the History of the Timber School, Newbury Park, CA	1 hour	County of Ventura	11/13/23
W. John Kulwicz	Lecture by Dr. Colleen Delaney on Rancho Guadalupe: Last Ranch of California's Central Coast	1 hour	County of Ventura	12/11/23
W. John Kulwicz	Down the Property Research Rabbit Hole with George Smart, USModernist.org, webinar	1 hour	California Preservation Foundation	9/9/24
W. John Kulwicz	Building on History: A Summit for Housing Solutions; Preserving Place, Accommodating Change: New	1 hour	California Preservation Foundation	9/9/24

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	Housing in Historic Contexts, webinar			
Dr. Herbert Gooch	Lecture by William Maple on the History of the Timber School, Newbury Park, CA	1 hour	County of Ventura	11/13/23
Dr. Herbert Gooch	Lecture by Dr. Colleen Delaney on Rancho Guadalupe: Last Ranch of California's Central Coast	1 hour	County of Ventura	12/11/23
Dr. Herbert Gooch	Lecture by Dr. Welty Tamai on the history of Asian American and Pacific Islander Communities in Ventura County	1 hour	County of Ventura	5/16/24
Dr. Herbert Gooch	Down the Property Research Rabbit Hole with George Smart, USModernist.org, webinar	1 hour	California Preservation Foundation	9/9/24
Dr. Herbert Gooch	Building on History: A Summit for Housing Solutions; Preserving Place, Accommodating Change: New Housing in Historic Contexts, webinar	1 hour	California Preservation Foundation	9/9/24
Dr. Herbert Gooch	Lecture by José M. Alamillo on the history of farmworker labor camps and farmworker movements in Ventura County	1 hour	County of Ventura	9/23/24
Tyson Cline	Lecture by Dr. Colleen Delaney on Rancho Guadalupe: Last Ranch of California's Central Coast	1 hour	County of Ventura	12/11/23
Tyson Cline	Down the Property Research Rabbit Hole with George	1 hour	California Preservation Foundation	9/9/24

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	Smart, USModernist.org, webinar			
Tyson Cline	Building on History: A Summit for Housing Solutions; Preserving Place, Accommodating Change: New Housing in Historic Contexts, webinar	1 hour	California Preservation Foundation	9/9/24
Tyson Cline	Lecture by José M. Alamillo on the history of farmworker labor camps and farmworker movements in Ventura County	1 hour	County of Ventura	9/23/24
Mike Winters	Lecture by Dr. Colleen Delaney on Rancho Guadalupe: Last Ranch of California's Central Coast	1 hour	County of Ventura	12/11/23
Mike Winters	Lecture by Dr. Welty Tamai on the history of Asian American and Pacific Islander Communities in Ventura County	1 hour	County of Ventura	5/16/24
Mike Winters	Down the Property Research Rabbit Hole with George Smart, USModernist.org, webinar	1 hour	California Preservation Foundation	9/9/24
Mike Winters	Building on History: A Summit for Housing Solutions; Preserving Place, Accommodating Change: New Housing in Historic Contexts, webinar	1 hour	California Preservation Foundation	9/9/24
Mike Winters	Lecture by José M. Alamillo on the history of farmworker labor camps and farmworker movements in Ventura County	1 hour	County of Ventura	9/23/24

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Gary Blum	Lecture by William Maple on the History of the Timber School, Newbury Park, CA	1 hour	County of Ventura	11/13/23
Gary Blum	Down the Property Research Rabbit Hole with George Smart, USModernist.org, webinar	1 hour	California Preservation Foundation	9/9/24
Gary Blum	Building on History: A Summit for Housing Solutions; Preserving Place, Accommodating Change: New Housing in Historic Contexts, webinar	1 hour	California Preservation Foundation	9/9/24
Gary Blum	Lecture by José M. Alamillo on the history of farmworker labor camps and farmworker movements in Ventura County	1 hour	County of Ventura	9/23/24
Miguel Fernandez	Lecture by William Maple on the History of the Timber School, Newbury Park, CA	1 hour	County of Ventura	11/13/23
Miguel Fernandez	Lecture by Dr. Welty Tamai on the history of Asian American and Pacific Islander Communities in Ventura County	1 hour	County of Ventura	5/16/24
Miguel Fernandez	Down the Property Research Rabbit Hole with George Smart, USModernist.org, webinar	1 hour	California Preservation Foundation	9/9/24
Miguel Fernandez	Building on History: A Summit for Housing Solutions; Preserving Place, Accommodating Change: New Housing in Historic Contexts, webinar	1 hour	California Preservation Foundation	9/9/24

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Miguel Fernandez	Lecture by José M. Alamillo on the history of farmworker labor camps and farmworker movements in Ventura County	1 hour	County of Ventura	9/23/24
Anthony Angelini	Lecture by Dr. Colleen Delaney on Rancho Guadaluca: Last Ranch of California's Central Coast	1 hour	County of Ventura	12/11/23
Anthony Angelini	Down the Property Research Rabbit Hole with George Smart, USModernist.org, webinar	1 hour	California Preservation Foundation	9/10/24
Anthony Angelini	Building on History: A Summit for Housing Solutions; Preserving Place, Accommodating Change: New Housing in Historic Contexts, webinar	1 hour	California Preservation Foundation	9/11/24
Anthony Angelini	Lecture by José M. Alamillo on the history of farmworker labor camps and farmworker movements in Ventura County	1 hour	County of Ventura	9/23/24
Tricia Maier	Lecture by William Maple on the History of the Timber School, Newbury Park, CA	1 hour	County of Ventura	11/13/23
Tricia Maier	Lecture by Dr. Colleen Delaney on Rancho Guadaluca: Last Ranch of California's Central Coast	1 hour	County of Ventura	12/11/23
Tricia Maier	Lecture by Dr. Welty Tamai on the history of Asian American and Pacific Islander Communities in Ventura County	1 hour	County of Ventura	5/16/24

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Tricia Maier	Innovative Technologies and Emerging Techniques: 3D Documentation and Reproduction, webinar	2.5 hours	California Preservation Foundation	8/22/24
Tricia Maier	Down the Property Research Rabbit Hole with George Smart, USModernist.org, webinar	1 hour	California Preservation Foundation	9/10/24
Tricia Maier	Building on History: A Summit for Housing Solutions; Preserving Place, Accommodating Change: New Housing in Historic Contexts, webinar	1 hour	California Preservation Foundation	9/11/24
Tricia Maier	Lecture by José M. Alamillo on the history of farmworker labor camps and farmworker movements in Ventura County	1 hour	County of Ventura	9/23/24
Dillan Murray	Interpreting NPS Guidance and Other Canonical Texts, webinar	3 hours	California Preservation Foundation	10/5/23
Dillan Murray	Secretary of the Interior's Standards Bootcamp, webinar	2.5 hours	California Preservation Foundation	11/9/23
Dillan Murray	Lecture by William Maple on the History of the Timber School, Newbury Park, CA	1 hour	County of Ventura	11/13/23
Dillan Murray	Lecture by Dr. Colleen Delaney on Rancho Guadalupe: Last Ranch of California's Central Coast	1 hour	County of Ventura	12/11/23
Dillan Murray	A conversation with Buddy Gibson: Where do we go from here?, Black History Month, webinar	2 hours	County of Ventura	2/26/24

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Dillan Murray	Lecture by Dr. Welty Tamai on the history of Asian American and Pacific Islander Communities in Ventura County	1 hour	County of Ventura	5/16/24
Dillan Murray	Building on History: A Summit for Housing Solutions	6 hours	California Preservation Foundation	5/29/24
Dillan Murray	Down the Property Research Rabbit Hole with George Smart, USModernist.org, webinar	1 hour	California Preservation Foundation	6/27/24
Dillan Murray	Architect Plan Books and The Small House Movement: Preserving Small Houses of the 1920s, webinar	1.2 hours	California Preservation Foundation	7/25/24
Dillan Murray	Innovative Technologies and Emerging Techniques: 3D Documentation and Reproduction, webinar	2.5 hours	California Preservation Foundation	8/22/24
Dillan Murray	Lecture by José M. Alamillo on the history of farmworker labor camps and farmworker movements in Ventura County	1 hour	County of Ventura	9/23/24

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by the OHP)

Reminder: California CLG procedures require CLGs to submit survey results, including historic contexts, to the OHP. If you have not done so, submit an electronic copy or link if available online with this report.

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Context Name	Description	How it is Being Used	Date Submitted to the OHP
N/A	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

B. New Surveys or Survey Updates (excluding those funded by the OHP)

Note: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to the OHP
N/A	Type here.	Type here.	Type here.	Type here.	Type here.	Type here.

Explain how you are using the survey data: N/A

IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

Has your CLG undertaken any public outreach, training, or publications programs this year? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to the OHP.

The following public outreach and training was undertaken during the reporting period:

A new speaker series that began in August 2023 was continued throughout the reporting period with the intent to foster an awareness and appreciation of Ventura County's rich history and variety of cultural resources among both residents and visitors. The speaker series encouraged dialogue and question and answer sessions (Q&A) with each speaker to facilitate public education surrounding these topics. Speakers are invited to present at regularly scheduled Cultural Heritage Board meetings with advertising to the general public conducted in advance. The presentations are then recorded and posted on the County's website. CHB staff intends to continue the speaker series into the next fiscal year pending funding availability for speakers.

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Next, in recognition of the month of May 2024 as Historic Preservation Month, the Planning Division, in conjunction with the Ventura County Cultural Heritage Board, hosted its first annual Preservation Awards Program. More information here: <https://vcrma.org/wp-content/uploads/2024/05/2024-Historic-Preservation-Award-Recipients.pdf>.

In addition, periodic tours of historic properties by the CHB were open to the public, including properties under consideration for designation and as part of project reviews. Cultural heritage and preservation information and resources are made available to the public on the Ventura County Planning Division website and in printed brochures available at the Government Center Hall of Administration Planning Division counter. The CHB website can be found at the following link: <https://vcrma.org/cultural-heritage-board/>. New resources are indicated accordingly. A number of program brochures were translated into Spanish to improve community access to this information. Lastly, during reporting period, CHB staff continued with updates to the interactive Ventura County landmarks and points of interest map and the publishing of resource-specific webpages containing text and photos of each resource. This effort is ongoing into the next reporting period.

Item or Event	Description	Date
Ventura County Government Center Administration Building Main Lobby Display and Third Floor Display	"May is Preservation Month" Banner and Display	05/1/24 through 05/30/24
Ventura County Fair Cultural Heritage Board Display Booth	The CHB and CHB staff developed new informational display boards and installed them at a booth at the Ventura County Fair for viewing by County residents and visitors. The CHB was honored with a third-place award.	08/02/24 – 08/13/24
Lecture by William Maple on the history of the historic Timber School, Newbury Park, CA, November 13, 2023	Members of the community were invited to attend a presentation by local historic preservation advocate, William Maple. In this presentation, Mr. Maple, a Newbury Park resident and former Ventura County Cultural Heritage Board member with over 35 years of experience in designing historic museum exhibits, delves into the fascinating history of the historic Timber School in Newbury Park. Video here: https://www.youtube.com/watch?v=637QIO6j074 .	11/13/23

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Item or Event	Description	Date
Guest Presentation by Dr. Colleen Delaney on Rancho Guadalupe: Last Ranch of California's Central Coast	Members of the community were invited to attend a presentation by Dr. Colleen Delaney, an esteemed archaeologist and anthropology professor at CSU Channel Islands. In this session, Dr. Delaney shared her extensive research into Rancho Guadalupe, one of the Mexican land grants on California's Central Coast. Video here: https://www.youtube.com/watch?v=0jDaOBwly-8 .	12/11/23
Guest Presentation by Dr. Lily Anne Welty Tamai on the history of Asian American and Pacific Islander Communities in Ventura County	Members of the community were invited to attend a presentation by Dr. Lily Anne Welty Tamai, Assistant Professor of Public History with Specialization in Historically Underrepresented Communities, on the rich and complex history of Asian American and Pacific Islander communities in Ventura County, including settlement patterns and historic context, personal stories, and significant sites and places. Video here: https://www.youtube.com/watch?v=4aY0y0l6R7s .	05/16/24
Historic Preservation Award Ceremony	In recognition of the month of May as Historic Preservation Month, the Planning Division, in conjunction with the Ventura County Cultural Heritage Board, hosted its first annual Preservation Awards Program. The program provides the public with an opportunity to learn about the quality historic preservation and programming work taking place within the community. The intent of the awards is to acknowledge that historic resources could not be protected without the dedicated efforts of individuals, advocates, property owners, community organizations, and volunteers.	05/28/24
Guest Presentation by Dr. José M. Alamillo on the history of farmworker labor camps and farmworker movements in Ventura County,	Members of the community were invited to attend a presentation by Dr. José M. Alamillo, professor of Chicana/o Studies at CSUCI, on the history of farmworker labor camps and farmworker movements in Ventura County.	09/23/24

ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

Certified Local Government Program -- 2023-2024 Annual Report

(Reporting period is from October 1, 2023, through September 30, 2024)

During the reporting period (October 1, 2023 – September 30, 2024) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. This includes the National Register, California Register, California Historical Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
Ventura County Cultural Heritage Program	3

A. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. During the reporting period (October 1, 2023 – September 30, 2024) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? Yes No
2. If yes, how many properties have been added to your register or designated from October 1, 2023, to September 30, 2024? 0

C. Local Property Tax Incentive Program

1. During the reporting period (October 1, 2023 – September 30, 2024) did you have a Mills Act program? Yes No
2. If yes, how many properties entered into a contract from October 1, 2023, to September 30, 2024? 0

Name of Program	Number of Properties Added During 2023-2024	Total Number of Properties Benefiting From Program
Ventura County/City of Oxnard Cultural Heritage Board Mills Act Program	0	17 total consisting of 7 in the unincorporated Ventura County and 10 in the City of Oxnard.

D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2023 – September 30, 2024) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? Yes No

Certified Local Government Program -- 2023-2024 Annual Report

(Reporting period is from October 1, 2023, through September 30, 2024)

2. If yes, how many properties have been assisted under the program(s) from October 1, 2023, to September 30, 2024?
N/A

Name of Program	Number of Properties that have Benefited
N/A	Type here.

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2023 – September 30, 2024) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? Yes No
2. If yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2023, to September 30, 2024?

During the reporting period, a total of approximately 16 ministerial reviews and 11 discretionary screening reviews were completed by CHB staff and four project reviews were provided by the CHB. Staff reviews are conducted pursuant to CHB Resolution 2017-2.1 and CHB Resolution No. 2022-19.

F. Local Property Acquisition Program

1. During the reporting period (October 1, 2023 – September 30, 2024) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? Yes No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2023, to September 30, 2024? N/A

Name of Program	Number of Properties that have Benefited
N/A	Type here.

Certified Local Government Program -- 2023-2024 Annual Report

(Reporting period is from October 1, 2023, through September 30, 2024)

IN ADDITION TO THE MINIMUM CLG REQUIREMENT THE OHP IS INTERESTED IN YOUR TRAINING NEEDS

- In years past, the OHP sponsored a series of free CAMP trainings from the National Alliance of Preservation Commissions (NAPC). Would you be interested in attending future CAMP trainings funded by the OHP? YES
- The OHP has also hosted training workshops and webinars of our own, and we plan to do so again in the coming year and beyond. What are some topics you would like to see covered in these trainings?

The application of the Secretary of the Interior's Standards, historic preservation grant opportunities, and objective design standards, among other topics.

XII Attachments (electronic)

- Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance
- Drafts of proposed changes to the General Plan
- Public outreach publications

Email to: info.calshpo@parks.ca.gov

Attachment A – Resumes and Qualifications

Certified Local Government Professional Qualifications (36 CFR Part 61):
Architecture Professional Qualifications

Local Government Ventura County Cultural Heritage Board

Name John Kulwicz Commissioner Staff
(Name of Commissioner or Staff)

Date of Appointment: February 2007 Date Term Expires: January 2025

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation. **In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.**

Alternative A

- Professional degree in Architecture and
- At least two years full-time professional experience in architecture (attach explanation)

Alternative B



State license to practice architecture
California
(specify state(s))

To meet the standards in this discipline you must be able to check both boxes under Alternative A or the box under Alternative B. Note that professional degree means a five-year or graduate degree. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period.



W. JOHN KULWIEC, Emeritus, AIA, NCARB, ICC
Architect - Expert Witness - Forensic Architecture

KULWIEC GROUP/ARCHITECTS

532 Glade Drive, Santa Paula, California 93060

T 805-443-0508 or John@KulwiecGroup.com

www.KulwiecGroup.com

**Education,
Licenses &
Certification**

- Bachelor of Architecture (BArch) -Illinois Institute of Technology, Chicago.
Major: Architecture, Minor: City Planning
- Wide Range of Continuing Education through AIA, CSI, Expert Associations, Industry Associations including: Mold Contamination in Buildings, California Law for Design Professionals, Shifting Trends in Accessibility (ADA) Mediation – The Art of Facilitating Settlement, Pepperdine University School of Law (4-day seminar) & NCARB, Energy Conscious Architecture, Roofing Systems Institute / BURSI.
- Current Registration; California (C3978) 1963 & Arizona,
- Former Registration; New Jersey, Tennessee, Florida, Colorado, Michigan, Nevada, & Washington & North Dakota.
- Certified Architect, National Council of Architectural Registration Boards (NCARB)

**Professional
Affiliations**

AIA American Institute of Architects, Member
AIAVC American Institute of Architects, Ventura County Member, Past President
AAMA American Architectural Manufacturers Association, former Professional Member
CSI Construction Specification Institute, Professional Member
ICC International Code Council, Professional Member

**Professional
Experience**

35+ years in Architectural Practice in the areas of Commercial, Industrial, Medical, Educational, Residential, Public, Governmental, Religious & Retail projects throughout the US and abroad; Construction Cost of Projects up to \$20,000,000; Full Range of Architectural and Commercial Interior Design Services; Formerly Licensed Contractor; Served in US Air Force Civil Engineering Department

**Expert
Witness &
Forensic
Architecture
Expertise**

- Standard of Care
- Post Construction Building Autopsy, Destructive Testing
- Scope of Work Definition
- Scheduling Analysis, Contractor & Architect
- Change Order Disputes
- Drawings and Documents Analysis
- Communication Analysis between Client, Architect & Contractor
- Waterproofing Issues
- Mold Issues
- Roofing Issues
- Code Compliance: ADA, Title 24, ICC, Local, OSHPD
- Construction Defects & Negligence
- Case Documents Organization & Catalog
- Multi Media Exhibit Preparation

**Litigation
Experience**

Mediation, Arbitration, Superior and Federal Court, Plaintiff and Defense for Architects, Owners, Contractors.

Visit www.KulwiecGroup.com for
Full CV and Architectural Services Information

Certified Local Government Professional Qualifications (36 CFR Part 61):
Architecture Professional Qualifications

Local Government Ventura County Cultural Heritage Board

Name Tyson Cline Commissioner Staff
(Name of Commissioner or Staff)

Date of Appointment: January 2021 Date Term Expires: January 2025

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation. **In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.**

Alternative A

Professional degree in Architecture
and

At least two years full-time professional experience in
architecture (attach explanation)



Alternative B

State license to practice architecture
California
(specify state(s))

To meet the standards in this discipline you must be able to check both boxes under Alternative A or the box under Alternative B. Note that professional degree means a five-year or graduate degree. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period.



Tyson Cline, AIA

Principal Designer



Tyson Cline has more than 27 years of experience in architecture, urban planning, graphic design and fabrication. He received his bachelor's degree in architecture from the New School of Architecture. Tyson has broad project type experience in both architectural design and City wide urban Design planning as well as served as project manager for several national parks, government, K-12 and higher education building designs. Tyson has worked as a public artist for various cities including Oxnard, Ventura and Santa Monica. He has been the director of the Ventura office of RNT Architects since 2005. Tyson has a passion for exploring creative and contextually appropriate design solutions while engaging sustainable and energy efficient strategies that work together to create a true sense of place. He was a founding board member of the Green Building Council of Ventura County and worked as a liaison during its transition to the C-4 USGBC. He is a past board member of the Ventura Society and Chair of the Public Commission for the City of Ventura. Tyson sat on the City of Ventura's Historic Preservation and Design Review Committee.

Professional Registration

Licensed Architect, CA
No. C-34436

Education

Bachelor of Architecture,
NewSchool Architecture and Design

Years of Industry Experience

27 years

Years with RNT

14 years

Project Experience

- Montecito Union SD, On-call Architects | Santa Barbara, CA
 - Facilities Master Plan (CHPS)
 - Revised Bond Scope
 - Play Area Design
 - Administration Building Remodel Design
 - Adobe Remodel District Office
 - Secured Perimeter Assessment
 - Food Service Design
 - Various Projects
- Rio School District, On Call Architects | Oxnard, CA
 - Rio Vista Middle School, Four New Classrooms
 - Rio Real Elementary School, Kitchen Remodel
- Shea Homes (Rio School District), RiverPark West Elementary School Master Plan | Oxnard, CA
- Ojai Unified School District On-call Architecture Services | Ojai, CA
 - Matilija Junior High School New Dining Hall and Kitchen
 - Nordhoff High School Library
 - Nordhoff High School Kitchen Remodel
 - Topa Topa Elementary School Kitchen Remodel
 - Mira Monte Kitchen Remodel
 - Various Maintenance and Modernization Projects I
- Pleasant Valley Unified School District, On-call architectural Services | Pleasant Valley, CA
 - Gym metal panel ceiling installation
 - Administrative Office Remodel (restroom improvements)
 - Kitchen serving line addition (2 locations)
 - Library/Media Center Remodel
- Santa Barbara School Districts | Santa Barbara, CA
 - Cleveland Elementary School Modernization

- Roosevelt Elementary School Modernization
- Franklin Elementary School Modernization
- Ventura Unified School District On-call Architects | Ventura, CA
 - Mound Elementary School, Two Prefabricated Classrooms
 - El Camino High School, Shade Structures
 - Elmhurst Elementary, Shade Structure
 - Poinsettia Elementary, Shade Structure
 - Loma Vista Elementary, Shade Structure
- Air National Guard, Channel Islands, Multipurpose Instructional Facility (Designed for LEED Silver Certification) | Port Hueneme, CA
- Metropolitan Water District of Southern California, Colorado River Aqueduct Employee Village Enhancements Plan | Various Locations, CA
- United Water Conservation District, Office Remodel | Oxnard, CA
- County of Santa Barbara, Probation Department New Office Building | Santa Barbara, CA
- City of Oxnard, Senior Community Center Concept Study | Oxnard, CA
- City of Agoura Hills, Recreation, Administration and Event Center | Agoura Hills, CA
- City of Goleta, Goleta Valley Community/Civic Center Feasibility Study | Goleta, CA
- City of Oxnard, Civic Center Development Services Center and Fire Administration, LEED Silver Design | Oxnard, CA
- City of Oxnard, South Oxnard Branch Library | Oxnard, CA
- City of Moreno Valley, Moreno Valley Public Safety Building Master Plan, LEED Silver Design | Moreno Valley, CA
- City of Oxnard Water: Facilities Master Plan — South Yard Administration Building — Blending Station #1 Chloramination Building | Oxnard, CA*
- City of San Buenaventura, Housing Authority Office Remodel | Ventura, CA
- City of San Diego, La Jolla Shores and Cove Lifeguard Stations | San Diego, CA
- City of Santa Monica, Seven Beach Restrooms Replacement and Public Art Project | Santa Monica, CA
- City of Ventura, Westpark Master Plan | Ventura, CA
- City of Ventura and South Coast Area Governments, Compass Blueprint 101 Freeway Capping Project | Ventura, CA
- Ventura County Fire District, River Park Joint-Use Fire Station #51 | Oxnard, CA
- Ventura County Fire District, Yosemite Fire Station #43 | Simi Valley, CA
- Ventura County Fire District, Fillmore Fire Station #27 | Fillmore, CA
- Ventura County Fire District, Newbury Park Fire Station #35 | Newbury Park, CA
- Day Road Master Plan, Ventura, CA*
- San Buenaventura Foundation for the Arts Masterplan | Ventura, CA*
- North Fillmore Master Plan | Fillmore, CA*
- Montecito Street Urban Design Code | Sierra Madre, CA*
- National Park Services, ID-IQ Contract
 - Anacapa Island Dock Building Replacement, Channel Islands National Park | Anacapa Island, CA
 - Anacapa Island Stair Replacement, Channel Islands National Park | Anacapa Island, CA
 - Callville Bay, Visitor Contact Station, Lake Mead National Recreation Area, LEED Silver and Net Zero Design | Lake Mead, NV

- Death Valley Cow Creek Museum Storage Facility Addition | Death Valley, CA
- Joshua Tree National Park Oasis of Mara Visitor Center, LEED Platinum and Net Zero Design | Twentynine Palms, CA
- Diamond X Ranch Intern Center, Santa Monica Mountains National Recreation Area, LEED Gold Design and Net Zero Certified | Calabasas, CA
- City of San Diego DPR, La Jolla Shores Lifeguard Station | San Diego, CA
- Mountains Restoration Trust, Nature Education Facility at Headwaters Corner, LEED Gold and Net Zero Design | Calabasas, CA
- USDA Forest Service, Monterey Ranger Station, LEED Gold Design Competition | King City, CA
- USDA Forest Service, Chuchupate Ranger Station, LEED Gold Design Competition | Mount Pinos, CA
- Temple Beth Torah, Tenant Improvement | Ventura, CA
- Ventura Botanical Gardens, Interim Facility | Ventura, CA
- City of San Buenaventura Housing Authority, Westview Village Housing Project, 320 Units | Ventura, CA
- Ventura Veterans Housing | Ventura, CA
- USA Department of Air Force, Beale AFB Repair Recce Club | Beale AFB, California
- Channel Islands Building and Development Partners, Inc., Palm and Poli Infill Housing | Ventura, CA
- 4th and B Downtown Oxnard Mixed-Use Project | Oxnard, CA
- Swift Property Mixed Use Development Study | Oxnard, CA
- Swift Properties Commercial / Housing | Oxnard, CA
- North Plaza Infill Housing | Oxnard, CA
- Infill Housing, 117 North Ventura Avenue | Ventura, CA
- Patagonia: New Corporate Headquarters and Campus Expansion | Ventura, CA
- UC Santa Barbara | Santa Barbara, CA
 - Materials Research Laboratory Three-Story Addition and Infill
 - Art Surge Building Modernization
- UCSB, Laboratory Tenant Improvements | Santa Barbara, CA:
 - Jacobs Laboratory; Psychology, Building #551
 - Rudnick Laboratory; Preston Cloud Laboratory, Building #575
 - Seawater Laboratory; Bio II, Building #571
 - Nidziko UAV Shop; Ellison Hall, Building 563
 - Fly Neuroscience; Bio II, Building #571
- Ventura College, East Campus Phase 1 | Santa Paula, CA
- Leucadia Wastewater District Headquarters | Carlsbad, CA
- Confidential Public Utilities Client, Kearny Maintenance and Operations Site Facilities Master Plan | San Diego, CA
- Seabridge Marina Feasibility Study | Oxnard, CA
- Ondulando Pool Clubhouse Building | Ventura, CA

Certified Local Government Professional Qualifications (36 CFR Part 61):
Architecture Professional Qualifications

Local Government Ventura County Cultural Heritage Board

Name Miguel Fernandez Commissioner Staff
(Name of Commissioner or Staff)

Date of Appointment: April 2006 Date Term Expires: May 2027

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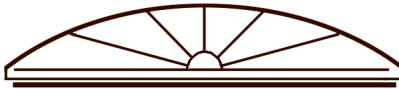
Alternative A

- Professional degree in Architecture and
- At least two years full-time professional experience in architecture (attach explanation)

Alternative B

- State license to practice architecture
California
(specify state(s))

To meet the standards in this discipline you must be able to check both boxes under Alternative A or the box under Alternative B. Note that professional degree means a five-year or graduate degree. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period.



Miguel V. Fernandez
ARCHITECT

Professional Resumé

Education

Bachelors of Architecture, Cal Poly, San Luis Obispo, 1986
Masters of Architecture, Cal Poly, San Luis Obispo, 1987

Professional Licensure

Registered Architect, California, Lic. No. C-21015, 1990

Work Experience

Employment with various local architectural firms for several summer and holiday periods during college, and for 11-1/2 years post graduation. Duties performed included Project Architect, Project Manager, fee negotiation, working drawings production, specifications, cost analysis and marketing and promotion.

Self employed as of January, 1999

Area of concentration includes commercial office; retail; food service (restaurant); communications and data tech; building rehabilitation and remodeling; facilities repurposing and reuse; historic structure rehabilitation and preservation.

Other professional pursuits

Past part time instructor, architectural program, Ventura Community College

Current Member at Large, Ventura County Cultural Heritage Board

Current Member, City of Oxnard Downtown Design Review Committee (DDRC)

Ongoing proponent for new and improved walkable, bike-able, livable environments in the city of Oxnard and elsewhere as an advocate and active member of the grass roots Oxnard Community Planning Group.

GARY E. BLUM
Consultant

427 South 'F' Street
Oxnard, CA 93030

Cell (805) 402-0016
Email: Garyaths@aol.com

SUMMARY OF QUALIFICATIONS

Site Superintendent, Heritage Square, Oxnard, California 1992 – Present
Manage infrastructure and site systems of a joint public/private historical office park in Downtown Oxnard. Develop and maintain operating and capital reserve budget of \$165,000, contract negotiation with vendors, generate monthly/annual reports. Supervise staff of three. Work with over 30 volunteers.

Owner, Heritage Square Services, Oxnard, California 1991 - Present
Commercial & residential property maintenance Service Company for office park and other residential and commercial properties in Ventura County. Supervise staff of three. Provide staff services for community festivals and special events, parades, and public fundraiser events.

Director, Heritage Square Special Events & Summer Concerts 1996 – 2011
Developed and implemented Summer Concert series and special events for unique outdoor historical venue. Included weddings, receptions, fundraisers, meetings, seminars and other public and private events for up 1000 attendees. Supervise staff and volunteers of fifteen.

General Manager, Camarillo Ranch Foundation, Camarillo, CA 2001 - 2003
Oversaw and supervised all aspects of the Camarillo Ranch House and its 4 ½ acre Historical Museum/Park facility. Included site tours, wedding/receptions and special event planning, fundraising, marketing and public relations. Also included movie film location negotiations. Reported to 15 member Board of Directors and maintained close working relationships with administrative and other personnel, the Board, City of Camarillo, outside vendors/agencies and the general public. Developed and maintained annual operating budget of \$315,000. Supervised staff of two and 150 volunteers/docents.

- Restoration/Site Consultant and Manager for \$1.6 million restoration on Camarillo Ranch House Museum. Completed 15 month construction goal in 12 months.

PROFESSIONAL AFFILIATIONS

Board Member, Ventura County/Oxnard Cultural Heritage Board, (Chairman 1998 – 2001, 2004 - present)	1995 - Present
Board Member, Oxnard Performing Arts & Convention Center, (Chairman 2011 - Present)	1998 – Present
Board Member, Casa Merced Senior Housing Development,	1997 – 2003
Board Member, Elite Theatre Company, Oxnard (President, 2000–2003, 2013-2014)	1995 – 2014
Board Member, Downtown Oxnard Merchants Association, (President 1999 - 2003)	1995 - Present
Co-Chair, Plaza Park Pagoda Restoration Project	1997 - 2001
Salsa Festival Committee member (Festival Chair 2000, 2001 & 2019)	1994 - Present
Oxnard Convention & Visitors Bureau, Board Member	2000 - 2003
Camarillo Chamber Of Commerce Tourism Committee	2002 – 2003
Board Member Oxnard Downtown Management District	2005 – 2011
Chairman, Downtown Oxnard Marketing Committee	2009 – 2017
Director, Oxnard Christmas Parade	2010 - 2019

OTHER EXPERIENCE

- 1985 Restoration carpentry and landscaping of Ventura Co. Landmark #86 ,
The Moranda House, Port Hueneme
- 1986 Supervised the preparation and move of the Justin Petit Ranch House for
Oxnard's *Heritage Square* Project, Oxnard
- 1991 Supervised a \$960,000 restoration of the Justin Petit Ranch House, including rehabilitation of the
building into a commercial office building and community theater (Ventura County Landmark #100) at
Heritage Square, Oxnard CA.
- 2000 Exterior restoration and painting of the Henry Levy House 155 So 'G' St., a Ventura Co. Landmark
- 2001 Managed \$1.3 million restoration of the Adolfo Camarillo House
- 2008 Opened a small retail/consulting succulent nursery business.
(HeritageSucculents.com)
- 2010 Conceived and implemented a \$110,000 municipal planter project for the City of Oxnard's
downtown.
- 2011 Conceived and implemented Ventura County's first ongoing Gourmet Food truck event for
downtown Oxnard merchants

EDUCATION

- California State Polytechnic University, Pomona, Landscape Architecture 1981-1982
- Ventura College, Landscape Design 1980-1982
- Ongoing training through the County of Ventura to serve on a CLG Board in the area of historic
preservation

Herbert Gooch, Ph.D. is Professor Emeritus, California Lutheran University (CLU). Resident of Newbury Park since 1987, he currently serves on the Ventura County Cultural Heritage Board since 2023. A graduate of U.C. Berkeley in History, he holds a M.B.A in Management and both masters (M.A.) and doctoral degrees (Ph.D.) in Political Science from U.C.L.A. At CLU he served as Political Science Departmental Chair, Director of the Masters in Public Administration Program, and Assistant Provost for Graduate Studies. His civic, community and charitable contributions include presidency of the Thousand Oaks Rotary and service on many boards such as the Ventura County Leadership Academy, Ventura County Campaign Ethics Finance Commission (2003-05, 2022-23), CLU Community Leadership Association, VC Economic Development Association, and World Affairs Council of the Central Coast. He has written extensively and is a frequent media commentator on political affairs locally and statewide. He and his wife Christine have two children, and they enjoy politics, film, history and travel.

Anthony Angelini

2003 Morning Glory Street
Simi Valley, CA 93065
Anthony@anthonyangelini.com
805.630.3931.

PROFESSIONAL EXPERIENCE

Simi Valley Chamber of Commerce, Simi Valley — Director of Tourism and Government Affairs

November 2023 - Present

California State Senate, Santa Clarita — Executive Aide

January 2023 - November 2023

Office of State Senator Scott Wilk (SD-21)

California State Assembly, Santa Clarita — District Director

November 2020 - January 2023

Office of State Assemblywoman Suzette Valladares (AD-38)

Public Affairs Consultant, Ventura/LA County

June 2019 - November 2020

Western American Public Affairs, Ventura/LA County — Political Director

2016 - 2018 election cycles

Angelini Entertainment, Los Angeles — President

June 2010 - August 2017

Angelini Trading Company, Los Angeles — Vice President, US Division

June 2012 - August 2017

EDUCATION

University of California, Los Angeles — Bachelor of Arts (BA)

September 2017 - June 2019

Majors: History and Middle Eastern Studies

Cornell University, Ithaca, NY — Masters in Public Administration (MPA)

September 2022 - Present

BOARDS

Ventura County Cultural Heritage Board, 2023 - present.

City of Thousand Oaks Arts and Culture Roundtable, 2020 - present.

City of Simi Valley Youth Employment Service Advisory Board, 2022 - present.

City of Simi Valley Community Development Block Grant Advisory Committee, 2023 - present.

Gold Coast Performing Arts Association Board of Directors, 2010 - present.

Many Mansions Advisory Board, 2022 - present.

Arts Council of the Conejo Valley Board of Directors, 2017 - 2021.

AWARDS

40 Under Forty in Santa Clarita, 2023, Santa Clarita Magazine

40 Under Forty in the Conejo Valley, 2022, Conejo Valley Chamber of Commerce.

Sloan Fellowship, 2021, Jewish Graduate Student Association

Youth Volunteer of the Year, 2017, Association of Fundraising Professionals.

Certified Local Government Professional Qualifications (36 CFR Part 61):
History Professional Qualifications

Local Government Ventura County Cultural Heritage Board

Name Tricia Maier Commissioner Staff
(Name of Commissioner or Staff)

Date of Appointment: _____ Date Term Expires: _____

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Alternative A

MA or PhD in History

or

MA/MS or PhD in CRF
Urban Planning
(specify field)

Alternative B1

BA in History

or

BA in CRF

(specify field)

and

Two years full-time experience in history (check appropriate boxes below and attach explanation and dates)
___ research
___ writing
___ teaching
___ interpretation
___ other (specify) _____

With a professional institution

(specify institution)

___ academic institution
___ historical org./agency
___ museum
___ other (specify) _____

Alternative B2

BA in History

or

BA in CRF

(specify field)

and

Substantial contribution through research and publication to body of scholarly knowledge in history (attach explanation)

To meet the standards in this discipline you must be able to check either a big box or a big circle, and check all the smaller boxes under that alternative. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period. CRF = Closely Related Field; field closely related to this or other discipline in historic preservation (Urban or Regional Planning, American Studies, Historic Preservation, Art History, Architecture, Material Culture, Landscape Architecture, or Folklore). Coursework should be evaluated if discipline itself is not always or obviously related.

DILLAN MURRAY

Education

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO – B.S. City and Regional Planning, Minor in Real Property Development (2013-2017)

JOHN CABOT UNIVERSITY – studied abroad in Rome, Italy (Fall 2015)

Work Experience

ASSOCIATE PLANNER – Ventura County Planning Division – Ventura, CA (Nov. 2022 – Present)

ASSISTANT PLANNER – Ventura County Planning Division – Ventura, CA (Jan. 2020 – Nov. 2022)

- Coordinate the Ventura County Cultural Heritage Program and Mobile Home Rent Control Program.
- Serve as staff to the Ventura County Cultural Heritage Board and Ventura County Mobile Home Park Rent Review Board.
- Ensure that the provisions and intent of the Ventura County Cultural Heritage Ordinance and Mobile Home Rent Control Ordinance are appropriately administered as intended and required.
- Help facilitate public hearings, prepare complete agenda packets, and present items to public boards and commissions.
- Maintain public records and organize extensive data files.
- Review and process ministerial cultural heritage review applications, including Administrative Certificates of Appropriateness/Review and exemptions.
- Engage in and advance the field of historic preservation as a valuable planning mechanism.
- Review and process ministerial and discretionary mobile home park rent increase applications and coordinate across multiple stakeholders (tenants, owners, and other interested parties).
- Interface with members of the public at the Planning Counter and ensure complete and thorough applications are processed while maintaining a high level of customer service.
- Serve as a resource to the public and provide information related to Cultural Heritage Program and Mobile Home Rent Control Program topics.

PROJECT PLANNER – Meridian Consultants LLC – Westlake Village, CA (Aug. 2019 – Dec. 2019)

- Assisted with the preparation of initial studies, negative declarations, environmental impact reports, and other comprehensive documentation related to the California Environmental Quality Act.
- Planned, prepared, and monitored environmental research and evaluated the potential impacts of assigned projects.
- Assisted with project management including the preparation of proposals and development and monitoring of schedules, budgets, and invoices.
- Served as a resource to other staff and project teams by identifying and providing recommendations to improve technical approaches to project activities and work scope, as well as assisted with the training and/or coaching of Staff Planners.
- Internally promoted from Staff to Project Planner due to recognized contributions to project assignments, client/agency satisfaction, and robust environmental documentation products.

STAFF PLANNER – Meridian Consultants LLC – Westlake Village, CA (Jan. 2018 – Aug. 2019)

- Assisted with the preparation of initial studies, negative declarations, environmental impact reports, and other comprehensive environmental documents involving all levels of the California Environmental Quality Act.
- Interacted with public agency and private client staff on matters related to land use planning, CEQA compliance, and land development/entitlements as defined/directed for each project.
- Provided background research for a variety of topics related to complex municipal planning projects and private land development projects.
- Independently performed field investigations, including noise monitoring and on-site field reconnaissance.

PLANNING TECHNICIAN – 4Creeks, Inc. – San Luis Obispo, CA (Sep. 2016 – Dec. 2016)

- Prepared GIS graphics, environmental regulatory applications, and Adobe Suite design documents.
- Conducted research and analysis of city and county municipal codes and required planning documents for project implementation.
- Prepared master/specific plans, conceptual designs, environmental documents, and other required planning documents for various projects. Adobe Photoshop, In-Design, and Sketchup were used to create required designs.

PLANNING INTERN – Gold Coast Transit District – Oxnard, CA (July 2016 – Sep. 2016)

- Assisted with maintaining and updating an inventory of bus stops, geo-coordinates, and amenities, using reasoning skills to identify and correct data as needed.
- Helped review transportation plans and promote the incorporation of pro-transit policies and measures.
- Helped review schedule data for passenger information panels posted at bus stops, conducted field work as needed to ensure information was correctly displayed, and conducted field assessments at bus stops.
- Collected and summarized feedback from bus operators and passengers.

INTERN – City of Ventura Public Art Program – Ventura, CA (June 2016 – Sep. 2016)

- Worked on the Public Art mapping project and helped draft ordinance language for mural approvals on private property.
- Developed a comprehensive database of public art information and collaborated closely with City GIS staff to embed the database with an interactive, online GIS-based system.

STUDENT WORKER III – Ventura County Sheriff’s Department – Ventura, CA (June 2015 – July 2015)

- Contributed to the Court Services Bureau as a data entry extraordinaire.

STUDENT WORKER II – Camarillo Police Department – Camarillo, CA (July 2014 – Sep. 2014)

- Worked with Project H.O.P.E. of the City of Camarillo to connect homeless and at-risk people with social services.

Affiliations

- **AICP CANDIDATE** – (July 2018 – Present)
- **AMERICAN PLANNING ASSOCIATION** – (March 2018 – Present)
- **ASSOCIATION OF ENVIRONMENTAL PROFESSIONALS** – (Oct. 2018 – Present)
- **PI SIGMA ALPHA: OMICRON GAMMA** – National political science honor society (April 2017 – June 2017)
- **ASSOCIATED STUDENTS IN PLANNING** – Academic club oriented towards career development (Sep 2013 – June 2017)
- **ALPHA PHI OMEGA: ZETA OMICRON** – Coeducational national service organization (March 2015 – June 2016)
- **CAL POLY NEW STUDENT PROGRAMS** – Orientation Leader; helped transition new students to Cal Poly (Aug. 2014)

Skills

Awards

Microsoft Suite (Word, Excel, PowerPoint, Outlook)
Billing and Case Management Software
SketchUp
ArcGIS 10.3
Adobe Suite (Photoshop, Illustrator, InDesign)
Digital Photography
Outstanding Journalism (as awarded, *Ventura County Star*, 2012 & 2013)

Ventura County Planning Division - Annual Planning Award (2022)
Errett Fisher Foundation Scholarship (2016)
Michael McDougall Urban Design Award (2015)
Kiwanis-Key Club Scholarship (2013)
American Public Works Association Scholarship (2013)
Channel Islands Masonic Lodge No. 214 Scholarship (2013)
Ventura County Community Foundation Scholarship (2013)
Ventura High School Alumni Foundation Scholarship (2013)
Boys & Girls Club of Greater Ventura Emma Nysten Scholarship (2013)

JOHN DAVID KESSLER

Oxnard, CA 93030

(805) 443-3783

relssek@gmail.com

OVERVIEW

Highly dedicated and motivated City/County Planner with over 10 years of professional experience in the public sector. Objectively applies my foundational background in local City and County Planning goals, policies and procedures while managing multiple Planning entitlements from intake to implementation.

SKILLS & QUALIFICATIONS

- Quick learner, research oriented, analytical thinker
- Acute attention to detail while processing projects
- Effective communicator by being well prepared
- Superb customer service
- Valued team player, relationship builder
- Asks appropriate questions when necessary

PROFESSIONAL EMPLOYMENT HISTORY

PLANNER III – County of Ventura, Resource Management Agency, Planning Division

November 2017 – present

As a Planner III and under minimal supervision, I efficiently, responsibly and successfully simultaneously manage complex ministerial and discretionary planning entitlements, orally present projects to decision making bodies at public forums, assist the Cultural Heritage Program as lead back-up, and support Administrative staff, as needed.

ASSISTANT PLANNER – City of Oxnard, Community Development Department, Planning Division

April 2013 – November 2017

As an Assistant Planner and under general supervision, I provided accurate and professional customer service at the public counter, fully processed residential, commercial, and industrial planning entitlements and orally presented projects to decision making bodies at public forums.

PLANNING INTERN – City of Oxnard, Community Development Department, Planning Division

September 2008 – January 2010

As a Planning Intern and under general supervision, I assisted with updating the 2030 General Plan, conducted program audits, organized planning entitlement applications for document retention, assisted Planners at the public counter, and promptly responded to public information calls.

COMPUTER SOFTWARE

- ArcGIS (proficient)
- Microsoft Office (proficient)
- Accela (proficient)
- Apple/Mac. Applications (proficient)

ADDITIONAL TRAINING

- American Planning Association, California Chapter, Annual State Conference
- Discrimination Prevention
- Real Colors
- Outlook Training
- Workplace Security

EDUCATION

Bachelor of Science – Urban Studies and Planning – Emphasis in Housing, Community, and Economic Development
California State University Northridge, Los Angeles, California (2009)

VOLUNTEER WORK & COMMUNITY INVOLVEMENT

I regularly attend local neighborhood meetings, workshops, and City Council meetings to stay informed and aware of changes in my community. I also voice my opinion on topics of interest and share ideas when appropriate.

**Attachment B –
Cultural Heritage Board
Minutes**



Ventura County Cultural Heritage Board

October 9, 2023 Final Meeting Minutes

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:17 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Chair), John Kulwiec, Mike Winters, Gary Blum, and Anthony Angelini

CHB Members Absent:

Tyson Cline and Herbert Gooch

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division

Tricia Maier, Planning Programs Manager, Ventura County Planning Division

3. **APPROVAL OF AGENDA**

3a. Vote to approve the October 9, 2023 Agenda

Board Member Winters made a motion to approve the October 9, 2023 Agenda. Board Member Kulwiec seconded the motion. Motion passed 5-0.

3b. Vote to approve the August 28, 2023 Meeting Minutes

Board Member Angelini made a motion to approve the August 28, 2023 Meeting Minutes. Board Member Winters seconded the motion. Motion passed 5-0.

4. **PUBLIC COMMENTS**

William Maple provided public comment regarding the Timber School in Newbury Park (Ventura County Landmark No. 166, located within the City of Thousand Oaks). Mr. Maple noted that 2024 is the building's 100th anniversary and that it may be architect Roy Wilson's oldest schoolhouse work. Mr. Maple recommended that the CHB take action regarding protection of the Timber School, creation of a landmark plaque, and the conduct of historical surveys in the area.

Chair Fernandez suggested that a discussion item be added to a future agenda regarding the Timber School.

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6a. **Location:** Along North Ventura Avenue, 0.3 mile north of City of Ventura water purification plant (5895 N Ventura Avenue, Ventura, CA 93001) (Caltrans right of way) (unincorporated Ventura County; Supervisorial District 1 – LaVere).

Action: A request to downgrade the Santa Gertrudis Asistencia (Chapel) Monument from a Ventura County Landmark to Ventura County Point of Interest No. 13. The site formerly held a chapel constructed for the San Buenaventura Mission on a property currently located on North Ventura Avenue, 0.3 miles north of the City of Ventura water purification plant (5895 N Ventura Avenue, Ventura, CA 93001). (Case No. CH23-0035).

Disclosures: None.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the property location, background, project scope, staff conclusions, and staff recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;
2. **FIND** that, in accordance with Ordinance §1366-2 and §1368, the Property Owner was given a 15-day notice of the Cultural Heritage Board's hearing regarding the proposed downgrade of the Santa Gertrudis Asistencia (Chapel) Monument property from a Ventura County Landmark to Ventura County Point of Interest No. 13, and placement of said designation in County lists;
3. **FIND** that the Santa Gertrudis Asistencia (Chapel) Monument property meets County Point of Interest Criterion 1 as required by Ordinance §1367(c), and the additional standards required by Ordinance §1367-1 based on the substantial evidence in the staff report and all exhibits and attachments hereto; and

4. **ADOPT** Cultural Heritage Board Resolution No. 2023-3 (Exhibit 3) approving the downgrade of the Santa Gertrudis Asistencia (Chapel) Monument property from a Ventura County Landmark to Ventura County Point of Interest No. 13.

Public Comment:

None.

Discussion and Deliberation:

Board Member Winters inquired as to what the next steps would be following downgrade. Dillan Murray, staff, noted that there would be no physical changes to the plaque, but that County lists and files would be updated. The resolution would not be recorded since the site is located within a Caltrans right of way where there is no assigned assessor parcel number (required for recordation) and the County has no authority over State Highways.

Chair Fernandez requested clarification on why the site was designated a landmark to begin with. Dillan Murray, staff, stated that at the time of designation, detailed criteria for a Point of Interest designation were not yet adopted; these were not added to the Ventura County Code until 1981.

Vice-Chair Blum made a motion to approve staff's recommended actions. Board Member Kulwiec seconded the motion. Motion passed 5-0.

- 6b. **Location:** 786 and 788 West Matilija Canyon Road, Ojai, CA 93023 (unincorporated Ventura County; Supervisorial District 1 – LaVere).

Action: A request to downgrade the Matilija Hot Springs property from a Ventura County Landmark to Ventura County Point of Interest No. 14. The site address is 786 and 788 West Matilija Canyon Road, Ojai, CA 93023 (unincorporated Ventura County) and Assessor's Parcel Numbers (APNs) 010-0-180-420, 010-0-180-430, 010-0-180-440, 010-0-180-450, and 010-0-180-510. (Case No. CH23-0036).

Disclosures: None.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the property location, background, project scope,

staff conclusions, and staff recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;
2. **FIND** that, in accordance with Ordinance §1366-2 and §1368, the Property Owner was given a 15-day notice of the Cultural Heritage Board's hearing regarding the proposed downgrade of the Matilija Hot Springs property from a Ventura County Landmark to Ventura County Point of Interest No. 14, and placement of said designation in County lists;
3. **FIND** that the Matilija Hot Springs property meets County Point of Interest Criterion 1 as required by Ordinance §1367(c), and the additional standards required by Ordinance §1367-1 based on the substantial evidence in the staff report and all exhibits and attachments hereto; and
4. **ADOPT** Cultural Heritage Board Resolution No. 2023-4 (Exhibit 4) approving the downgrade of the Matilija Hot Springs property located at 786 and 788 West Matilija Canyon Road, Ojai, CA 93023 (unincorporated Ventura County) from a Ventura County Landmark to Ventura County Point of Interest No. 14.

Public Comments:

None.

Discussion and Deliberation:

Board Member Angelini inquired as to the CHB's previous findings to deny a Certificate of Appropriateness to demolish the ruins at this site. Dillan Murray, staff, noted that he was not aware of the specific findings the CHB made, but that retaining historic components is typically recommended to the greatest extent feasible. Vice-Chair Blum noted that the CHB previously tried to convince the Watershed Protection Agency to preserve the stone ruins in place to no avail. Chair Fernandez noted that there were likely plans to use the cleared site for construction staging for the future Matilija Dam demolition.

Board Member Angelini made a motion to approve staff's recommended actions. Board Member Kulwiec seconded the motion. Motion passed 5-0.

- 6c. Location:** 1101 Peppertree Lane, Simi Valley, CA 93064 (unincorporated Ventura County; Supervisorial District 4 – Parvin).

Action: A request to downgrade the Maier House property from a Ventura County Landmark to Ventura County Point of Interest No. 15. The site address is 1101 Peppertree Lane, Simi Valley, CA 93064 and Assessor's Parcel Number 685-0-051-040. (Case No. CH23-0037).

Disclosures: None.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the property location, background, project scope, staff conclusions, and staff recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;
2. **FIND** that, in accordance with Ordinance §1366-2 and §1368, the Property Owner was given a 15-day notice of the Cultural Heritage Board's hearing regarding the proposed downgrade of the Maier House property from a Ventura County Landmark to Ventura County Point of Interest No. 15, and placement of said designation in County lists;
3. **FIND** that the Maier House property meets County Point of Interest Criterion 1 as required by Ordinance §1367(c), and the additional standards required by Ordinance §1367-1 based on the substantial evidence in the staff report and all exhibits and attachments hereto; and
4. **ADOPT** Cultural Heritage Board Resolution No. 2023-5 (Exhibit 3) approving the downgrade of the Maier House property from a Ventura County Landmark and designation of the property as Ventura County Point of Interest No. 15.

Public Comments:

None.

Discussion and Deliberation:

Board Member Winters made a motion to approve staff's recommended actions. Vice-Chair Blum seconded the motion. Motion passed 5-0.

- 6d. Action:** Review and provide direction on the draft Ventura County Landmark and Point of Interest plaque template.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, scope, and staff recommendation. Staff recommended the CHB take the following action on this item:

1. **REVIEW** and **PROVIDE** direction on the draft Ventura County Landmark and Point of Interest plaque template.

Public Comment: William Maple provided a comment recommending that the QR code component be eliminated due to different technologies' tendency to become obsolete. He also made recommendations regarding a border on the proposed plaque, and the use of an ADA-friendly sans serif font, which he felt would wear better than a serif font.

Discussion and Deliberation:

Vice-Chair Blum noted that existing County landmark plaques are made out of aluminum not bronze, although the cost would be similar.

A consensus of Board Members favored making the following changes to the proposed landmark plaque template:

- Maintain the county outline border (add a second border inlay/indent);
- Add a small description of the property's historic significance (remove or alter text mentioning the Cultural Heritage Board and the QR code and make the plaque larger if needed to provide additional space for this description);
- Use a variety of text sizes, emphasizing the landmark name, number, and construction date; and,
- Utilize either text option #5 or #6 and review National Park Service guidance on accessible fonts.

7. REPORTS

7a. Board Member Reports

Vice-Chair Blum inquired as to the status of the 534-542 S F Street violation case in Oxnard. Dillan Murray, staff, noted that Oxnard city staff have communicated the need for a Certificate of Appropriateness application with the property owner. Mr. Murray noted that it would be incumbent upon the city to determine how, and whether to, pursue cancellation of the contract or any enforcement action. Vice-Chair Blum noted his view that the previous original aluminum frame windows were a primary character-defining feature of the property.

Chair Fernandez reported on the planned CHB exhibit at the upcoming 150th Anniversary Event “Mountains to Sea Jubilee” at the Agriculture Museum in Santa Paula on October 21st.

Other Board Members did not have anything to report.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that the County and the Museum of Ventura County have developed a 150th Anniversary Event Calendar: <https://venturacounty150.com>. This will continue to be updated with more details as they are available. Some noteworthy planned events include the 150th Anniversary Event “Mountains to Sea Jubilee” at the Agriculture Museum in Santa Paula on October 21st. Please contact staff for any interested volunteers to staff the Cultural Heritage Board booth.

Next, Mr. Murray reported that the owner of the Acacia Mansion property near Ojai has given notice to the County that they’d like to non-renew their Mills Act contract. As a result, they will be withdrawing from the program but remain designated as a County Landmark.

8. NEXT MEETING

The next regularly scheduled meeting was reported to be October 23, 2023.

9. ADJOURNMENT

At 2:28 p.m., the Cultural Heritage Board was adjourned.



Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

Nov. 15, 2023

Date



Ventura County Cultural Heritage Board November 13, 2023 Final Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:24 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Chair), Herbert Gooch, John Kulwiec, and Gary Blum

CHB Members Absent:

Tyson Cline, Mike Winters, and Anthony Angelini

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division

Tricia Maier, Planning Programs Manager, Ventura County Planning Division

Daniel Houck, Associate Planner, City of Oxnard

3. **APPROVAL OF AGENDA**

3a. Vote to approve the November 13, 2023 Agenda

Board Member Gooch made a motion to approve the November 13, 2023 Agenda. Board Member Kulwiec seconded the motion. Motion passed 4-0.

3b. Vote to approve the October 9, 2023 Meeting Minutes

Board Member Gooch made a motion to approve the October 9, 2023 Meeting Minutes. Board Member Blum seconded the motion. Motion passed 4-0.

4. **PUBLIC COMMENTS**

Stephen Schafer of the San Buenaventura Conservancy recommended the Cultural Heritage Board review the process for evaluating historic resource impacts on County of Ventura initiated projects where other agencies act as the lead agency such as the Public Works Agency, General Services Agency, and the County Sheriff's Department at a future hearing to better understand how historic public facilities may be impacted across the County. Mr. Schafer also provided public comment regarding the Santa Paula Fire Station in downtown Santa Paula. Mr. Schafer noted that the Public Works Agency used a California Environmental Quality Act (CEQA) exemption to allow for the demolition of the building. CEQA

requires review of a project's effect on the environment, including potential impacts to cultural, historic, and tribal cultural resources. Mr. Schafer noted that projects affecting historical resources such as the Santa Paula Fire Station, which is listed on the California Register of Historical Resources, are not exempt from CEQA. Mr. Schafer identified the existence of the State of California Built Environment Resource Directory (BERD) which lists designated resources across the state, including the Santa Paula Fire Station.

5. **CONTINUED ITEMS**

None

ADJOURNED AS THE VENTURA COUNTY CULTURAL HERITAGE BOARD

CONVENED AS THE OXNARD CULTURAL HERITAGE BOARD

6. **NEW BUSINESS**

6a. **Location:** McColm Manor Apartments, 534-542 S. F Street, Oxnard, CA 93030 (Ventura County Landmark #173) (Supervisorial District 5 – Lopez)

Action: A request for a Certificate of Appropriateness for after-the-fact replacement of windows at a 12-unit apartment complex located at 534-542 S. F Street, Oxnard, CA 93030. (Case No. CH23-0040).

Disclosures: None.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the property location, background, project scope, Cultural Heritage Ordinance analysis, staff conclusions, and staff recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;
2. **FIND** whether the proposed project meets the requirements of the Ventura County Cultural Heritage Ordinance Section 1371-4; and
3. Based on the preceding evidence and analysis, **DENY** the Certificate of Appropriateness (Cultural Heritage Ordinance [CHO] §1371) adding any

Cultural Heritage Board recommendations determined necessary to better conform to the *Secretary of the Interior's Standards*.

Public Comment:

Stephen Schafer of the San Buenaventura Conservancy provided comment that the building was designated as a landmark because of its original features, and window repair was not added to the Mills Act contract since they were in good enough condition. Mr. Schafer noted the Mills Act provides tax benefits for rehabilitation according to the Secretary's Standards, and the alteration does not conform to the Secretary's Standards. Mr. Schafer suggested that the windows be replaced with metal bronze, aluminum, or steel frame windows, particularly those on the primary elevation.

Discussion and Deliberation:

Tod Stockwell, applicant, spoke on his involvement in the project and intention to resolve the code violation. Mr. Stockwell noted his understanding that the replacement windows are fiberglass, and their color could potentially be altered. Mr. Stockwell suggested that some windows on the primary elevation could be replaced if their location is paramount.

Daniel Houck, Associate Planner with the City of Oxnard, was present to answer any questions. Mr. Houck noted that the City of Oxnard was not prepared to pursue penalties outlined in the Mills Act contract at this time, although could pursue administrative penalties to ensure abatement of the violation. Mr. Houck deferred to the Cultural Heritage Board regarding recommended treatment of the window alteration.

Board Member Blum stated his view that the windows should be replaced to match the historic windows more closely, particularly the street-facing and courtyard windows. Board Member Blum noted his preference that the item be continued, and the applicant return having selected a replacement window product.

Chair Fernandez requested clarification on which windows were replaced and the style of replacement windows. Dillan Murray, staff, noted that all of the previous steel casement windows were replaced. Whether the new material is vinyl or fiberglass, they are still not a suitable replacement and do not match the previous windows in terms of design, color, texture, materials, and other visual qualities.

Board Member Kulwieg raised the issue of energy efficiency for any replacement windows. Chair Fernandez noted that the California Historical Building Code would be an option for this property.

It was the consensus of Board members to recommend the windows be replaced to match the previous windows in terms of design, color, texture, materials, and other visual qualities, particularly material (metal), pattern of true divided lites, shadow line depth, and other visual qualities.

Board Member Blum made a motion to continue the agenda item to a date uncertain to give the applicant time to select an appropriate window replacement. Board Member Kulwieg seconded the motion. Motion passed 4-0.

ADJOURNED AS THE OXNARD CULTURAL HERITAGE BOARD

RECONVENED AS THE VENTURA COUNTY CULTURAL HERITAGE BOARD

- 6b. Location:** Timber School and Auditorium, 1872 Newbury Road, Thousand Oaks, CA 91320 (Ventura County Landmark #166) (Supervisory District 2 – Gorell)

Action: Receive a presentation on the history and significance of the Timber School and Auditorium from Mr. William Maple and discuss the role and responsibilities of the Cultural Heritage Board in the City of Thousand Oaks.

Presentation by Mr. William Maple: William Maple, a Thousand Oaks resident and advocate for historic preservation, presented a PowerPoint presentation on the history and significance of the Timber School, persons affiliated with its history, and recent development proposals, as well as information on other historic sites within the Conejo Valley.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the role and responsibilities of the Cultural Heritage Board within the City of Thousand Oaks.

Public Comments:

None.

Discussion and Deliberation:

Board Members inquired as to the current timeline for development projects at the Timber School site. Mr. William Maple was not aware of specific timelines, but understood development activity to be planned to begin approximately next year.

Board Members thanked Mr. Maple for his presentation.

7. REPORTS

7a. Board Member Reports

Board Member Blum reported that the owner of the Henry Levy House in downtown Oxnard recently replaced their red cedar shingle roof with a composition shingle roof, apparently due to insurance requirements. Board Member Blum noted that the buildings at Heritage Square have red cedar shingle roofs and finding insurance has not been an issue.

Board Member Kulwicz reported that the homeless shelter in Santa Paula received its certificate of occupancy.

Chair Fernandez noted that the Santa Paula Fire Station situation is distressing and requested future updates from staff on any news or developments on the project, including news on any staff discussions regarding adaptive reuse of the building. Chair Fernandez reported on the success of the new CHB exhibit at the County of Ventura 150th Anniversary Event held at the Agriculture Museum in Santa Paula on October 21st.

Other Board Members did not have anything to report.

7b. CHB Program Updates from Staff

Dylan Murray, staff, reported that a discussion is planned at the November 27th CHB meeting regarding the Cultural Heritage Program priorities for the upcoming year. Staff will provide an update on progress made on previous priorities, identify new suggested priorities, and gather the CHB's feedback in terms of the content and timeline of the various priorities.

Next, Mr. Murray reported on the Pan American Seed company project located at 355 N Briggs Road near Santa Paula. This project previously came to the CHB in 2019 and involved the proposed demolition of a Quonset hut and shop building associated with the agricultural heritage of the county and found eligible for landmark designation. The project was

revised, and the shop building and Quonset hut will now be retained, and internal improvements made to reuse the structures. HABS photography was previously completed for this property and is available on the CHB website. Staff will still recommend that the applicant voluntarily complete an interpretive display regarding the significance of the site, as was previously recommended by the CHB.

Finally, Mr. Murray reported that a guest speaker session will be held on Monday, December 11th. Dr. Colleen Delaney, an archaeologist and anthropology professor at CSU Channel Islands, will discuss her recent book, *Rancho Guadaluca: Last Ranch of California's Central Coast*. Please make every effort to attend that meeting. This opportunity will also be shared via County social media channels to encourage public attendance.

Tricia Maier, staff, reported on the success of the CHB booth installation at the 150th Anniversary "Mountains to Sea Jubilee" Event held at the Agriculture Museum in Santa Paula on October 21st.

8. NEXT MEETING

The next regularly scheduled meeting was reported to be November 27, 2023.

9. ADJOURNMENT

At 3:02 p.m., the Cultural Heritage Board was adjourned.


Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

Nov. 28, 2023

Date



Ventura County Cultural Heritage Board November 27, 2023 Final Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Chair), Tyson Cline, Herbert Gooch, John Kulwicz, Mike Winters, and Anthony Angelini

CHB Members Absent:

Gary Blum

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division
Tricia Maier, Planning Programs Manager, Ventura County Planning Division

3. **APPROVAL OF AGENDA**

3a. Vote to approve the November 27, 2023 Agenda

Board Member Kulwicz made a motion to approve the November 27, 2023 Agenda. Board Member Gooch seconded the motion. Motion passed 6-0.

3b. Vote to approve the November 13, 2023 Meeting Minutes

Stephen Schafer, a member of the public, commented to recommend that the November 13, 2023 Meeting Minutes be revised as follows (pg. 3): "Mr. Schafer suggested that the windows be replaced with metal bronze, aluminum, or steel ~~copper or steel~~ frame windows, particularly those on the primary elevation."

Board Member Kulwicz made a motion to approve the November 13, 2023 Meeting Minutes as revised. Chair Fernandez seconded the motion. Motion passed 4-0 (Board Members Cline and Angelini abstained).

4. **PUBLIC COMMENTS**

None

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6a. **Action:** Receive a presentation and provide feedback on the draft Ventura County Cultural Heritage Program goals and priorities for 2023-2024 to be included in the Certified Local Government Annual Report to be prepared in 2024 for the California Office of Historic Preservation.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, goals and priorities for 2023-2024, and staff recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. Based on the preceding evidence and analysis, **PROVIDE** comments on the proposed Ventura County Cultural Heritage Program goals and priorities for 2023-2024 to be included in the Certified Local Government Annual Report to the California Office of Historic Preservation.

Public Comment:

Stephen Schafer of the San Buenaventura Conservancy commented to recommend that the CHB partner with the California Preservation Foundation (CPF) to host a local training workshop. Mr. Schafer noted that CPF would need at least 20 paid attendees, and he could reach out to preservation folks in Ojai and Oxnard to generate interest. Next, Mr. Schafer commented that the Matilija Post Office is eligible to be downgraded following its demolition. Finally, Mr. Schafer recommended that the Capital Improvements Projects (CIP) screening item be moved up in terms of priority on the Cultural Heritage Program list of goals and priorities. Mr. Schafer suggested that the CHB agendaize a future discussion item regarding the CIP list so that the CHB has an opportunity to weigh in on potential impacts to historic properties.

Discussion and Deliberation:

Board Member Cline inquired about the possibility of using grant funding to survey all County-owned facilities in order to better understand potential

impacts to historic resources. Tricia Maier, staff, noted that the annual CIP list is intended to guide project funding for current and future years. Once individual projects proceed, agencies should be reviewing projects on a case-by-case basis for potential historic resource impacts. Dillan Murray, staff, noted that staff can monitor grant opportunities to see if there are any in alignment with this potential task.

Board Member Gooch commented that it would be helpful to know more about the facilities the County owns.

Board Member Winters inquired whether it would be possible to agendaize a future discussion item regarding County-owned facilities. Dillan Murray, staff, noted that he is not aware of a master, aggregated list of all County-owned facilities to review, although staff would look into the issue further. A consensus of Board Members favored returning for a discussion of this topic in the future.

Next, the Board members began a discussion on Task #14 on the list of draft CHB Priorities, which is to inventory and screen County of Ventura-owned properties and Public Works Capital Improvement Projects (CIP) for the presence of designated or potentially eligible cultural heritage sites.

In the context of Task #14, Board Member Angelini inquired as to why the Santa Paula Fire Station, which is listed in the California Register of Historical Resources, did not come before the CHB? Tricia Maier, staff, noted that she was unaware of specifics, but that Planning Division staff scheduled an upcoming meeting with Public Works staff to discuss the issue. Ms. Maier noted her assumption that part of the issue was that the fire station was a City of Santa Paula-owned building that was transferred to the County. Ms. Maier referenced the Initial Study Assessment Guidelines (ISAGs), which are the rules to be followed by any County agency processing a discretionary permit in order to comply with the California Environmental Quality Act. One item in the ISAGs concerns the evaluation of potential impacts to historical resources, which directs lead agencies to coordinate project review by the CHB. As more interagency coordination occurs regarding County procedures, the anticipation is that these reviews by the CHB would occur as needed on a project-by-project basis.

Board Member Angelini questioned how often projects are falling through the cracks that should be reviewed by the CHB? In addition, now that the CHB is aware of this happening in the case of the Santa Paula Fire Station, Board Member Angelini noted his view that there should be some form of consequence to disincentivize this from happening in the future.

Board Member Winters echoed the view that some action should be taken now that the CHB is aware of this case. Board Member Cline repeated his view that a historic survey of County-owned facilities would help prevent this from happening.

Chair Fernandez inquired whether the Santa Paula Fire Station was officially listed in any historic register. Stephen Schafer noted that it is listed in the California Register of Historical Resources and eligible for the National Register of Historic Resources. According to Mr. Schafer, the City of Santa Paula made the Public Works Agency aware of the historic status of the building at the time of transfer.

Chair Fernandez noted the possibility that either the Public Works Agency does not deal with these issues and weren't aware of required procedures, or they attempted to ignore the issue and move forward. Chair Fernandez noted his view that it is important to be proactive with agencies that have the power to affect properties or resources and make them aware of the procedures they must follow. In addition, it is important to make them aware that historic preservation advocates have their eyes on this issue. Chair Fernandez stated that the upcoming staff meeting is a good step, and recommended going to high levels in the County to encourage a mindset that all departments need to communicate and follow established procedures. Chair Fernandez also noted that it could be a personnel issue when staffing changes take place and institutional knowledge is lost. In addition, Chair Fernandez recommended that staff communicate with the Department of Airports regarding their upcoming projects.

Board Member Winters requested the Santa Paula Fire Station be agendaized at a future meeting. Board Member Winters inquired about the upcoming meeting between Planning Division and Public Works staff. Tricia Maier, staff, noted that the meeting is intended to collect facts about the situation and the review process that took place.

Board Member Winters noted that the Preservation Award Program, [Task #9 on the list of draft CHB Priorities], would be a great opportunity to show the positive work being done in historic preservation, as opposed to just the punitive aspects. Board members agreed that this should be a priority for the next year.

Board Member Cline inquired whether the Oxnard Historic District architectural design guide handout referenced in Task #13 could be accomplished by the City of Oxnard, or whether it could be accomplished quickly by hiring someone to do it. Chair Fernandez noted that there is not the expertise to do it in-house at the City, and that it is also a question of financial willingness. Chair Fernandez recommended the identification of funding sources as a viable way forward.

Tricia Maier, staff, noted that this item could also be added to the grant opportunities task in order to find someone to assist with the work. Dillan Murray, staff, stated that he can reach out to the City of Oxnard to understand their level of interest in getting involved in this task.

A consensus of Board Members favored elevating the screening of the CIP list in Task 14 to a higher priority level, from low to medium.

Board Member Cline inquired about how the task priority rankings worked. Dillan Murray, staff, noted that higher priority items typically require more staff and/or CHB time, effort, and resources.

Dillan Murray, staff, noted that the revised Cultural Heritage Program goals and priorities for 2023-2024 will return to the Board as part of the draft CLG Annual Report in the spring.

Chair Fernandez recommended making note of the Japanese cemetery speaker session held last summer in the document under the task describing the guest speaker series.

7. REPORTS

7a. Board Member Reports

Board Member Kulwicz reported that the homeless shelter in Santa Paula is progressing and nearly open.

Board Member Winters reported on his recent participation in the County of Ventura 150th Anniversary Event held at the Agriculture Museum in Santa Paula on October 21st.

Board Member Angelini reported on his new role working for the City of Simi Valley. In addition, Board Member Angelini reported on his recent attendance at the State of the County speech held at the Reagan Library.

Other Board Members did not have anything to report.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported on an upcoming guest speaker session to be held on Monday, December 11th. Dr. Colleen Delaney, an archaeologist and anthropology professor at CSU Channel Islands, will discuss her recent book, *Rancho Guadalupe: Last Ranch of California's Central Coast*. Please make every effort to attend this meeting. This opportunity will also be shared via County social media channels to encourage public attendance.

Next, Mr. Murray reported that staff has scheduled the CHB meeting dates for 2024. Due to scheduling conflicts, some of the meetings may be held in alternative meeting rooms at the Government Center. Please note the agenda and emails from staff to confirm the meeting location.

Finally, Mr. Murray reported that if CHB Members' parking passes are nearing expiration, please notify staff to coordinate renewal.

8. NEXT MEETING

The next regularly scheduled meeting was reported to be November 27, 2023.


9. ADJOURNMENT

At 2:04 p.m., the Cultural Heritage Board was adjourned.



Acting Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

December 14, 2023

Date



Ventura County Cultural Heritage Board December 11, 2023 Final Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:21 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

Board Member Gooch made a motion to nominate Board Member Mike Winters as Acting Chair. Board Member Cline seconded the motion. Motion passed 5-0.

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Mike Winters (Acting Chair), Tyson Cline, Herbert Gooch, John Kulwiec, and Anthony Angelini

CHB Members Absent:

Miguel Fernandez and Gary Blum

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division
Tricia Maier, Planning Programs Manager, Ventura County Planning Division

3. **APPROVAL OF AGENDA**

3a. Vote to approve the December 11, 2023 Agenda

Board Member Cline made a motion to approve the December 11, 2023 Agenda. Board Member Kulwiec seconded the motion. Motion passed 5-0.

3b. Vote to approve the November 27, 2023 Meeting Minutes

Board Member Kulwiec made a motion to approve the November 27, 2023 Meeting Minutes. Board Member Angelini seconded the motion. Motion passed 5-0.

4. **PUBLIC COMMENTS**

None

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

- 6a. Action:** Receive a presentation from guest speaker Dr. Colleen M. Delaney, an archaeologist and anthropology professor at CSU Channel Islands, on her recent book, *Rancho Guadaluca: Last Ranch of California's Central Coast*.

Presentation: Dillan Murray, staff, introduced Dr. Delaney and noted that the session is a continuation of the CHB guest speaker series, which is intended to highlight the diverse heritage of Ventura County for the benefit of both residents and visitors. Dr. Delaney presented an overview of the history of Rancho Guadaluca as told in her recent book.

Discussion and Deliberation:

Following Dr. Delaney's presentation, a Question-and-Answer session was held with CHB Members and members of the audience.

7. REPORTS

7a. Board Member Reports

Board Member Gooch reported that he recently attended Dr. Delaney's Rancho Guadaluca exhibit at the CSUCI library and enjoyed it.

Other Board Members did not have anything to report.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that the Oxnard Historic Farm Park, consisting of the Gottfried Maulhardt Farmhouse and winery built in 1869, was recently listed in the National Register of Historic Places.

Next, Mr. Murray reported that the Planning Division is in the process of scanning and digitizing all landmark files, which will be available to the public in the months ahead.

Tricia Maier, staff, reported on the Santa Paula Fire Station. The Planning Director reached out to Public Works Agency staff and started conversations regarding this project. A CHB agenda item for this discussion is anticipated in late January.

8. NEXT MEETING

The next regularly scheduled meeting was reported to be January 8, 2024.

9. **ADJOURNMENT**

At 2:22 p.m., the Cultural Heritage Board was adjourned.


Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

Jan. 10, 2024
Date



Ventura County Cultural Heritage Board

January 8, 2024 Final Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

Items taken out of order

1. **10:00 A.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD AT 361 S F STREET, OXNARD, CA 93030 FOR A PUBLIC TOUR**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Chair), Herbert Gooch, and John Kulwicz

CHB Members Absent:

Tyson Cline, Mike Winters, Gary Blum, and Anthony Angelini

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division

Tricia Maier, Planning Programs Manager, Ventura County Planning Division

The CHB did not have a quorum, and were advised by staff to hold questions and discussion items until the afternoon hearing. Rick Hoehn, property owner, led CHB members and staff on a walk-around the subject property to receive information on the proposed project.

3. **ADJOURN UNTIL 1:15 P.M.**

4. **1:15 P.M. RECONVENE THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

5. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Chair), Herbert Gooch, John Kulwicz, Gary Blum, and Anthony Angelini

CHB Members Absent:

Tyson Cline and Mike Winters

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division

Tricia Maier, Planning Programs Manager, Ventura County Planning Division

Daniel Houck, Associate Planner, City of Oxnard

6. APPROVAL OF AGENDA

6a. Vote to approve the January 8, 2024 Agenda

Chair Fernandez recommended that the Agenda be revised to address Item 9a first. Board Member Gooch made a motion to approve the January 8, 2024 Agenda with that revision. Board Member Blum seconded the motion. Motion passed 5-0.

Board Member Blum recused himself from the next item on the agenda due to a potential conflict of interest owing to his residence near the subject property and left the room at this time.

ADJOURNED AS THE VENTURA COUNTY CULTURAL HERITAGE BOARD

CONVENED AS THE OXNARD CULTURAL HERITAGE BOARD

9. NEW BUSINESS

9a. Location: 361 S F Street, Oxnard, CA 93030 (Ventura County Landmark #161: Henry T. Oxnard Historic District and Landmark Area) (Supervisory District 5 – Lopez).

Action: A request for a Certificate of Appropriateness to replace 17 original windows with like kind at a residence located at 361 South F Street, Oxnard, CA 93030. (Case No. CH23-0046).

Disclosures: Dillan Murray, staff, disclosed questions and discussions points that took place at the morning site tour with the property owner and Board Members Fernandez, Kulwicz, and Gooch. The following informational items were shared:

- Lugs would be included on the aluminum-clad wood windows, but not the fiberglass windows. The property owner noted that he could design and attach lugs to the fiberglass windows but they would be added after the windows were manufactured.
- The proposed color of the window cladding would be spice red. The aluminum-clad wood windows would come painted from the factory, while the fiberglass windows would need to be painted to match.
- Publicly-visible windows would be replaced with aluminum-clad wood windows. Chair Fernandez noted his view that two additional

windows on the north elevation could be visible, and suggested they also be replaced with aluminum-clad wood windows rather than fiberglass.

- The depth of the reveal on the fiberglass windows would be smaller than that of the aluminum-clad wood windows.
- The original screens on the primary elevation would be replaced with full, aluminum-frame screens. Some have already been replaced.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the property location, background, project scope, Cultural Heritage Ordinance analysis, staff conclusions, and staff recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division Staff report and all exhibits and attachments hereto;
2. **FIND** whether the proposed project meets the requirements of the Ventura County Cultural Heritage Ordinance Section 1371-4(a); and
3. Based on the preceding evidence and analysis, **APPROVE** the Certificate of Appropriateness (Cultural Heritage Ordinance [CHO] §1371) adding any Cultural Heritage Board recommendations determined necessary to better conform to the *Secretary of the Interior's Standards*.

Discussion and Deliberation:

Rick Hoehn, property owner, provided comment on his justification for the proposed window replacement project and selection of window product based on cost and previous use at the residence.

Chair Fernandez noted that all publicly visible windows would be aluminum-clad wood, and those that are not visible would be fiberglass. Chair Fernandez stated his opinion that the functionality of historic wood windows could be repaired, but energy efficiency and climate control issues could not be as readily addressed. Chair Fernandez noted his view that two additional windows on the north elevation are publicly visible, and suggested they also be replaced with aluminum-clad wood windows.

Rick Hoehn, property owner, disagreed with the notion that the additional two windows are publicly visible from the public right-of-way.

Public Comment:

Stephen Schafer of the San Buenaventura Conservancy provided comment on the issue of visibility versus maintaining historic integrity. Mr. Schafer noted his view that historic integrity is not limited to what is publicly visible from the right-of-way, and the building is not less historic at the rear. Mr. Schafer noted his personal experience with wood window rehabilitation being a cheaper option than replacing windows with those of a different material.

Discussion and Deliberation:

Board Member Kulwicz inquired as to whether the CHB has defined what constitutes “publicly visible.” Chair Fernandez responded in the negative.

Board Member Kulwicz made a motion to adopt staff’s recommended actions with the following recommendation:

- **Recommendation #1: In-Kind Window Replacement.** The applicant should install new windows to match the historic windows to the greatest extent feasible based in terms of configuration, materials, details, and finish in order to be more compatible with the overall historic character of the building. Accordingly, the proposed window schedule should be revised to replace all double hung windows with similar style of windows to constitute in-kind replacement.

Board Member Angelini inquired as to the intent of staff’s recommendation. Dillan Murray, staff, noted that staff recommends approval of the Certificate of Appropriateness with a recommendation to revise the window schedule to reflect in-kind replacement for one rear window that is currently proposed to be inoperable due to its location in a closet.

Board Member Kulwicz noted his view that it is not necessary to revise the proposed rear window to be double hung. Board Member Kulwicz withdrew his motion.

Board Member Kulwiec made a motion to approve staff's recommended actions with no additional recommendations on the scope of work determined necessary. Board Member Gooch seconded the motion. Motion passed 4-0.

Board Member Blum returned to the meeting at this time.

ADJOURNED AS THE OXNARD CULTURAL HERITAGE BOARD

RECONVENED AS THE VENTURA COUNTY CULTURAL HERITAGE BOARD

6. APPROVAL OF PREVIOUS MEETING MINUTES

6b. Vote to approve the December 11, 2023 Meeting Minutes

Board Member Gooch made a motion to approve the December 11, 2023 Meeting Minutes. Board Member Angelini seconded the motion. Motion passed 4-0 (Board Member Blum abstained).

7. PUBLIC COMMENTS

None

8. CONTINUED ITEMS

None

10. REPORTS

10a. Board Member Reports

Board Members did not have anything to report.

10b. CHB Program Updates from Staff

Dillan Murray, staff, reported on the Santa Paula Fire Station. A CHB agenda item is planned on January 22, 2024 for a discussion regarding this case and the environmental review process more broadly with Public Works Agency staff and Planning Division management.

11. NEXT MEETING


The next regularly scheduled meeting was reported to be January 22, 2024.

12. ADJOURNMENT

At 2:19 p.m., the Cultural Heritage Board was adjourned.


Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

Feb. 13, 2024
Date



Ventura County Cultural Heritage Board February 12, 2024 Final Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. 1:18 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD

2. ROLL CALL AND DETERMINATION OF A QUORUM

CHB Members Present:

Miguel Fernandez (Chair), Herbert Gooch, John Kulwicz, Mike Winters, Gary Blum, and Anthony Angelini

CHB Members Absent:

Tyson Cline

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division
Tricia Maier, Planning Programs Manager, Ventura County Planning Division

3. APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES

3a. Vote to approve the February 12, 2024 Agenda

Board Member Gooch made a motion to approve the February 12, 2024 Agenda. Board Member Kulwicz seconded the motion. Motion passed 6-0.

3b. Vote to approve the January 8, 2024 Meeting Minutes

Board Member Blum made a motion to approve the January 8, 2024 Meeting Minutes. Board Member Winters seconded the motion. Motion passed 6-0.

4. PUBLIC COMMENTS

None

5. CONTINUED ITEMS

None

6. NEW BUSINESS

- 6a. Action:** Review, provide comments, and direct staff to forward the County of Ventura Cultural Heritage Board Certified Local Government Annual Report for 2022–2023 to the California State Office of Historic Preservation.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, discussion, CHB goals and priorities, and staff recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division Staff report and all exhibits and attachments hereto; and
2. Based on the preceding evidence and analysis, **REVIEW**, **PROVIDE** comments, and **DIRECT** staff to forward the County of Ventura Cultural Heritage Board Certified Local Government Annual Report for 2022–2023 to the California State Office of Historic Preservation.

Discussion and Deliberation:

Board Members reviewed the CLG report, focused on the CHB Priorities. Board Member Winters appreciated the inclusion of a new Preservation Award program in the CHB priorities list. Board Member Winters noted his view that the Capital Improvement Program (CIP) list screening task should be elevated to a higher priority based on the previous consensus of CHB Members and that the CHB should be provided an opportunity to weigh in. Dillan Murray, staff, requested clarification on what is requested from Board Members regarding the CIP list screening task? Board Member Winters noted his view that the CHB could review and comment on projects highlighted by CHB staff as part of the CIP review each spring. Tricia Maier, staff, stated that, in order to help inform this future task, particularly as it relates to CIP items for County-owned sites located wholly within city limits, the CHB agenda item scheduled for February 26, 2024 will provide more information. This agenda item centers on a discussion regarding the environmental review process for CIP projects initiated by the Public Works Agency more broadly and with the Santa Paula fire station project specifically. Ms. Maier indicated that Planning Division staff could bring the list of identified sites to the CHB in the spring on an informational basis, but noted that many future CIP projects are never funded or may not be constructed for many years.

Board Member Gooch inquired about the web content task. Dillan Murray, staff, noted that developing new landmark web content would be an ideal intern project if the Planning Division were to receive an intern in the future.

Chair Fernandez appreciated that some brochures were translated to Spanish. Board Members noted their desire that additional brochures and handouts be translated into Spanish, particularly those distributed at the County Fair.

Board Member Angelini made a motion adopting staff's recommended actions. Board Member Winters seconded the motion. Motion passed 6-0.

7. REPORTS

7a. Board Member Reports

Board Member Kulwicz reported on progress at the Santa Paula homeless shelter. Next, Board Member Kulwicz reported that the Santa Paula oil museum has been gifted to the city of Santa Paula and plans are underway for rehabilitation work.

Board Member Winters reported that he is working with the Moorpark historical society to revive the apricot festival in that city, planned to be held May 11th.

Board Member Blum reported that he has been helping coordinate between City of Oxnard staff and a potential buyer of the Bank of A Levy in downtown Oxnard on their plans to adaptively reuse the building. Next, Board Member Blum reported on the current building owner's success at treating graffiti on the building's terra cotta exterior.

Board Member Angelini reported on the recent success of the Ronald Reagan Presidential Library's Auschwitz remembrance exhibit. Their next planned exhibit will be focused on Star Wars.

Other Board Members did not have anything to report.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that Board Members are required to complete ethics training every two years and requested that certificates of completion be submitted to staff when completed. Next, Mr. Murray reported that the

Japanese cemetery rededication ceremony has been postponed to the fall. In addition, the Stagecoach Inn in Newbury Park is having an anniversary event this summer, and details will be shared when those are available.

8. **NEXT MEETING**

The next regularly scheduled meeting was reported to be February 26, 2024.

9. **ADJOURNMENT**

At 1:57 p.m., the Cultural Heritage Board was adjourned.


Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

Feb. 27, 2024

Date



Ventura County Cultural Heritage Board February 26, 2024 Final Meeting Minutes

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:32 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Chair), John Kulwiec, Mike Winters, Gary Blum, and Tyson Cline (arrived late)

CHB Members Absent:

Herbert Gooch and Anthony Angelini

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division
Tricia Maier, Planning Programs Manager, Ventura County Planning Division
Dave Ward, Director, Ventura County Planning Division
Brian D'Anna, Deputy Director, Engineering Services, Public Works Agency
James O'Tousa, Director, Engineering Services, Public Works Agency

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the February 26, 2024 Agenda

Board Member Kulwiec made a motion to approve the February 26, 2024 Agenda. Board Member Winters seconded the motion. Motion passed 4-0.

3b. Vote to approve the February 12, 2024 Meeting Minutes

Board Member Winters made a motion to approve the February 12, 2024 Meeting Minutes. Board Member Blum seconded the motion. Motion passed 4-0.

Board Member Cline arrived at this time.

4. **PUBLIC COMMENTS**

Stephen Schafer of the San Buenaventura Conservancy submitted for the record a list of County of Ventura-owned properties across the county. Mr. Schafer recommended that CHB Members review the list and identify any properties in their districts that should be noted as potential historic resources. Mr. Schafer also noted that a County-owned property on Lewis Road contains a historic water tower

that is proposed for demolition on the County's Capital Improvements Program (CIP) list.

5. CONTINUED ITEMS

None

6. NEW BUSINESS

6a. Location: Santa Paula Fire Station 29, 114 S 10th St., Santa Paula, CA 93060 (Supervisorial District 3 – Long).

Action: Receive information on the Santa Paula Fire Station project and an overview of environmental review procedures from Public Works Agency and Planning Division staff.

Presentation by Staff: Brian D'Anna, Public Works Agency staff, presented a PowerPoint presentation outlining the case background and project review process, an overview of the proposed new Santa Paula Fire Station, and a discussion of project measures/efforts related to historic preservation. Dillan Murray, staff, provided background on the CHB's review jurisdiction and noted that the Cultural Heritage Ordinance is only applicable to the unincorporated Ventura County area and certain cities under contract.

Public Speakers:

Stephen Schafer, San Buenaventura Conservancy

Gabriel Zamora, Santa Paula Conservancy

James Mason, Community and Economic Development Director, City of Santa Paula

Discussion and Deliberation:

Board Member Winters noted his view that part of the CHB's role is to be a watchdog and advocate for the preservation of historic resources. Board Member Winters inquired whether the fire station could be moved to another site? Brian D'Anna, staff, stated that he is not an expert on the process of moving buildings and he's uncertain the structure can be moved, but is willing to consider this option.

Chair Fernandez stated his view that there was a lack of public awareness when the project was approved by the Board of Supervisors. Chair Fernandez noted his preference that the review process be improved so that this does not occur again. Chair Fernandez recommended that Public Works Agency staff explore any possibility of moving the building.

Board Member Kulwicz inquired about another temporary fire station in the City of Santa Paula. James Mason, Community and Economic Development Director for City of Santa Paula, explained that this was only a temporary fire station because the site could not accommodate a new fire station. .

All questions of CHB Members were addressed.

- 6b. Action:** Discuss and determine whether to form an ad hoc committee to develop a Preservation Award Program.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, an overview of the Preservation Award template, and recommended actions. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. Based on the preceding evidence and analysis, **DISCUSS** and **DETERMINE** whether to form an ad hoc committee to develop a Preservation Award Program.

Public Speakers:

Stephen Schafer, San Buenaventura Conservancy

Discussion and Deliberation:

Board Member Winters noted the importance of a Preservation Award Program in order to highlight the good work being done in the field of historic preservation. Board Member Winters recommended that staff collect information on award programs from other jurisdictions in order to inform the county's program.

Board Member Cline inquired about award criteria and how they might be applied. Dillan Murray, staff, suggested that that issue be addressed by an ad hoc committee.

Chair Fernandez noted that he anticipated two meetings of an ad hoc committee would be needed, which could be held in person or remotely. He recommended that CHB staff attend these meetings.

Chair Fernandez and Board Member Winters noted their willingness to serve on an ad hoc committee. Chair Fernandez recommended continuing the item to a future hearing date in order to allow absent Board Members the opportunity to express interest in serving on an ad hoc committee. A consensus of Board Members concurred.

7. REPORTS

7a. Board Member Reports

Board Members did not have anything to report.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that staff is anticipating a few site visits in the months ahead, including to properties in the Lockwood Valley, Bardsdale community, and Oxnard area. Any site visits will be communicated out when scheduled, but would be held in the morning on regular hearing dates.

Chair Fernandez inquired whether hearings could be scheduled to occur at the same locations as site visits, or at facilities close to site visit locations, rather than back at the Government Center. Dillan Murray, staff, noted that he would discuss that possibility with Planning Division management.

8. NEXT MEETING

The next regularly scheduled meeting was reported to be March 11, 2024.

9. ADJOURNMENT

At 2:22 p.m., the Cultural Heritage Board was adjourned.


Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

3/26/24

Date



Ventura County Cultural Heritage Board

March 25, 2024 Final Meeting Minutes

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. 1:25 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD

2. ROLL CALL AND DETERMINATION OF A QUORUM

CHB Members Present:

Miguel Fernandez (Chair), Tyson Cline, Herbert Gooch, Mike Winters, and Gary Blum

CHB Members Absent:

John Kulwicz and Anthony Angelini

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division

Tricia Maier, Planning Programs Manager, Ventura County Planning Division

3. APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES

3a. Vote to approve the March 25, 2024 Agenda

Board Member Winters made a motion to approve the March 25, 2024 Agenda. Board Member Gooch seconded the motion. Motion passed 5-0.

3b. Vote to approve the February 26, 2024 Meeting Minutes

Board Member Blum made a motion to approve the February 26, 2024 Meeting Minutes. Board Member Cline seconded the motion. Motion passed 4-0.

4. PUBLIC COMMENTS

Kevin Quinn provided public comment.

5. CONTINUED ITEMS

6a. Action: Discuss and determine whether to form an ad hoc committee to develop a Preservation Award Program.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, an overview of the Preservation

Award template, and recommended actions. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. Based on the preceding evidence and analysis, **DISCUSS** and **DETERMINE** whether to form an ad hoc committee to develop a Preservation Award Program.

Public Speakers:

None.

Discussion and Deliberation:

Chair Fernandez and Board Member Winters expressed interest in participating in an ad hoc committee to develop a Preservation Award Program. The committee would meet to establish award criteria and review criteria from other jurisdictions.

Board Member Winters made a motion to establish an ad hoc committee comprised of himself, Chair Fernandez, and Board Member Angelini (if interested). Board Member Cline seconded the motion. It was agreed ad hoc committee meetings could be held virtually and that CHB staff would explore how other jurisdictions may have implemented similar programs to share with committee members. Motion passed 5-0.

6. NEW BUSINESS

- 6a. Location:** Scarlett-McGrath Ranch, 5011 W Gonzales Road, Oxnard, CA 93036 (District 1 – LaVere).

Action: Provide a recommendation to the State Office of Historic Preservation on whether the Scarlett-McGrath Ranch meets the criteria for nomination to the National Register of Historic Places in accordance with the National Historic Preservation Act of 1966, as amended.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the property location, background, staff conclusion,

and recommended actions. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;
2. Based on the preceding evidence and analysis, **ADOPT** staff's recommendation that the property meets the criteria for the National Register of Historic Places, along with any other Cultural Heritage Board recommendations; and
3. **DIRECT** staff to **TRANSMIT** the Cultural Heritage Board recommendations and findings to the California State Office of Historic Preservation in advance of the May 3, 2024 State Historical Resources Commission hearing on this nomination.

Public Speakers:

Stephen Schafer, San Buenaventura Conservancy, spoke in favor of the nomination.

Discussion and Deliberation:

Board Member Cline inquired as to which set of criteria the property was being nominated under (local, state, or federal)? Dillan Murray, staff, noted that the property was being nominated to the National Register which would mean, if successful, the property would be automatically listed in the California Register of Historical Resources. The criteria for the California Register closely tracks those of the National Register.

Beverlee McGrath, property owner, spoke in favor of the nomination and her efforts to preserve the property and thanked the CHB for its consideration.

Board Member Blum made a motion to adopt staff's recommended actions on this item. Board Member Winters seconded the motion. Motion passed 5-0.

- 6b. Location:** Bell Canyon Equestrian Center, 29 Baymare Road, Bell Canyon, CA 91307 (District 4 – Parvin).

Action: Provide a recommendation to the State Office of Historic Preservation on whether the Bell Canyon Equestrian Center meets the criteria for nomination to the National Register of Historic Places in accordance with the National Historic Preservation Act of 1966, as amended.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the property location, background, staff conclusion, and recommended actions. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;
2. Based on the preceding evidence and analysis, **ADOPT** staff's recommendation that the property meets the criteria for the National Register of Historic Places, along with any other Cultural Heritage Board recommendations; and
3. **DIRECT** staff to **TRANSMIT** the Cultural Heritage Board recommendations and findings to the California State Office of Historic Preservation in advance of the May 3, 2024 State Historical Resources Commission hearing on this nomination.

Public Speakers:

Stephen Schafer, San Buenaventura Conservancy, spoke in favor of the nomination.

Rich Moody, Bell Canyon resident, spoke in favor of the nomination and the value of the property to the Bell Canyon community.

Discussion and Deliberation:

Board Member Gooch inquired as to whether the 35 miles of equestrian trails are included in the nomination? Dillan Murray, staff, stated that they are not. The nomination is limited to the equestrian center.

Board Member Winters inquired as to whether the equestrian center is open to the public? Rich Moody, resident, stated that it is a private community

facility; however, outside community members can still board horses at the facility.

Board Member Cline made a motion to adopt staff's recommended actions on this item. Board Member Gooch seconded the motion. Motion passed 5-0.

- 6c. Action:** Discuss and determine whether to hold future public hearings at alternative locations across Ventura County.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background and recommended actions. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. Based on the preceding evidence and analysis, **DISCUSS** and **DETERMINE** whether to hold future public hearings at alternative locations across Ventura County.

Public Speakers:

Stephen Schafer, San Buenaventura Conservancy.

Discussion and Deliberation:

Board Member Winters and Board Member Cline noted the challenge of distant site visits during workdays.

Chair Fernandez stated his view that the option for alternative meeting locations be kept open as a possibility, depending on a majority of Board Members' availability on a given hearing date.

A consensus of Board Members expressed interest in holding meetings at alternative locations.

7. REPORTS

- 7a. Board Member Reports**

Board Member Winters reported that he recently attended the “Little House on the Prairie” 50th anniversary event held at Big Sky Ranch outside Simi Valley.

Board Member Blum reported on the potential purchase of the Bank of A. Levy building in Oxnard, which has been vacant for several years.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that a site visit is anticipated to be held in Lockwood Valley the morning of April 22nd, with a carpool option to be made available for CHB Members. There are five available seats anticipated, but that number is still to be confirmed. Board Members were asked to keep that morning and afternoon open for the site visit and a CHB hearing the same afternoon.

Next, Mr. Murray reported that the California Preservation Foundation conference will be held in downtown Los Angeles from May 29th to June 1st this year. Session titles are available online to review. Board Members interested in attending were asked to reach out to staff to complete registration.

Finally, Mr. Murray reported that elections for CHB Chair and Vice-Chair will be held in April.

Tricia Maier, staff, reported that Kim Prillhart will be retiring as Director of the Resource Management Agency. Her successor, Robert Mullane, will start work the first week of April.

8. NEXT MEETING

The next regular CHB meeting was reported to be scheduled for April 8, 2024, if there are items to be reviewed.

9. ADJOURNMENT

At 2:21 p.m., the Cultural Heritage Board was adjourned.

A handwritten signature in black ink, appearing to be 'Miguel', written over a horizontal line.

Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

04/22/2024

Date



Ventura County Cultural Heritage Board

April 22, 2024 Final Meeting Minutes

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **10:00 A.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD AT THE REYES ADOBE FOR A PUBLIC TOUR**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Chair), Gary Blum, and Anthony Angelini

CHB Members Absent:

Tyson Cline, John Kulwicz, Herbert Gooch, and Mike Winters

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division

Christy Huynh, RMA Technician, Ventura County Planning Division

Philip Hess, RMA Technician, Ventura County Planning Division

The CHB did not have a quorum and were advised by staff to hold discussion until the afternoon hearing. Chris Ardalan and Otoño Lujan of the applicant team and Shannon Davis, historic consultant, led CHB members and staff on a walk-around of the subject property to receive information on the proposed project.

3. **ADJOURN UNTIL 1:15 P.M.**

4. **1:16 P.M. RECONVENE THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

5. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Chair), Tyson Cline, Mike Winters, Gary Blum, and Anthony Angelini

CHB Members Absent:

John Kulwicz and Herbert Gooch

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division

Christy Huynh, RMA Technician, Ventura County Planning Division

Philip Hess, RMA Technician, Ventura County Planning Division

Tricia Maier, Planning Programs Manager, Ventura County Planning Division

Robert Mullane, Director, Resource Management Agency

Dillan Murray, staff, introduced Mr. Robert Mullane to the CHB as the new Director of the Resource Management Agency.

6. APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES

6a. Vote to approve the April 22, 2024 Agenda

Board Member Winters made a motion to approve the April 22, 2024 Agenda. Board Member Cline seconded the motion. Motion passed 5-0.

6b. Vote to approve the March 25, 2024 Meeting Minutes

Board Member Cline made a motion to approve the March 25, 2024 Meeting Minutes. Board Member Winters seconded the motion. Motion passed 4-0 (Board Member Angelini abstained).

7. PUBLIC COMMENTS

None

8. CONTINUED ITEMS

None

9. NEW BUSINESS

9a. Location: Reyes Adobe, Located Along Lockwood Valley Road, 2 miles east of Highway 33 at Reyes Creek (Ventura County Landmark #21: Rafael Reyes Adobe) (Supervisory District 1 – LaVere).

Action: A request for a Certificate of Appropriateness to demolish an existing adobe structure and preserve an existing smokehouse building at a property located on Lockwood Valley Road, 2 miles east of Highway 33 at Reyes Creek (Ventura County Landmark #21: Rafael Reyes Adobe). The scope of work is intended to partially abate code violation case no. CV23-0403. An interpretive exhibit is proposed to be installed at the location of the adobe using salvageable adobe bricks and/or other building materials (case no. CH23-0043).

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the property location, background, project

description, staff conclusion, and recommended actions. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;
2. **FIND** that the proposed project meets the requirements of the Ventura County Cultural Heritage Ordinance §1371-4(d); and
3. Based on the preceding evidence and analysis, **APPROVE** the Certificate of Appropriateness (Cultural Heritage Ordinance §1371) with any Cultural Heritage Board or staff recommendations determined necessary to better conform to the *Secretary of the Interior's Standards*.

Disclosures:

Chair Fernandez disclosed that he, Board Member Blum, and Board Member Angelini attended the site visit at the subject property earlier in the day.

Dillan Murray, staff, disclosed some points of conversation that occurred at the site visit concerning the applicant's plans for the smokehouse building, the recommended preservation of the original adobe footprint as an archaeology site, and the technical requirements for HABS photo documentation, all of which are reflected in the staff report for this item, as well as the condition of the cabin and washroom structures, which are not included in the project scope.

Public Speakers:

None

Discussion and Deliberation:

Chris Ardalan, Otoño Lujan, and Graham Stephens of the applicant team and Shannon Davis, historic consultant, were in attendance.

Chris Ardalan, property owner, spoke on how he acquired the property and his desire to abate the code violations. Mr. Ardalan also noted his concern regarding the estimated expense of HABS photo documentation.

Board Member Angelini noted his view that the deterioration of the structure is a sad situation, but the building is not uplifting the history of Ventura County or the legacy of Rafael Reyes in its current state.

Board Member Blum noted his view that there is little worth in retaining and using previous building materials on site, such as the adobe bricks, in a new fashion. However, Board Member Blum recognized the value of retaining the adobe stone footprint and completing HABS photography.

Board Member Winters inquired whether it would be possible to stabilize a remaining adobe wall? Chair Fernandez noted that the main adobe is structurally compromised and that preserving the adobe smokehouse accomplishes this desire.

Board Member Cline noted his preference that the interpretive plan come back to the CHB for review at a future date and echoed the value of HABS photography. Board Member Cline noted that the HABS photography could be completed at a lower cost than was quoted by the property owner.

Chair Fernandez noted the importance of quickly securing the smokehouse building. Chair Fernandez stated that the main adobe walls likely have a stone foundation that can be preserved as an archaeology site, either above or below ground. Lastly, Chair Fernandez also preferred that the interpretive plan come back to the CHB for review at a future date.

Board Member Winters stated that county museums may have a desire to display some of the original adobe bricks and recommended the applicant team explore that route. Board Member Angelini noted that there may be a relation with the Reyes Adobe in Agoura Hills and that property may have an interest in receiving bricks.

Board Member Angelini made a motion to adopt staff's recommended actions on this item with the inclusion of the following recommendations on the scope of work:

1. **Recommendation #1: Archaeology Site.** As an alternate to stabilizing localized wall segments, the greatest number of the walls feasible should be taken down to the foundation stones. The base of the walls should be left and protected to show the historic footprint of the Reyes Adobe.

2. **Recommendation #2: HABS Photo Documentation.** Prior to demolition activities, the project applicant should submit photographic documentation of the property prepared to the Historic American Buildings Survey (HABS) standards by a qualified professional familiar with HABS guidelines. A digital proof of the photo documentation should be provided to CHB staff for approval and determination of consistency with *The Secretary of Interior's Guidelines for Architectural and Engineering Documentation*. The photo documentation should consist of the following:
- As determined by the HABS professional, a sufficient number of photographic views so as to convey the property and its identified historic contributors following clearance of overgrowth and debris and removal of plywood coverings/obstructions;
 - Photographs should include character-defining features. The historic consultant may assist in identifying features and views to be included in the photo documentation;
 - HABS standards will require the original negatives having a minimum size of 4"x5" and production of one set of large-format, black-and-white, film photography on 8.5 x 11 inkjet mount cards;
 - Photographs must include a photo key index and photo key map.
 - Submission of one set of digital scans in PDF digital form to CHB staff;
 - Donation of final film negatives and prints to both the Library of Congress and Museum of Ventura County accompanied by the photo key index, photo key map, and written data report (historic resources report); and
 - Provide to CHB staff a letter from the library/museum acknowledging receipt of the photo documentation.
3. **Recommendation #3: Interpretive Display and Program.** The applicant should create an interpretive display and program related to the historic significance of the site to be reviewed by the CHB at a future date. An interpretive exhibit should be installed at the subject property using salvageable adobe bricks and/or other building materials and explain the significance of the site. As part of the interpretive program, the applicant should prepare aerial drone videography of the site prior to demolition. Videography may be stored on the CHB website.

Board Member Winters seconded the motion. Motion passed 5-0.

10. **REPORTS**

10a. Board Member Reports

Board Member Angelini reported that he recently attended the “Little House on the Prairie” 50th anniversary event held at Big Sky Ranch outside Simi Valley.

Board Member Blum reported that a potential buyer of the Bank of A. Levy building in downtown Oxnard recently backed out of the purchase.

Chair Fernandez reported on progress made by the ad hoc committee comprised of himself, Board Member Winters, and Board Member Angelini that is developing a preservation awards program for the upcoming month of May. The ad hoc committee plans to present 1-2 preservation awards during Preservation Month to the full CHB.

10b. CHB Program Updates from Staff

Dillan Murray, staff, reported that May is Historic Preservation Month. In commemoration, a few efforts are planned. Staff will be installing the cultural heritage program banner and board display in the Hall of Administration. In line with the CHB’s adopted priorities, and in recognition of the month as both Historic Preservation Month and Asian American and Pacific Islander Heritage Month, staff will be launching a new speaker series titled “A Shared History: Diverse Voices Across Ventura County.” The intent of the series is to promote meaningful public humanities learning and community dialogue focused on traditionally underrepresented voices and stories and their contribution to Ventura County’s history. The first speaker event is planned to be held Thursday, May 16th at 1:30pm in the Hall of Administration at the Government Center. Dr. Lily Anne Welty Tamai, assistant professor of history at California State University, Sacramento, will discuss the history of Asian American and Pacific Islander communities in Ventura County, including settlement patterns and historic context, personal stories, and significant sites and places.

Next, Mr. Murray reported that the California Preservation Foundation conference will be held in downtown Los Angeles from May 29th to June 1st this year. Session titles are available online to review. Board Members interested in attending were asked to reach out to staff to complete registration.

In addition, Mr. Murray reported that an upcoming board item will involve a proposed residential addition to a Site of Merit property in the Bardsdale community. Staff is currently looking at whether a site visit would be possible.

Finally, Mr. Murray reported that staff is targeting to hold elections for CHB Chair and Vice-Chair in May.

11. NEXT MEETING

The next regular CHB meeting was reported to be scheduled for May 13, 2024, if there are items to be reviewed.

12. ADJOURNMENT

At 2:02 p.m., the Cultural Heritage Board was adjourned.


Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

5/14/24

Date



Ventura County Cultural Heritage Board

May 13, 2024 Final Meeting Minutes

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **11:00 A.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD AT 1468 BARSDALE AVE, FILLMORE, CA 93015 FOR A PUBLIC TOUR**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez and John Kulwicz

CHB Members Absent:

Tyson Cline, Herbert Gooch, Mike Winters, Gary Blum, and Anthony Angelini

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division

The CHB did not have a quorum and were advised by staff to hold discussion until the afternoon hearing. Larry Brisley of the applicant team led CHB members and staff on a walk-around of the subject property to receive information on the proposed project.

3. **ADJOURN UNTIL 1:15 P.M.**

4. **1:17 P.M. RECONVENE THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

5. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez, John Kulwicz, Mike Winters, and Anthony Angelini

CHB Members Absent:

Tyson Cline, Herbert Gooch, and Gary Blum

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division

Tricia Maier, Planning Programs Manager, Ventura County Planning Division

6. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

6a. Vote to approve the May 13, 2024, Agenda

Board Member Winters made a motion to approve the May 13, 2024, Agenda. Board Member Kulwiec seconded the motion. Motion passed 4-0.

6b. Vote to approve the April 22, 2024, Meeting Minutes

Board Member Angelini made a motion to approve the April 22, 2024, Meeting Minutes. Board Member Winters seconded the motion. Motion passed 4-0.

7. PUBLIC COMMENTS

None

8. CONTINUED ITEMS

None

9. NEW BUSINESS

9a. Location: 1468 Bardsdale Avenue, Fillmore, CA 93015 (Supervisory District 3 – Long).

Action: A request for a Certificate of Review for a remodel and addition to a residence located at 1468 Bardsdale Avenue, Fillmore, CA 93015 (Historic Site of Merit). The scope of work includes the remodel of 325 square feet and an addition of 168 square feet on the east side of the single-family dwelling and an addition of 9 square feet on the south side. Additionally, an existing condenser and existing water heater will be relocated as part of the remodel and addition. (Case No. CH23-0032).

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the property location, background, project description, staff conclusion, and recommended actions. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. **REVIEW** and **COMMENT** on the proposed project in accordance with Ordinance §1372 based on the preceding evidence and analysis.

Disclosures:

Chair Fernandez disclosed that he and Board Member Kulwiec attended the site visit at the subject property earlier in the day.

Public Speakers:

None

Discussion and Deliberation:

Larry Brisley of the applicant team was in attendance. Mr. Brisley described the order of various additions to the residence. Mr. Brisley noted that all windows at the house are vinyl clad (previously aluminum), with the exception of two at the rear that are original. Mr. Brisley stated his view that existing landscaping sufficiently screens the proposed location of exterior heating and cooling equipment.

Chair Fernandez inquired as to which portions of the residence were moved to the present location in the 1950s. Mr. Brisley noted that the entire house, with the possible exception of addition #4 denoted on Exhibit 5, appears to have been moved at that time based on the common cinderblock foundation evidenced throughout.

Chair Fernandez noted his view that wood-clad windows would not be feasible.

Board Member Winters stated that the property would maintain its overall appearance following implementation of the project.

Board Member Angelini made a motion to approve the Certificate of Review for the project as proposed. Board Member Winters seconded the motion. Motion passed 4-0.

- 9a. Action:** Approve the adoption of proposed resolutions granting eight separate preservation awards to individuals and organizations during the month of May for Historic Preservation Month 2024. The awards would be formally presented to the recipients at a later date.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background and recommended actions. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;
2. **ADOPT** CHB Resolution No. 2024-1 (Exhibit 1) granting an award to Dudley and Anne Crawford DeZonia for Excellence in Rehabilitation (Bella Vista Ranch, 4106 Thacher Road, Ojai, CA);
3. **ADOPT** CHB Resolution No. 2024-2 (Exhibit 2) granting an award to Oxnard Historic Farm Park for Excellence in Restoration (Gottfried Maulhardt/Albert Pfeiler Farm Site, 1251 Gottfried Place, Oxnard, CA);
4. **ADOPT** CHB Resolution No. 2024-3 (Exhibit 3) granting an award to John and Mary Cuthbert for Excellence in Preservation (Noble Oaks Estate, 76 Oak Drive, Ojai, CA);
5. **ADOPT** CHB Resolution No. 2024-4 (Exhibit 4) granting an award to the San Buenaventura Conservancy and the Pleasant Valley Historical Society for Excellence in Organizations Supporting Historic Preservation (Scholle Farmhouse, Camarillo, CA);
6. **ADOPT** CHB Resolution No. 2024-5 (Exhibit 5) granting an award to William Maple for Excellence in Individuals Supporting Historic Preservation (Timber School, Newbury Park, CA);
7. **ADOPT** CHB Resolution No. 2024-6 (Exhibit 6) granting an award to the Ronald Reagan Presidential Foundation and Institute for Excellence in the Promotion And Implementation of Historical Programming (Ronald Reagan Presidential Library, Simi Valley, CA);
8. **ADOPT** CHB Resolution No. 2024-7 (Exhibit 7) granting an award to the Stagecoach Inn Museum for Excellence in the Promotion And Implementation of Historical Programming (Stagecoach Inn, Newbury Park, CA); and
9. **ADOPT** CHB Resolution No. 2024-8 (Exhibit 8) granting an award to the Strathearn Historical Park and Museum for Excellence in the Promotion And Implementation of Historical Programming (Strathearn Historical Park, Simi Valley, CA).

Public Speakers:

Stephen Schafer of the San Buenaventura Conservancy noted that his organization could help spread notice regarding the awards if a press release is prepared or any photo/video element is produced. In addition, the awards may be highlighted in the Cultural Heritage Board's summer fair exhibit.

Discussion and Deliberation:

Board Member Winters stated that he enjoyed the Preservation Awards ad hoc committee process. Board Member Winters noted his preference that the Board of Supervisors present the awards in the future in order to increase visibility. Dillan Murray, staff, stated that he would discuss this possibility with his management team.

Board Member Angelini noted that, due to his employment with Visit Simi Valley and his employer's professional relationship with the Ronald Reagan Presidential Foundation and Institute, he would be recusing himself from voting on that award nomination.

Board Member Winters made a motion to adopt staff's recommended actions and adopt CHB Resolution No. 2024-1 through CHB Resolution No. 2024-8. Board Member Kulwicz seconded the motion. Motion passed 4-0 (Board Member Angelini abstained on CHB Resolution No. 2024-6).

Dillan Murray, staff, noted that a special meeting to present the awards will be targeted for May 28, 2024.

10. ELECTION OF OFFICERS

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background and bylaw requirements regarding officer elections.

Discussion and Deliberation:

Board Member Winters inquired as to the time commitments for the Chair position? Chair Fernandez noted that it mainly involves the in-person meeting coordination, reviewing some administrative approval requests, and signing meeting minutes.

Board members inquired whether absent members could be nominated? Dillan Murray, staff, responded in the affirmative.

Board Member Angelini nominated Mike Winters for the position of Chair. Nominations were closed. The nomination was confirmed 4-0.

Board Member Angelini nominated Miguel Fernandez to the position of Vice-Chair. Nominations were closed. The nomination was confirmed 4-0.

11. REPORTS

11a. Board Member Reports

Board Member Fernandez highlighted recent reporting in the *Ventura County Reporter* on the Carnegie Library in Oxnard. An effort is ongoing to save the art collection housed in the city-owned building.

Board Member Kulwiec stated his intention to leave the Cultural Heritage Board at the end of his term.

Chair Winters reported on the recent success of the apricot festival in Moorpark. At the event, Mr. Winters presented on the history of Moorpark.

Board Member Angelini reported on his recent attendance at the Simi Valley Cultural Arts Center award ceremony, the Simi Valley street fair, and the World Trade Week event at the Port of Hueneme.

11b. CHB Program Updates from Staff

Dillan Murray, staff, reported that Monday, May 27th is a holiday, so there will not be a CHB hearing that day. The next regular CHB hearing is scheduled for June 10th. However, as mentioned, staff is evaluating holding a special meeting during the month of May to formally present the preservation awards.

Next, Mr. Murray reported that the guest speaker series will commence on Thursday, May 16th at 1:30pm. Dr. Lily Tamai will present on Asian American migration and history in Ventura County, and also highlight some built environment sites significant to those communities, including Chinese, Japanese, Filipino, and Pacific Islander communities. The event will now be held in the Lower Plaza Assembly Room.

Finally, this is the last call for those Board Members interested in attending the California Preservation Foundation (May 29-June 1). Please reach out to staff to complete registrations.

Tricia Maier, staff, reported that staff will share a script with the Chair and Vice-Chair to provide introductory remarks at the upcoming speaker session event.

12. NEXT MEETING

The next regular CHB meeting was reported to be scheduled for June 10, 2024, if there are items to be reviewed. A special meeting will be targeted for May 28, 2024.

13. ADJOURNMENT

At 2:16 p.m., the Cultural Heritage Board was adjourned.



Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

6/17/24

Date



Ventura County Cultural Heritage Board

May 28, 2024, Final Meeting Minutes

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:26 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Mike Winters, Tyson Cline, Anthony Angelini, Miguel Fernandez, and Gary Blum

CHB Members Absent:

Herbert Gooch and John Kulwicz

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division

Tricia Maier, Planning Programs Manager, Ventura County Planning Division

Rob Mullane, Resource Management Agency Director

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the May 28, 2024, Agenda

Board Member Fernandez made a motion to approve the May 28, 2024, Agenda. Board Member Angelini seconded the motion. Motion passed 4-0 (Board Member Cline abstained).

3b. Vote to approve the May 13, 2024, Meeting Minutes

Board Member Fernandez made a motion to approve the May 13, 2024, Meeting Minutes. Board Member Angelini seconded the motion. Motion passed 3-0 (Board Members Blum and Cline abstained).

4. **PUBLIC COMMENTS**

None

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

- 6a. Action:** Grant eight separate preservation awards to individuals and organizations during the month of May for Historic Preservation Month 2024.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background.

Discussion and Deliberation:

Board Member Fernandez presented an award to Dudley and Anne Crawford DeZonia for Excellence in Rehabilitation (Bella Vista Ranch, 4106 Thacher Road, Ojai, CA).

Board Member Fernandez presented an award to Jeff Maulhardt of the Oxnard Historic Farm Park for Excellence in Restoration (Gottfried Maulhardt/Albert Pfeiler Farm Site, 1251 Gottfried Place, Oxnard, CA).

Board Member Angelini presented an award to John and Mary Cuthbert for Excellence in Preservation (Noble Oaks Estate, 76 Oak Drive, Ojai, CA).

Board Member Fernandez presented an award to the Pleasant Valley Historical Society, represented by Joy Todd, President, Bob Burrow, Immediate Past President, and Bill Todd, Board Member, and the San Buenaventura Conservancy for Excellence in Organizations Supporting Historic Preservation (Scholle Farmhouse, Camarillo, CA).

Chair Winters presented an award to Nellie Cusworth, a preservation advocate from the Conejo Valley, on behalf of William Maple for Excellence in Individuals Supporting Historic Preservation (Timber School, Newbury Park, CA).

Chairs Winters presented an award in absentia to the Ronald Reagan Presidential Foundation and Institute for Excellence in the Promotion And Implementation of Historical Programming (Ronald Reagan Presidential Library, Simi Valley, CA).

Board Member Angelini presented an award to Carol Wheelis on behalf of the Conejo Valley Historical Society for Excellence in the Promotion And Implementation of Historical Programming (Stagecoach Inn, Newbury Park, CA).

Chair Winters presented an award in absentia to the Strathearn Historical Park and Museum for Excellence in the Promotion And Implementation of Historical Programming (Strathearn Historical Park, Simi Valley, CA).

7. REPORTS

7a. Board Member Reports

Board Member Blum reported that the city of Oxnard is planning to sell the last three city-owned buildings at Heritage Square as surplus property. Board Member Blum noted that the church building (First Church of Christ Scientist, Landmark #70) houses the only accessible public restrooms at the square. Board Member Blum reported that he engaged with Los Angeles's Heritage Square staff to discuss strategies and experiences in restoring and rehabilitating similar buildings. The City of Oxnard's plans are currently pending.

Other Board Members did not have anything to report.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that the first event in the CHB guest speaker series was held on May 16th. Dr. Lily Tamai presented on Asian American migration and history in Ventura County, and the event had a successful turnout. The event was recorded and is posted on the program website. Feedback forms indicated that attendees were very pleased with the event. The only possible issue is that attendees generally wished more time had been provided for the event.

The next speaker session is being targeted for the month of September. Dr. Jose Alamillo, a professor of Chicana/o Studies at CSU Channel Islands, will present on his research. He is an expert on Mexican American cultural history with a focus on labor, immigration, gender, leisure, and sports.

Next, Beverlee McGrath, owner of the Scarlett-McGrath Ranch on Gonzales Road, is interested in holding a weekend luncheon at her property during the month of June. The luncheon would celebrate the property's pending listing on the National Register of Historic Places.

Lastly, the Ventura County Fair is quickly approaching. Each summer, the CHB installs an informational booth in the Agriculture Building during the first two weeks of August. We debuted our new display boards last year,

and still have those available to use. This year's theme is "Fairever Young – 150 Years of Fun". Staff will agendize the formation of an ad hoc committee to be responsible for planning the Fair exhibit and setting up the materials.

8. NEXT MEETING

The next regularly CHB meeting on June 10, 2024, will be canceled. The next scheduled hearing will be held on June 24, 2024, if there are items to be reviewed.


9. ADJOURNMENT

At 2:12 p.m., the Cultural Heritage Board was adjourned.



Vice- Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

June 26, 2024
Date



Ventura County Cultural Heritage Board

June 24, 2024, Final Meeting Minutes

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

Items taken out of order

1. **1:17 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Acting Chair), Tyson Cline, Herbert Gooch, and Anthony Angelini

CHB Members Absent:

Mike Winters, Gary Blum, and John Kulwicz

Staff Present:

Dillan Murray, Associate Planner, Ventura County Planning Division
Tricia Maier, Planning Programs Manager, Ventura County Planning Division
Daniel Houck, Associate Planner, City of Oxnard Planning Division

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the June 24, 2024, Agenda

Board Member Angelini made a motion to approve the June 24, 2024, Agenda with the following revision: take Item 6b before Item 6a in order to allow more time for the applicant team to arrive. Board Member Cline seconded the motion. Motion passed 4-0.

3b. Vote to approve the May 28, 2024, Meeting Minutes

Board Member Cline made a motion to approve the May 28, 2024, Meeting Minutes. Board Member Gooch seconded the motion. Motion passed 4-0.

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6b. **Action:** Discuss and determine whether to form an ad hoc committee to develop the Cultural Heritage Board's 2024 Ventura County Fair Exhibit.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. Based on the preceding evidence and analysis, **DISCUSS** and **DETERMINE** whether to form an ad hoc committee to develop a 2024 CHB Fair display.

Discussion and Deliberation:

Acting Chair Fernandez stated that some previous boards would need to be modified to address the new Fair theme.

Board Member Cline inquired as to whether the CHB booth could be done jointly with other groups such as the San Buenaventura Conservancy? Dillan Murray, staff, noted that other preservation groups will have their own booths, including Heritage Square and the San Buenaventura Conservancy.

Acting Chair Fernandez stated that the CHB was assigned a display space in the corner of the Agricultural Building. Next to Heritage Square's space is a storage space. Acting Chair Fernandez noted his desire to switch spaces with the storage space, if possible, to be near a space with a similar theme.

Board Member Angelini made a motion to form an ad hoc committee to develop a 2024 CHB Fair display comprised of Board Members Fernandez and Blum. Board Member Cline seconded the motion. Motion passed 4-0.

ADJOURNED AS THE VENTURA COUNTY CULTURAL HERITAGE BOARD

CONVENED AS THE CITY OF OXNARD CULTURAL HERITAGE BOARD

- 6a. Location:** 152 S G Street, Oxnard, CA 93030 (Henry T. Oxnard Historic District and Landmark Area #161) (Supervisory District #5—Lopez)

Action: A request for a Certificate of Appropriateness from the Cultural Heritage Board (CHB) (Ventura County Cultural Heritage Ordinance

Section 1371) for a two-story addition of 1,120 square feet to an existing one-story, single-family residence located at 152 G Street, Oxnard, CA 93030 (Case No. CH24-0025).

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, project scope, Cultural Heritage Ordinance analysis, and recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;
2. **FIND** that the proposed project, with any project modifications determined necessary, meets the requirements of the *Secretary of the Interior's Standards*;
3. **FIND** that the proposed project will not reduce the integrity of the site, in accordance with Ventura County Cultural Heritage Ordinance Section 1371-4(b); and
4. Based on the preceding evidence and analysis, **APPROVE** the Certificate of Appropriateness (Ordinance Section 1371) with any project modifications determined necessary to conform to the *Secretary of the Interior's Standards* and Ordinance Section 1371-4(b).

Disclosures: Acting Chair Fernandez disclosed that in the past he had privately hired the applicant, Anthony Salas (Mr. Salas is a mechanic and handyman). However, Chair Fernandez was certain that he could remain impartial in regard to the action before the Board today and his review of the proposed project.

Discussion and Deliberation:

Board Member Angelini requested clarification on staff's recommendation on the scope of work. Dillan Murray, staff, noted that the recommendation was intended to apply to the entirety of the proposed new construction, not solely the rear portion of the addition.

Board Member Cline requested clarification on the cultural heritage review procedures. Dillan Murray, staff, stated that Certificates of Appropriateness issued by the Cultural Heritage Board may be approved for a project as

proposed, approved with applicant modifications, or denied by the Cultural Heritage Board. In the case of denial of a Certificate of Appropriateness, the Cultural Heritage Ordinance mandates a 180-day waiting period. After the 180-day waiting period, the applicant may move forward with their project. Tricia Maier, staff, clarified that the cultural heritage review process emphasizes education and the provision of guidance to applicants on how to better preserve historic resources, which does often result in more favorable projects. In addition, staff schedules project reviews before the CHB as soon as possible; therefore, there is typically no iterative plan revision process between staff and the applicant prior to a CHB hearing.

Mike Sanchez, applicant, and Anthony and Edna Salas, property owners, were present. Mr. Sanchez spoke to his design approach to the addition and efforts to potential overshadowing of the existing residence while simultaneously addressing existing code issues. Mr. and Mrs. Salas spoke to their intent to accommodate their growing family with the proposed project. Mr. Sanchez noted that he could further differentiate the proposed new construction as necessary.

Board Member Cline inquired whether the Henry T. Oxnard Historic District was designated historic with the subject property as a contributor? Dillan Murray, staff, replied in the affirmative. Board Member Cline stated that a residence with this bungalow style would not have an addition of this type.

Board Member Cline noted his view that open space requirements could be met through alternative means, such as through side yards or the driveway, as opposed to primarily the rear yard. Accordingly, the proposed addition could be shifted further back into the rear yard to reduce impacts to the existing residence and the property owners could still live in the home during construction. Mike Sanchez noted the applicant team's desire to maintain as much rear yard space as possible for recreational space for the children.

Board Member Angelini questioned the value of maintaining the single-story form of the existing residence. Acting Chair Fernandez noted that there are other two-story residences in the vicinity, however, Colonial Revival bungalows would typically be defined by their single-story form. Acting Chair Fernandez noted his concern with the addition as proposed due to a lack of differentiation with the existing structure.

Daniel Houck, Oxnard city staff, inquired as to the process of implementing the CHB's recommendations? Dillan Murray, staff, noted his understanding that CHB recommendations should be incorporated in order to proceed with plan review. Tricia Maier, staff, clarified that the cultural heritage review process completed on behalf of the City of Oxnard could result in approval for a project as proposed, approval with applicant modifications, or denial by the CHB. It would be incumbent on the City of Oxnard to implement their Cultural Heritage Ordinance.

Acting Chair Fernandez made a motion to approve the Certificate of Appropriateness with the following recommendations determined necessary to conform to the *Secretary of the Interior's Standards* and Ordinance Section 1371-4(b):

- **Recommendation #1: Revise the elevation plan to make the proposed second story window pop-outs flush with the wall.**
- **Recommendation #2: Utilize bargeboard on the second-floor addition to further differentiate the new and old construction.**

Board Member Gooch seconded the motion. Motion passed 3-1 (Board Member Cline opposed).

ADJOURNED AS THE CITY OF OXNARD CULTURAL HERITAGE BOARD

RECONVENED AS THE VENTURA COUNTY CULTURAL HERITAGE BOARD

4. PUBLIC COMMENTS

None

7. REPORTS

7a. Board Member Reports

None

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that the July 8th hearing will be cancelled. The next hearing will be July 22nd and will involve a project at the historic Billiwhack Dairy property near Santa Paula.

Next, Mr. Murray reported that, as a Certified Local Government, the CHB is required to take part in historic preservation training each year. Staff will be targeting a training in July or August, in conjunction with a regular meeting. Lunch will be provided, and the CHB's attendance is encouraged so that the CLG certification remains in good standing. Some potential meeting dates will be communicated out in a poll.

Tricia Maier, staff, reported that she recently attended a screening of *The Legends of Hobson Heights: The Untold Tales of 100 Years of Architecture, Triumph and Tragedy*, a documentary on the Ventura neighborhood premiered by the Museum of Ventura County.

8. NEXT MEETING

The next regularly CHB meeting on July 8, 2024, will be canceled. The next scheduled hearing will be held on July 22, 2024.

9. ADJOURNMENT

At 2:30 p.m., the Cultural Heritage Board was adjourned.



Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

July 23, 2024

Date



Ventura County Cultural Heritage Board July 22, 2024, Final Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:20 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Mike Winters (Chair), John Kulwiec, Gary Blum, Miguel Fernandez, and Anthony Angelini

CHB Members Absent:

Tyson Cline and Herbert Gooch

Staff Present:

Dillan Murray, Senior Planner, Ventura County Planning Division
Franca Rosengren, Senior Planner, Ventura County Planning Division
Tricia Maier, Planning Programs Manager, Ventura County Planning Division
Dave Ward, Director, Ventura County Planning Division

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the July 22, 2024, Agenda

Board Member Fernandez made a motion to approve the July 22, 2024, Agenda. Board Member Kulwiec seconded the motion. Motion passed 5-0.

3b. Vote to approve the June 24, 2024, Meeting Minutes

Board Member Fernandez made a motion to approve the June 24, 2024, Meeting Minutes with the following revision on page 5: "Recommendation #2: Utilize a different siding material, such as bargeboard, on the second-floor addition to further differentiate the new and old construction." Board Member Kulwiec seconded the motion. Motion passed 4-0 (Board Member Blum abstained).

4. **PUBLIC COMMENTS**

None

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6a. **Location:** Billiwhack Ranch, 2275 Aliso Canyon Road, Santa Paula, CA 93060 (Supervisory District #1—Lavere)

Action: A request for a Certificate of Review for the reconstruction of Building H2 at Billiwhack Ranch, located at 2275 Aliso Canyon Road, Santa Paula, CA 93060 (Site of Merit). The scope of work is intended to partially abate violation case no. CV22-0472 and involves the reconstruction of a five-bedroom, two-kitchen historic caretaker dwelling (Building H2) back to its original size and footprint of 2,646 SF and an attached carport of approximately 450 SF. (Case No. CH24-0003).

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, project scope, Cultural Heritage Ordinance analysis, and recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. **REVIEW** and **COMMENT** on the proposed project in accordance with Ordinance §1372 based on the preceding evidence and analysis.

Disclosures: None.

Discussion and Deliberation:

Richard and Tracy Cortez, applicants, were present.

Board Member Blum noted his view that the project design was sympathetic to the historic character of the property.

Chair Winters applauded the applicant's willingness to rehabilitate the building as proposed and reuse former windows and tile to the greatest extent possible.

Board Member Fernandez inquired as to the property's designation status. Dillan Murray, staff, stated that the property is currently a Site of Merit and eligible historic district, and that he was not aware of any discussions regarding the applicant's interest in pursuing landmark designation. Richard Cortez, applicant, stated that he is not interested in pursuing landmark designation at this time.

Board Members discussed staff's recommendation for the applicant to retain the previously documented window and door pattern to the greatest extent feasible. Board Member Fernandez requested clarification on the proposed windows and doors. Richard Cortez, applicant, stated that windows would be steel frame with divided lites where indicated in the proposed plans. According to the applicant, some doors would be sliders and would reflect existing door types seen elsewhere at the property. Board Member Fernandez stated his view that the building would be compatible with the site as currently proposed.

Board Member Kulwiec inquired whether the building would be constructed to be Americans with Disabilities Act (ADA) compliant. Richard Cortez, applicant, stated that the building would not be publicly accessible.

Chair Fernandez made a motion to approve the Certificate of Review for the project as proposed with no recommended changes. Board Member Blum seconded the motion. Motion passed 5-0.

7. REPORTS

7a. Board Member Reports

Chair Winters reported that he attended a driving historical tour of Moorpark and Simi Valley on June 28th with Pat Havens, a former CHB Member.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that the August 12th meeting will be cancelled. The next hearing will be August 26th.

Next, Mr. Murray reported that the Ventura County Fair will take place from July 31st to August 11th. The Cultural Heritage Board's booth will be installed in the Agricultural Building and is a great way to connect the community with the CHB's mission and work. Mr. Murray thanked Board Members Fernandez and Blum for their assistance in making the booth a success this

year. Also, program brochures have now been translated into Spanish and will be used in the exhibit.

Next, Mr. Murray reported that the Certified Local Government training will take place sometime over August or September, in conjunction with a hearing. The training date will likely be September 9th, although that is still to be confirmed. Attendance is highly appreciated.

Finally, Mr. Murray reported that the next guest speaker session will take place on September 23rd, in conjunction with that day's hearing. Dr. Jose Alamillo will talk about his research into Farmworker Labor Camps and Farmworker Movements in Ventura County, including a bracero camp in Oxnard.

Tricia Maier, staff, reported that the Bell Canyon Equestrian Center was recently listed in the National Register of Historic Places.

8. NEXT MEETING

The next regularly CHB meeting on August 12, 2024, will be canceled. The next scheduled hearing will be held on August 26, 2024.

9. ADJOURNMENT

At 1:55 p.m., the Cultural Heritage Board was adjourned.



Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

August 28, 2024

Date



Ventura County Cultural Heritage Board August 26, 2024, Final Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Mike Winters (Chair), Tyson Cline, Herbert Gooch, Gary Blum, Miguel Fernandez, Anthony Angelini, and John Kulwiec (arrived late)

CHB Members Absent:

None

Staff Present:

Dillan Murray, Senior Planner, Ventura County Planning Division
Tricia Maier, Planning Programs Manager, Ventura County Planning Division

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the August 26, 2024, Agenda

Board Member Fernandez made a motion to approve the August 26, 2024, Agenda. Board Member Gooch seconded the motion. Motion passed 5-0 (Board Member Cline abstained).

3b. Vote to approve the July 22, 2024, Meeting Minutes

Board Member Fernandez made a motion to approve the July 22, 2024, Meeting Minutes with the following revision on page 3: "Chair Winters reported that he attended a driving historical tour of Moorpark and Simi Valley on June 28th with Pat Havens, a former CHB Member." Board Member Gooch seconded the motion. Motion passed 5-0 (Board Member Cline abstained).

4. **PUBLIC COMMENTS**

None

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6a. **Location:** Eucalyptus Trees Along US Highway 101 (Adolfo Camarillo Heritage Grove), roughly between Dawson Drive and Santa Rosa Road, Camarillo, CA 93012 (Ventura County Landmark No. 3) (Supervisory District 3 – Long).

Action: A request for review and comment pursuant to Section 106 of the National Historic Preservation Act on the California Department of Transportation's US Highway 101 (US 101) Improvement Project. The project would widen the northbound US 101 to provide a shoulder and an auxiliary lane, which will include the removal of approximately seven mature eucalyptus trees of the eastern side of the Adolfo Camarillo Heritage Grove. All work would take place within the existing US 101 right-of-way.

Presentation by Staff: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, project scope, and recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. **REVIEW** and **COMMENT** on the proposed project based on the preceding evidence and analysis.

Board Member Kulwiec arrived at the meeting at this time.

Disclosures: None.

Discussion and Deliberation:

Sarah Baker, a Managing Director with ICF Environmental Planning, was present.

Board Member Fernandez inquired as to where any replacement trees would be located? Dillan Murray, staff, noted that the CHB could specify recommended locations in their feedback to the lead agency.

Board Member Angelini requested clarification on which trees are original and whether others have been planted over time? Dillan Murray, staff, noted that that level of detail was not available to staff from Caltrans. However, it is visually evident that, based on substantially differing tree sizes, some are clearly replacement trees.

Board Member Fernandez inquired as to whether other trees would be replaced over time as needed? Dillan Murray, staff, noted that the CHB could provide that recommendation in their feedback to the lead agency.

Chair Winters noted his support of staff recommendations, along with inclusion of a recommendation to replace trees over time as needed.

Board Member Angelini inquired as to whether sufficient integrity would remain after tree removal or tree replacement? Dillan Murray, staff, noted that a qualified professional would need to make that determination based on the level of integrity remaining.

Board Member Gooch inquired about other protected tree rows in the county. Dillan Murray, staff, noted that several other tree rows in the county are designated historic resources, including the Naumann row of eucalyptus trees in Oxnard.

Board Member Cline inquired about staff's recommended tree replacement size. Dillan Murray, staff, noted that the recommended 15-gallon tree replacement is a minimum size and comes from the CHB's administrative approval guidelines. Board Member Cline noted his view that this size is too limited to ensure viability.

Sarah Baker, a Managing Director with ICF Environmental Planning, stated that that Caltrans, as lead agency, is currently developing an Environmental Impact Report/Environmental Impact Assessment and mitigation measures for the project. In addition, the trees cross both Caltrans and city of Camarillo jurisdiction. Ms. Baker stated that the project was designed to minimize impacts to the tree rows to the greatest extent possible. Caltrans is currently planning to replace trees in kind and protect others in place. The environmental document for the project will be circulated in spring 2025.

Board Member Cline inquired as to whether the trees would still be eligible as a historical resource? Sarah Baker stated that the tree grove was previously determined eligible for the National Register of Historic Places in

the 1990s. As part of this project, the grove was re-evaluated and again determined eligible.

Board Member Gooch inquired as to who owns the affected trees? Sarah Baker stated that all trees to be removed are within Caltrans right of way.

Board Member Angelini noted his view that a tree replacement schedule should be included in the recommendations.

Board Member Winters noted the value in specifying where replacement trees would be located.

Board Member Cline noted that any tree maintenance schedule would need to be jointly operated by the city of Camarillo and Caltrans.

Board Member Angelini made a motion to adopt the following recommendations on the scope of work:

- **Recommendation #1: Tree Replacement.** The lead agency should replace each removed tree with the installation of a minimum of two 15-gallon size trees of the same species.
- **Recommendation #2: Ensure Health of Remaining Trees.** It is recommended that the lead agency work with a certified arborist to develop further treatment recommendations for measures to maintain, replace, and improve the health of the remaining Adolfo Camarillo Heritage Grove to prevent further loss of integrity.
- **Recommendation #3: Pursue Nomination for Listing in the National Register of Historic Places.** Within 6 months of project completion, it is recommended that the lead agency pursue nomination of the Eucalyptus Trees Along US 101, also known as the Adolfo Camarillo Heritage Grove, for listing in the National Register of Historic Places, if it is determined that sufficient integrity remains.

Board Member Fernandez seconded the motion.

Dillan Murray, staff, inquired whether it was the CHB's intent to specify where replacement trees would be located? Board Member Fernandez assumed replacement trees could not be planted near those that required removal for this project.

Chair Winters inquired as to where there are locations where replacement trees could be placed elsewhere in the tree rows? Sarah Baker stated that that is currently being evaluated. Based on this, Chair Winters stated his view that the recommendations were acceptable as moved.

Board Member Angelini noted his expectations that any tree replacements would be planted so as to maintain the historic characteristics of the dual rows and type of trees.

Board Member Kulwicz inquired as to whether replacement plantings would be done under the supervision of certified arborist? Sarah Baker responded in the affirmative.

Board Member Blum noted that he previously worked on a project in the vicinity of the historic Camarillo house to install a drainage basin. The project should have maintained a view corridor between the house and the tree rows, but that view has since been obscured. There will be an ongoing need for tree replacement within the tree rows.

Motion passed 7-0.

7. REPORTS

7a. Board Member Reports

Board Member Fernandez reported that he recently visited Dayton, Ohio and observed a high number of excellent historic districts and historical architecture. In addition, Board Member Fernandez reported that this summer's pared-down Cultural Heritage Board display at the Ventura County Fair won third-place prize.

Board Member Angelini reported that the Simi Film Commission will be hosting a reception the evening of September 5th and CHB members and staff are welcome to attend. In addition, the Simi Film Festival will take place on November 10th.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that the next hearing will be September 9th, and will include the annual Certified Local Government training. Since lunch will be provided, the hearing will start at 11:30am and will be held in the Hall of Administration, Room 311.

Next, Mr. Murray reported that staff has worked with the General Services Agency to digitize all Cultural Heritage Site records, including files for 183 landmarks and 15 points of interest, to improve accessibility and longevity. This effort has been completed, with records to be uploaded to an online document repository that is anticipated to be open to the public in the coming future. Staff checked with local institutions, including the Museum of Ventura County, as to whether any were interested in receiving the files, but they were not. As a result, all physical records that have been digitized will be recycled. If any CHB members are interested in reviewing the files or retaining any, please reach out to staff.

Next, Mr. Murray reported that, as part of the CHB's third place prize at the Ventura County Fair, we were awarded \$200.

Finally, Mr. Murray reported that the next guest speaker session will take place on September 23rd, in conjunction with that day's hearing.

8. NEXT MEETING

The next scheduled hearing will be held on September 9, 2024.


9. ADJOURNMENT

At 2:02 p.m., the Cultural Heritage Board was adjourned.



Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

September 12, 2024

Date



Ventura County Cultural Heritage Board September 9, 2024, Final Meeting Minutes

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **11:35 A.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Mike Winters (Chair), Tyson Cline, John Kulwicz, Gary Blum, Miguel Fernandez, and Herbert Gooch (arrived late)

CHB Members Absent:

Anthony Angelini

Staff Present:

Dillan Murray, Senior Planner, Ventura County Planning Division
Tricia Maier, Planning Programs Manager, Ventura County Planning Division
Dave Ward, Planning Director, Ventura County Planning Division

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

Board Member Gooch arrived at the meeting at this time.

3a. Vote to approve the September 9, 2024, Agenda

Board Member Fernandez made a motion to approve the September 9, 2024, Agenda. Board Member Blum seconded the motion. Motion passed 6-0.

3b. Vote to approve the August 26, 2024, Meeting Minutes

Board Member Fernandez made a motion to approve the August 26, 2024, Meeting Minutes with the following revision on page 4: “~~Chair~~ Board Member Fernandez assumed replacement trees could not be planted near those that required removal for this project.” Board Member Blum seconded the motion. Motion passed 6-0.

4. **PUBLIC COMMENTS**

None

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6a. **Action:** View the following two California Preservation Foundation training webinars in compliance with National Historic Preservation Act requirements for Certified Local Governments: *Building on History: A Summit for Housing Solutions, Preserving Place, Accommodating Change: New Housing in Historic Contexts* and *Down the Property Research Rabbit Hole with George Smart of USModernist.org*.

Presentation by Staff: Dillan Murray, staff, outlined the reason for the training and the source of the videos to be shown. The first webinar was titled *Building on History: A Summit for Housing Solutions, Preserving Place, Accommodating Change: New Housing in Historic Contexts* and was originally presented on May 29, 2024, at the Arizona State University, California Center in Los Angeles, CA. As the state grapples with finding solutions to the housing crisis, historic preservation is often a central concern, but can also be a key opportunity. This panel discussion will pull from a wide variety of experience and expertise to explore how to fit new housing into historic contexts. Questions to be explored include: With new state laws being enacted that allow for larger and denser buildings, what are the current best practices for establishing objective standards? Where can there be a compromise that allows historic neighborhoods to retain their character without reducing mandated housing density? How does the act of fitting into a neighborhood help everyone- municipalities, developers, current citizens, and future citizens?

Discussion and Deliberation: Following the webinar, Board Members discussed their impressions, the most critical issues presented, and the applicability of the subject to the local County context.

Presentation by Staff: Dillan Murray, staff, provided a brief summary of the next training.. The second webinar was titled *Down the Property Research Rabbit Hole with George Smart of USModernist.org*. USModernist is the largest open digital archive for Modernist homes in the world and it's become a repository for 4.3 million pages of architecture and design magazines documenting nearly all major buildings in the US built

environment. The Executive Director, George Smart HAIA, will share tips and techniques for researching Modernist properties. From public databases to mining USModernist's own archives, you'll learn and access useful and practical tools and resources, as well as understand the value of Modernist architecture.

Discussion and Deliberation: Following the webinar, Board Members discussed their impressions, the most critical issues presented, and the applicability of the subject within the local County context.

7. **REPORTS**

7a. Board Member Reports

Board Member Blum reported that he recently came across a historical photo of the First Church of Christ Scientist at its original 1902 location near D Street and Second Street. In 1906, it was moved to its second location near C Street and Sixth Street. It is currently located at Oxnard's Heritage Square.

No other Board Members had anything to report.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that the next expected hearing will be held on September 23rd in the Multipurpose Room at 1:15pm, and will feature the next part in the guest speaker series.

Next, the Timber school (in Thousand Oaks) recently held its Centennial Celebration at the Stagecoach Inn. Local advocate, William Maple, reported that it was a fun and successful event, and an opportunity to show the Timber School property's developer a sense of the community's love for the school.

Additionally, the historic Somis School is holding its Centennial Celebration on Saturday, September 14th from 11am to 4pm at the school. The free event will include food trucks, free raffle items, and memorabilia.

In addition, the CHB was recently invited to an event to be hosted by the Ventura County Japanese American Citizens League. The League will have a Rededication Ceremony honoring the deceased at the Historic Japanese Cemetery on September 21 from 10am-11am for a graveside rededication

ceremony, and then a presentation and lunch from 11:30-1 at the Oxnard Performing Arts Center Thousand Oaks Room, 800 Hobson Way, Oxnard. This event, and the form to RSVP, was emailed out to Board Members.

Finally, Mr. Murray reported that after the last CHB meeting, he re-contacted some local libraries and heard that the Oxnard Library is, in fact, interested in receiving all physical County landmark files that have been digitized. The library recently revived their Local History Room, so the donation would come at a good time for them. The records would likely be transferred before the end of the year. He clarified that all digitized records will be made available to the public through an online repository under development by the Resource Management Agency. In response to an inquiry by a Board Member, Mr. Murray reiterated that the Ventura County library system was not interested in receiving these physical records, nor was the Ventura County Museum.

8. NEXT MEETING

The next scheduled hearing will be held on September 23, 2024.

9. ADJOURNMENT

At 1:39 p.m., the Cultural Heritage Board was adjourned.



Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

September 24, 2024

Date



Ventura County Cultural Heritage Board

September 23, 2024, Final Meeting Minutes

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:18 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Mike Winters (Chair), Tyson Cline, Herbert Gooch, Anthony Angelini, Gary Blum (arrived late), and Miguel Fernandez (arrived late)

CHB Members Absent:

John Kulwiec

Staff Present:

Dillan Murray, Senior Planner, Ventura County Planning Division

Tricia Maier, Planning Programs Manager, Ventura County Planning Division

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the September 23, 2024, Agenda

Board Member Angelini made a motion to approve the September 23, 2024, Agenda. Board Member Gooch seconded the motion. Motion passed 4-0.

3b. Vote to approve the September 9, 2024, Meeting Minutes

Board Member Cline made a motion to approve the September 9, 2024, Meeting Minutes. Board Member Gooch seconded the motion. Motion passed 3-0 (Board Member Angelini abstained).

4. **PUBLIC COMMENTS**

None

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6a. **Action:** Receive a presentation from Dr. José M. Alamillo, professor of Chicana/o Studies at California State University, Channel Islands, on the

history of farmworker labor camps and farmworker movements in Ventura County. The presentation is the next part in the Cultural Heritage Board guest speaker series, *A Shared History: Diverse Voices Across Ventura County*.

Board Members Blum and Fernandez arrived at the meeting at this time.

Presentation: Chair Winters and Board Member Fernandez introduced Dr. Alamillo and noted that the session is a continuation of the CHB guest speaker series, which is intended to highlight the diverse heritage of Ventura County for the benefit of both residents and visitors. Dr. Alamillo presented an overview of the history of farmworker labor camps and farmworker movements in Ventura County.

Discussion and Deliberation:

Following Dr. Alamillo's presentation, a Question-and-Answer session was held with members of the audience.

7. REPORTS

7a. Board Member Reports

Board Member Fernandez reported that he, Dillan Murray, and Tricia Maier recently attended the Ventura County Japanese American Citizens League's Rededication Ceremony honoring the deceased at the Historic Japanese Cemetery in Oxnard. It was a successful and well-attended event. In addition, Board Member Fernandez and Dillan Murray attended a luncheon after the ceremony where they spoke on the history and role of the Cultural Heritage Board, particularly with respect to historic sites that hold significance to certain communities, such as the Japanese Cemetery.

No other Board Members had anything to report.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that the next regularly scheduled hearing will be on October 14th, if there are items to be reviewed.

Next, Mr. Murray reported that an intern will be joining the Cultural Heritage Program this week. Nandini Prajapati is a Ventura County resident and

architecture student, and will be helping with a variety a tasks, including research and development of web and print program resources.

8. **NEXT MEETING**

The next scheduled hearing will be held on October 14, 2024, if there are items to be reviewed.

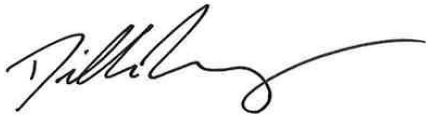
9. **ADJOURNMENT**

At 2:28 p.m., the Cultural Heritage Board was adjourned.



Chair
Cultural Heritage Board

ATTEST:



Dillan Murray
Cultural Heritage Program Planner

October 24, 2024

Date

**Attachment C –
Public Outreach Publications**

CULTURAL HERITAGE BOARD

VENTURA COUNTY

ABOUT

The Cultural Heritage Board works to preserve and protect **historic, cultural, and natural resources** and to foster an awareness and appreciation of Ventura County's rich history and variety of cultural resources among both residents and visitors. The CHB is composed of seven members with one member representing each of the five Supervisorial Districts and two at-large members.

To learn more, please visit our website: vlandmarks.org or contact the program planner, Dillan Murray, at 805.654.5042 or at Dillan.Murray@ventura.org

PUBLIC HEARINGS

The Cultural Heritage Board meets as needed on the 2nd and 4th Monday of each month at 1:15 p.m. in the County of Ventura Government Center, Hall of Administration Building, Multi-Purpose Room, 800 S. Victoria Avenue, Ventura, CA 93009, or as otherwise indicated in the posted agenda. The public is encouraged to attend. **Scan the QR code to sign up to be notified of upcoming meetings and events and view upcoming meeting information.**



Scan me!

CULTURAL HERITAGE REVIEW PROCESS

The Cultural Heritage Board has jurisdiction over all buildings, sites, structures, and districts that are designated or potentially eligible as a Ventura County Landmark, a Site of Merit, a Point of Interest, or District. The CHB reviews work proposed at these properties to ensure that significant architectural and historical features are maintained. **The CHB's objective in reviewing project applications is the preservation of historic fabric and enhancement of those features which caused the historic area or property to be designated.** The CHB's mission is enforced through a review process for project applications related to the maintenance, alteration, restoration, rehabilitation, remodeling, addition, change of use, demolition, relocation, or subdivision of a designated Cultural Heritage Site or potential site.



Indigenous History in Ventura County

Prior to European settlers arriving in the area that would eventually become Ventura County, the Ventureño Chumash people had been stewarding the land for over 13,000 years. The Chumash people comprised a large and diverse population living in settlements ranging from coasts and islands to the interior and mountain areas between Malibu and San Luis Obispo. Their large coastal villages engaged in long-distance trade with villages on the Channel Islands.

Before their way of life was disrupted by Spanish settlers, the Chumash exhibited high levels of craftsmanship, including basketry, elaborate rock painting, and the construction of sturdy plank canoes that enabled travel to the Channel Islands. In addition, as part of their stewardship, the Chumash people burned large areas of grassland in order to increase yields of seeds and other foods, an important practice that was later outlawed by the Spanish (County of Ventura Historic Preservation Plan). Generations of Chumash descendants continue to help steward these lands to this day.

To learn more about indigenous history in Ventura County, please visit vclandmarks.org.



Burro Flats Painted Cave | Simi Hills
Credit: Niceley, CC BY-SA 4.0 tinyurl.com/wjke7rup



Photo by Stephen Schafer

Post Office Tower and Portico | Ojai | Designated 1975



Oxnard Carnegie Library | Oxnard | Designated 1971



The Cultural Heritage Board works to preserve and protect public and private historic, cultural, and natural resources. The CHB is composed of seven members, one member representing each of the five Supervisorial Districts and two at-large members.

For more information, please visit our website vclandmarks.org or contact the program planner, Dillan Murray, at 805.654.5042 or Dillan.Murray@ventura.org

Ventura County **CULTURAL HERITAGE BOARD**

Protecting Ventura County's
Historic, Cultural, and
Natural Resources

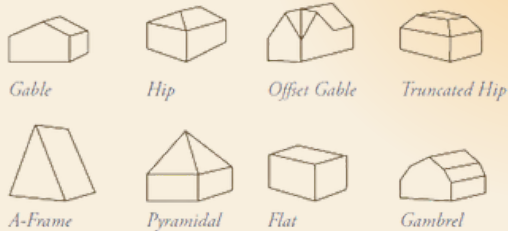
Serving the unincorporated areas of Ventura County and the cities of Filmore, Moorpark, Oxnard, Port Hueneme, Simi Valley and Thousand Oaks

Finding Hidden Gems

Have you ever wondered about the history of your property or one in your community? Each historic property, no matter how significant, has a story to tell. A little hard work and research can help you unearth a hidden gem. We have a few tips on where to begin.

The Building

The building itself is a great place to start. Examine it carefully, both inside and out. Take precise notes on its current appearance: the building materials, style, and shape, as well as the number and style of windows and chimneys and the appearance and material of the roof. All of these elements can point to the date of construction. Below are a few examples of common roof types.



Former Methodist Church | Moorpark | Designated 1979



Tracing the History of a Building

– Relevant Documents

Documents with historical information about a building can be found in many places.

- The County Recorder's office can provide a chain of title to establish an ownership history for the property. In addition, wills, probate records, building permits, and assessor's records can be reviewed.
- Architectural plans are usually not available unless the building is relatively recent construction. If they do exist, they can be a resource by showing floor plans and window/door placement.
- Maps of your area, recent and historic, can provide information about when and where a building was built. If an older map doesn't have the building and a newer map does, this can indicate a date range for construction. Some maps are available at the Museum of Ventura County.
- Newspapers can be another source to search through that can provide valuable information, especially dates.
- Published town or county histories often provide valuable information on the development of an area.

Benefits of Designation

There are many benefits to having your property designated as a Ventura County landmark, including eligibility for the following:

- Historical Property Contracts (Mills Act Contracts)
- State and Federal Tax Incentives
- Zoning Code Deviations
- Building Code Alternatives (State Historic Building Code)
- Conservation Subdivisions



Faulkner House | Santa Paula | Designated August 1968

Mills Act Contracts

Mills Act historical property tax contracts benefit property owners of eligible landmarks and district contributors. Under the Mills Act, in return for investment into a property, property taxes may be reduced by 30 percent (commercial) to 60 percent (residential) depending upon the circumstances of the historic landmark and the date of purchase.



Public Information- Cultural Heritage Board

County of Ventura • Resource Management Agency • Planning Division
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Purpose

Established in 1966, the Ventura County Cultural Heritage Board (CHB) serves to promote the economic and general welfare of the County. The CHB *works to preserve and protect public and private historic, cultural, and natural resources* of special historical or aesthetic character or interest. When necessary, the CHB also works to preserve, relocate or recreate such resources. These resources can be used for educational purposes, public viewing, and/or kept as their original use.

Members

The CHB is composed of seven members appointed by the Board of Supervisors who volunteer in service to the community and the field of historic preservation.

Responsibilities

The CHB Program, administered by the Resource Management Agency's Planning Division, recognizes historic properties and promotes the identification, inventory, preservation, and protection of these resources for present and future generations. All such efforts are taken to make the residents of visitors of Ventura County mindful of the rich historical, cultural, and natural heritage of the County

Review Process

The CHB's mission is enforced through a review process for project applications related to the *maintenance, alteration, restoration, rehabilitation, remodeling, addition, change of use, demolition, relocation, or subdivision* of a designated Cultural Heritage Site or potential site. The CHB has jurisdiction over all buildings, sites, structures, and districts that are designated or potentially eligible as a Local Landmark, a Site of Merit, a Point of Interest, or District. It reviews the proposed work to those properties to ensure that the significant *architectural and historical features are not adversely affected*. The CHB's objective in reviewing applications for authorization is the preservation of historic fabric and enhancement of those features which caused the historic area or property to be designated.



Queen Anne Victorian Architecture
George Washington Faulkner House in Santa Paula, CA

Eligibility

The CHB views each building and site within an historic area as unique. It also recognizes that the value of each site equals the sum of its individual parts, both new and old. For this reason, *all existing buildings and all new development* are deemed to contribute to the architectural character of the area and all are subject to the review process.

Preservation Incentives

Along with promoting the economic benefits of Historic Preservation, various economic incentives are available. Depending on the type of historic designation applied to the property, the structure may be eligible for the following: State Historic Building Code, Federal and State Rehabilitation Tax Credits, Historic Preservation Easements, Property Tax Reductions such as the *Mills Act Historical Property Contract*, Preservation Grants, Marks Historical Rehabilitation Act, Transfer of Development Rights, and Zoning Deviations. The Mills Act Historical Property Contract Program allows qualifying owners to receive a potential *property tax reduction* and use the savings to help rehabilitate, restore, and preserve their historic property.

Contact

CHB website:

<https://vcrma.org/en/cultural-heritage-board>

Dillan Murray, Program Planner

(805) 654-5042

dillan.murray@ventura.org

Cultural Heritage Board Jan-2023

LOST LANDMARKS OF VENTURA COUNTY

HISTORIC TOURISM

HISTORIC PRESERVATION ATTRACTS VISITORS BY PROTECTING IMPORTANT LANDMARKS AND CULTURAL SITES, HELPING PEOPLE LEARN ABOUT THE PAST WHILE BOOSTING LOCAL ECONOMIES THROUGH TOURISM.

JOB OPPORTUNITIES

RESTORING AND MAINTAINING HISTORIC SITES CREATES JOBS IN CONSTRUCTION, TOURISM, AND PRESERVATION FIELDS, SUPPORTING LOCAL ECONOMIES AND SKILLED TRADES.

ENVIRONMENTAL RESPONSIBILITY

PRESERVING HISTORIC BUILDINGS REDUCES WASTE AND THE NEED FOR NEW CONSTRUCTION MATERIALS, MAKING IT A MORE SUSTAINABLE CHOICE THAT HELPS PROTECT THE ENVIRONMENT.

RESTORING EXISTING STRUCTURES ALSO HELPS CONSERVE ENERGY SINCE THE RESOURCES USED TO BUILD THEM HAVE ALREADY BEEN SPENT, REDUCING THE CARBON FOOTPRINT COMPARED TO NEW CONSTRUCTION.

PRESERVING HISTORY FOR THE NEXT GENERATION

PRESERVING HISTORIC PLACES ENSURES THAT FUTURE GENERATIONS CAN EXPERIENCE, LEARN FROM, AND APPRECIATE THE STORIES, ARCHITECTURE, AND CULTURES OF THE PAST.

WHAT IS THE VALUE OF HISTORIC PRESERVATION?

COMMON REASONS FOR LOSS OF HISTORIC RESOURCES

LACK OF AWARENESS

FAULKNER HOUSE, SANTA PAULA



PHOTO: STEVE COR

NATURAL DISASTERS

E.P. FOSTER HOUSE, VENTURA



PHOTO: FLASH WHEELER

URBAN REDEVELOPMENT

WAGON WHEEL RESTAURANT & MOTEL, OXNARD



PHOTO: STEPHEN SCHAFER

CAMARILLO HOUSE



PHOTO: CAMARILLO RANCH FOUNDATION



PHOTO: AARON BLACK-SCHMIDT



PHOTO: STEPHEN SCHAFER

ROBUST PUBLIC UNDERSTANDING OF PRESERVATION'S VALUE AND GOOD STEWARDSHIP CAN HELP PROTECT HISTORIC SITES, SUCH AS THOSE PICTURED ABOVE.

EARTHQUAKES, FLOODS, AND FIRES CAN CAUSE SEVERE STRUCTURAL DAMAGE TO HISTORIC PROPERTIES, SOMETIMES LEADING TO IRREVERSIBLE LOSS.

NEW CONSTRUCTION AND URBAN EXPANSION OFTEN LEAD TO THE DEMOLITION OF HISTORIC PROPERTIES, AS ECONOMIC GROWTH CAN OUTWEIGH PRESERVATION.

1

ADVOCACY AND COMMUNITY ENGAGEMENT

SUPPORT PRESERVATION BY ADVOCATING FOR LOCAL LANDMARKS, ATTENDING PUBLIC MEETINGS, AND JOINING PRESERVATION ORGANIZATIONS TO RAISE AWARENESS AND INFLUENCE POLICIES.

2

PROMOTING RESPONSIBLE TOURISM

PROTECT HISTORIC SITES BY FOLLOWING GUIDELINES, RESPECTING BOUNDARIES, AND ENCOURAGING OTHERS TO VISIT AND LEARN ABOUT THEIR CULTURAL VALUE

3

VOLUNTEERING AND HANDS-ON PARTICIPATION

VOLUNTEER FOR ACTIVITIES LIKE SITE CLEANUPS, RESEARCH, OR GUIDED TOURS TO DIRECTLY AID IN THE UPKEEP AND PROTECTION OF HISTORIC LANDMARKS.

4

FINANCIAL SUPPORT AND DONATIONS

CONTRIBUTE TO PRESERVATION EFFORTS THROUGH DONATIONS, CROWDFUNDING, OR BY VISITING HISTORIC SITES, AS ENTRANCE FEES OFTEN HELP FUND MAINTENANCE.

WHAT CAN THE PUBLIC DO TO HELP?

FIND MORE INFORMATION AT VCLANDMARKS.ORG



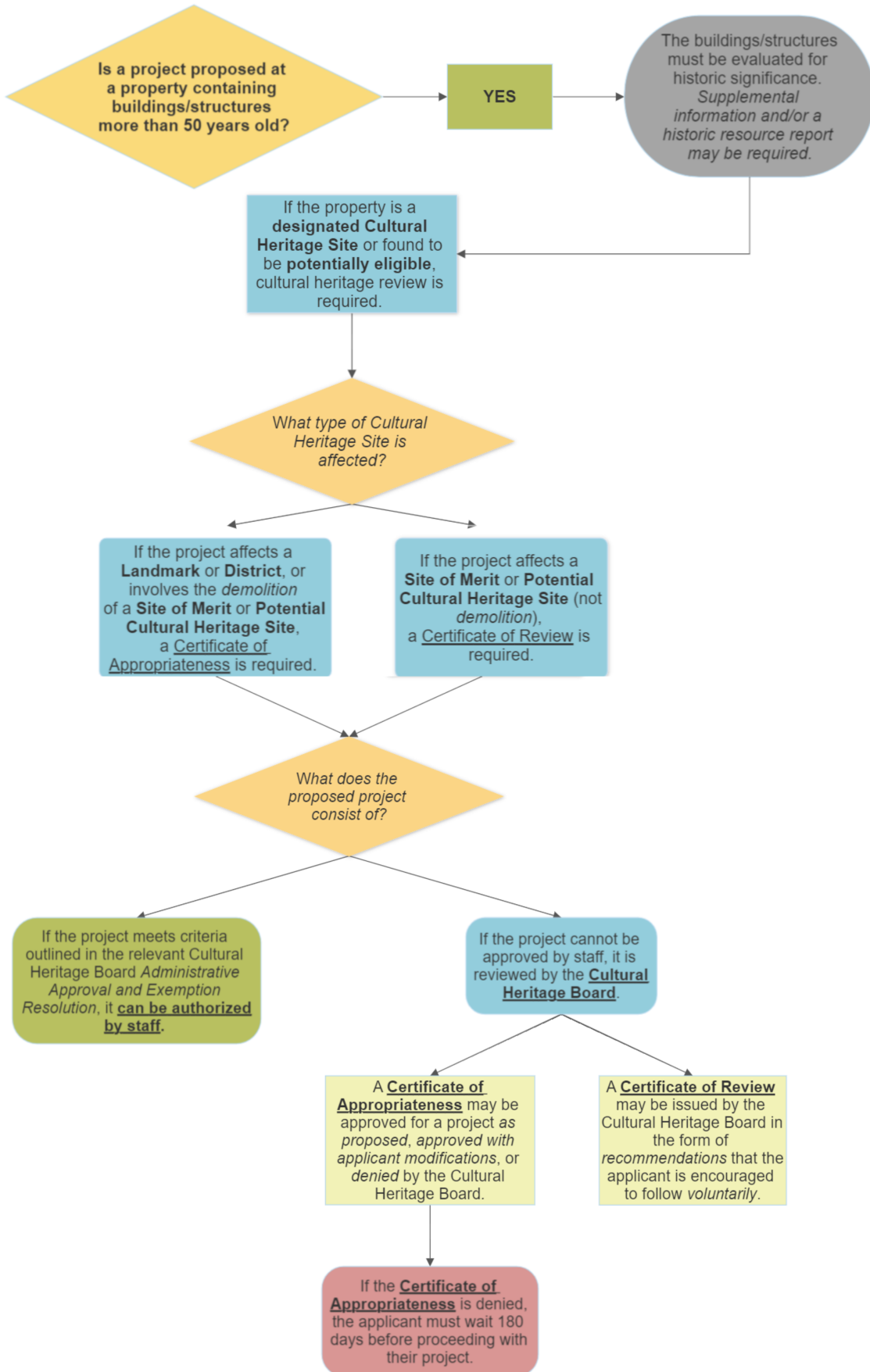
COUNTY OF VENTURA
Resource Management Agency



Cultural Heritage Review Process Flowchart

County of Ventura • Resource Management Agency • Planning Division

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Public Information- Cultural Heritage Review

County of Ventura • Resource Management Agency • Planning Division
800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Certificate of Appropriateness

A Certificate of Appropriateness (COA) is an authorization issued by the Cultural Heritage Board (CHB) or support staff in accordance with criteria adopted by the CHB. A COA indicates that the *proposed maintenance, alteration, restoration, rehabilitation, remodeling, additions, change of use, demolition, relocation, or subdivision* of a designated Cultural Heritage Site will not adversely affect its cultural heritage values, or unduly compromise the eligibility of a potential site to become a designated Cultural Heritage Site.



*Neo-Classical Architecture
Carnegie Library in Oxnard, CA*

Historic Resource Categories

Buildings, structures, objects, and sites within a historic district or other cultural resource site are normally divided into two categories: *contributing* and *non-contributing*. Broadly defined, a building or structure is classified as *contributing if it adds to the historic character or integrity of a cultural resource site/district*. It is *considered non-contributing when it does not add to the historic character or integrity of the cultural resource site/district*. Generally, any building or structure less than fifty years old is considered to be non-contributing. Even though the primary concern of the CHB is to protect historic buildings, changes to more recent buildings can have a significant effect on the character-defining features of the historic district and the character of the resource as

it appeared during its period of historic significance. Contributing or non-contributing structures located within a historic district or on a cultural resource site are reviewed through the same process as work on designated historic buildings. This ensures that any proposed changes to a structure *do not have a negative impact on themselves or the surrounding area*.

COAs are required for the following categories of sites and applications: Landmarks, Districts, Demolition of Sites of Merit, Demolition of Potential Sites, and Designated Cultural Heritage Sites seeking a Planned Development Permit pursuant to Section 8107-37 of the Ventura County Non-Coastal Zoning Ordinance. (§1371-1).

Certificate of Review (COR)

A Certificate of Review (COR) is issued by the CHB or support staff in accordance with criteria adopted by the CHB (§1372-2) for which a permit application is received to *construct, change, alter, modify, or remodel* a Site of Merit or potential Cultural Heritage Site in a manner that affects the exterior character-defining features or integrity of the site. Using the *Secretary of the Interior's Standards* as a guide, the CHB (or support staff) reviews and comments upon the permit application and advises the applicant concerning the effects of the proposed action(s) on a Site of Merit or potential Cultural Heritage Site.

How is a COA/COR Approved?

Depending on the type of work proposed and its potential impact upon the historic resource, COAs/CORs are approved in two different ways: *Administrative Review and Cultural Heritage Board (CHB) Approval*. Most COAs/CORs require approval by the CHB; however, the CHB has delegated authority to staff to approve some minor types of modifications, such as reroofing using like-materials, rear yard fences, and patios and wood patio covers not visible from the street. General information on these two types of approvals is on the following page.

Administrative Review - Staff Approval

- No public meeting or public notice is required.
- Required documents include an application, site plan, floor plan, elevations, photos and any additional information deemed necessary with required fees to CHB staff. (See the Checklist for Filing a COA/COR)
- The Administrative COA/COR review is complete when CHB staff determines that the proposed work complies with the CHB Ordinance, the Secretary of the Interior's Standards, also known as The Standards, and the CHB administrative approval resolution. Staff may set any conditions on an approved application to ensure compliance with the adopted Ordinance and Standards. If the proposed work is approved, an Administrative COA/COR will be issued, generally within one to three business days.
- If it is determined that an application does not comply with the CHB Ordinance, the Secretary of the Interior's Standards and the CHB administrative approval resolution, CHB staff shall provide technical assistance to the applicant to ensure compliance. If an applicant is unwilling to make modifications to the submitted proposal, the application shall be forwarded to the CHB for consideration in accordance with the procedures for Board members' review.
- The owner or applicant obtains any other necessary ministerial permits.
- Certificate expires in one year but may be renewed, if necessary.
- Contact CHB staff immediately if plans change during construction. Changes are often accommodated by staff.

Cultural Heritage Board Review - Requires Public Hearing

- Meetings are conducted on the second and fourth Mondays of every month at 1:15 pm in the Ventura County Government Center, Hall of Administration (date and meeting room location are subject to change).
- It's recommended that applicants schedule an appointment with CHB staff to discuss the project before submitting an application.
- Required documents include an application, site plan, floor plan, elevations, photos and any other documentation staff determines necessary with the required fees. (See the Checklist for Filing a COA/COR) Applications must be submitted with all pertinent documentation, at least fifteen calendar days prior to the regularly scheduled meeting.
- Written comments and recommendations for action will be prepared by CHB staff. Staff reviews may be routed through other departments to request comments pertaining to other regulations or ordinances which might apply.
- Copies of the staff report may be sent to applicants, neighborhood associations, and any interested parties prior to the public hearing.
- The applicant is advised to attend the CHB public hearing to present information to the CHB members. If the applicant is unable to attend the meeting, a representative may be sent to present information and answer questions.
- The CHB may approve, approve with applicant modifications, deny, or continue the project to a future public hearing.
- If the CHB or staff find that the application is inadequate to take appropriate action on a case, the application shall be returned to the applicant. CHB members may request an applicant to provide any additional information they find necessary to make a fair and equitable decision.
- If an application is denied, the CHB shall state its findings for denial. These findings shall be provided to the applicant in writing. An aggrieved party may appeal a denial to the Board of Supervisors by filing an appeal application with the Planning Director within ten calendar days (or the following work day if the tenth day falls on a weekend or holiday) of such decision.
- If an application is approved, a COA shall be issued. The CHB has the authority to set any conditions on an approved application to ensure compliance with the adopted guidelines and the Standards.
- The owner or applicant shall obtain any other necessary permits.
- The COA/COR expires in one year but may be renewed, if necessary.
- Contact CHB staff immediately if plans change during construction. Changes are often accommodated by staff.

Contact

CHB website:

<https://vcrma.org/en/cultural-heritage-board>

Dillan Murray, Program Planner

(805) 654-5042

Dillan.Murray@ventura.org

Finding Hidden Gems

Researching the History of Your Historic Property

Each historic property, no matter how insignificant, has a story to tell. History is not always about the biggest homes or the wealthiest people, it is about family, a community, a nation. A little hard work and research can help you *unearth the hidden gem in your community!*

Getting Started

The first step in *historical research* is almost always *documentation*; that is, tracing the history of the building or other historic resource of interest. Whether your goal is to pursue a nomination to the Register of Historic Places, to place a historical marker at a site, or simply to satisfy your curiosity about something important to the history of your community, you might need a *few tips on where to begin* your research and on what types of sources are available. Though these tips focus on buildings rather than other types of historic resources, many of them are applicable to all types.

The Building

Start with the building itself. Examine it carefully, both inside and out. Take precise notes on its current appearance: the building materials, style, and shape, as well as the number and *style of windows and chimneys* and the *appearance and material of the roof*. Some basic roof types can be seen below. All of these features may be clues to the *date of construction*.



Gable



Hip



Offset Gable



Truncated Hip



A-Frame



Pyramidal



Flat



Gambrel

The Occupant

Another preliminary source of information is the people that have lived, worked, gone to school, or worshipped in or around the building. Talk to the *owners* or *occupants*, both current and former, and ask them questions. Who built it? Why? Who was the *architect* or builder? Have there been any *alterations*? When and why did they occur? Ask to see and make copies of any old *photographs*, papers, etc. that will assist you in determining the history of the building.

The Documents

Many types of documents can help you *trace the history of the building* - from deeds and tax records in the County Recorder's Office to printed maps in the County Public Works Agency Survey and Mapping Division, and published city directories in libraries and archives. Begin with those outlined below.

County Recorder's Office

County Recorder's Office can provide you with a chain of title to establish the history of ownership of the property. You will need the name of the current owner and the current address to begin your search. Don't be afraid to ask for help. For very old properties, you may be end up the county of state archives. Other types of documents that you may be able to locate at the County Recorder's Office, include wills and probate records; these can also be of assistance if you have a break in the chain of title. Building permits did not exist until the late nineteenth century, but if you are researching a twentieth century property, these can be valuable. County Assessor's Records are also valuable when determining the estimated age of a building. Most, importantly, take good notes. Knowing where you got a piece of information, down to the book and page number, will come in handy later.

Plans and Permits

Architectural plans, like building permits, are probably not available unless you are working with a relatively recent and sophisticated building. But if they do exist, they can be a marvelous resource, showing detailed floor plans, measurements and even placement of windows and doors.

Maps

Maps can be particularly useful when researching historic buildings. From the 1870s to about 1950, the Sanborn Fire Insurance Company periodically issued maps detailing the buildings in cities and towns. These color-coded maps show street names and addresses and provide information about the size of a building, its construction materials, and even details about plumbing and electrical systems. Start with the most recent map for your area and work backward; if your building is on one map, but not on the map previously issued, there is a strong possibility it was built in the years between the publication of those two maps. These maps are available at the Museum of Ventura County, located at 100 East Main Street, Ventura CA 93001.

City and County Directories

City and County directories list the names, addresses, and occupations of adult residents of a political subdivision in which that person, business, etc. was located and usually list businesses and addresses as well. Directories usually are organized both alphabetically by last name, as well as addresses by street, so the history of a property can be traced through its address, not just through its owner. Note that addresses change over time, 123 Main Street may not be at the same location as it was 75 years ago. Microfiche city directories can often be found in county libraries and historical societies.

Published Histories

Published town or county histories, though of widely varying quality, often provide valuable information on the development of a city, town, or county. The typical county history will rarely address a particular building unless it was significant to the community as a whole, such as a courthouse, railroad depot, church, or school. Such histories can often be found in county libraries.

United States Census

The United States Census, available for every year ending in "0" from 1790 to 1940 (except 1890), provides information about individual households, including the head and size of the household and also (beginning in 1850) information about every individual living in a household, including his or her birthplace, occupation, education, and amount of property owned. Slave schedules for 1850 and 1860

provide information on the numbers of slaves an individual owned. Agricultural and industrial schedules for 1850, 1860, 1870, and 1880 list the types of crops, livestock, and products produced on a farm or plantation and the number of employees and types of products manufactured by a business.

Newspapers

Newspapers can provide rewarding information if you have the time and patience to review them. They usually are not indexed, however, and you may spend a great deal of time reading the newspaper for little to no information directly related to your search. They are most useful if you can identify a very small period of time to research or a specific date, such as the death date of an individual, whose obituary may be a valuable source. They provide information related to the owner or occupant of a building, the construction and opening of public buildings, churches, or businesses, or major events, such as floods, fires, hurricanes, or other local disasters that might have changed the built environment. Newspapers are usually available in county or university libraries, and local archives or historical societies, often on microfilm. The Oxnard Public Library also has a large newspaper collection. Research of the Oxnard Press Courier newspaper (and its earlier names) is available on the following online historical newspaper site:

<https://sites.google.com/site/onlinenewspapersite/Home/usa>

State Office and University

The South Central Coastal Information Center (SCCIC) at California State University Fullerton is one of twelve regional information centers that comprise the California Historical Resources Information System (CHRIS). CHRIS works under the direction of the State Parks Office of Historic Preservation and the State Historic Resources Commission to supply information on historic resources (e.g. location, age, size, age, etc.) and surveys within Ventura, Los Angeles, and Orange Counties per CHRIS standards. Information about historical resources is maintained in various forms such as 7.5 USGS Quadrangle Maps, historical resource records and reports, and computerized data. The SCCIC website is:

<https://anthro.fullerton.edu/sccic>

A fee is charged for maintaining the information and any assistance provided.

Content adapted from the South Carolina State Historic Preservation Office Document titled, "Finding Historic Gems: Researching the History of Your Historic Property" (2012)

HISTORIC RESOURCE REPORT FORMAT FOR CEQA PROJECTS


The Historic Resource Report will assist the Cultural Heritage Board and Planning staff to comply with the California Environmental Quality Act (CEQA) and the County of Ventura’s Initial Study Assessment Guidelines (ISAGs). The Report shall provide the Cultural Heritage Board and staff with the information necessary for making appropriate recommendations to the County of Ventura for purposes of project CEQA compliance review pursuant to CEQA Guidelines §15064.5(a). The report shall provide a clear description of the property’s history: its current and historic appearance, what changes were made and when. The Report shall provide recommendations for any proposed work based on existing conditions and preservation objectives on designated cultural heritage sites or those potentially eligible for designation; assess and advise the County of Ventura whether a proposed project would have a substantial change on the significance of such cultural heritage sites or potential sites; and recommend to the County of Ventura appropriate action in compliance with the “Secretary of the Interior’s Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings or the Secretary of the Interior’s Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings” (The Standards).

The following is the recommended format for a Historic Resource Report:

<p>Table of Contents</p> <p>Introduction Purpose of the report Project Description Authors of the Report</p> <p>Location Map</p> <p>Summary of Findings</p> <p>Administrative Setting CEQA requirements- Impact Thresholds and Mitigations using County of Ventura ISAGs California Register of Historic Resources (CRHR) and National Register of Historic Places (NRHP) criteria Seven aspects of integrity Ventura County Cultural Heritage Ordinance criteria (if applicable)</p> <p>Historic Context Identification of Historical Context and Theme or if within an existing County survey, use existing context as previously developed. History of the construction, ownership, and significant events, local and regional, based on physical and documentary evidence. Association with historical events, craftsmen/builders /architects/important persons Evolution of the property</p> <p>Description of Potential Historic Resources Description of all building(s) and structure(s) on the property (original construction, and subsequent alterations) Chronology of Development and Use – include date(s) of construction of buildings/structures on the property, if documented, or estimated dates based on visual evidence, if not documented. Historical documentation and Literature Search, including previous determinations of eligibility. Early views, photographs, etc., showing appearance at different periods if available.</p>	<p>Evaluation of Significance Determination of the property’s eligibility under the NRHP, CRHR criteria, and Ventura County Ordinance criteria.</p> <p>Identification of the character-defining features that convey the significance of the property.</p> <p>Evaluation of Eligibility Evaluation of the property’s current integrity (the ability of the property to convey significance) using the 7 aspects of integrity</p> <p>Conclusion ----- <i>If the consultant determines that a subject property is considered a historical resource, then the following are required:</i></p> <p>Recommendations/Mitigation Measures Discussion of Project Impacts in terms of the criteria of eligibility, the aspects of integrity, and the Secretary of Interior’s Standards. Mitigation Measures for any proposed work based on existing conditions and preservation objectives (this might include a list of work priorities) with recommendations for an overall treatment approach. Alternatives and Statement of residual impacts after mitigation</p> <p>Drawings and Photographs Copies of original drawings and specifications, if available, along with similar documentation of subsequent alterations. Drawings or plans of the property. Current conditions photographs and historic photos, when available. A good set of current photographs of all building elevations.</p> <p>Bibliography (as needed)</p> <p>References (as needed)</p> <p>Appendices (as needed)</p> <p><i>Reports should be provided in PDF digital format and printed format (7) to Planning staff</i></p>
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**Ventura County
Cultural Heritage Board**

Speaker Session and Q&A

 **December 11, 2023, 1:15 PM**


Dr. Colleen M. Delaney
Guest Speaker
Ventura County
Cultural Heritage Board



Join the Ventura County Cultural Heritage Board for a guest speaker session and Q&A from Dr. Colleen M. Delaney on her recent book, ***Rancho Guadaluca: Last Ranch of California's Central Coast***

Location:

This is a public meeting of the Cultural Heritage Board to be held at the County of Ventura Government Center, Hall of Administration Building, Multi-Purpose Room, 800 S. Victoria Avenue, Ventura, CA 93009

Learn more at vclandmarks.org 

**Ventura County
Cultural Heritage Board**

Speaker Session and Q&A

 **May 16, 2024, 1:30 PM**



Dr. Lily Anne Welty Tamai
Guest Speaker
*Ventura County
Cultural Heritage Board*



➤ The month of May is **Historic Preservation Month** and **Asian American and Pacific Islander Heritage Month!**
In commemoration, join the Ventura County Cultural Heritage Board for a presentation and Q&A from Dr. Lily Anne Welty Tamai on the rich and complex history of Asian American and Pacific Islander communities in Ventura County.

Updated Location:

**Ventura County Government Center, Hall of Administration
Lower Plaza Assembly Room
800 S. Victoria Avenue, Ventura, CA 93009**

**Ventura County
Cultural Heritage Board**

Speaker Session and Q&A

🕒 **September 23, 2024, 1:15 PM**



Dr. José M. Alamillo
Guest Speaker
Ventura County
Cultural Heritage Board



Please join the Ventura County Cultural Heritage Board for the next part in their guest speaker series, *A Shared History: Diverse Voices Across Ventura County*. Dr. José M. Alamillo, professor of Chicana/o Studies at CSUCI, will present on the history of farmworker labor camps and farmworker movements in Ventura County.

Location:

**Ventura County Government Center, Hall of Administration
Multi-Purpose Room**

800 S. Victoria Avenue, Ventura, CA 93009

Learn more at vclandmarks.org 

CONCEJO DE PATRIMONIO CULTURAL

CONDADO DE VENTURA

ACERCA DE NOSOTROS

El Concejo de Patrimonio Cultural trabaja para preservar y proteger **los recursos históricos, culturales y naturales**, así como para fomentar la conciencia y la apreciación de la gran historia y variedad de recursos culturales del condado de Ventura entre los residentes y visitantes. Cuando es necesario, el Concejo de Patrimonio Cultural (Cultural Heritage Board, CHB) también trabaja para preservar, reubicar o recrear dichos recursos. El CHB está integrado por siete miembros, un miembro que representa a cada uno de los cinco distritos de supervisión y dos miembros generales.

Para aprender más, visite nuestro sitio web: vlandmarks.org o comuníquese con el planificador del programa, Dillan Murray, al 805.654.5042 o en Dillan.Murray@ventura.org

AUDIENCIAS PÚBLICAS

El Concejo de Patrimonio Cultural se reúne según sea necesario el **segundo y cuarto lunes de cada mes, a la 1:15 p. m. en el Centro de Gobierno del Condado de Ventura**, edificio de la Sala de Administración, salón de usos múltiples, 800 S. Victoria Avenue, Ventura, CA 93009, o como se indique en la agenda publicada. Se anima al público a asistir. **Escanee el código QR para registrarse y recibir notificaciones sobre las próximas reuniones y eventos y ver la información de las próximas reuniones.**



¡Escanéeme!

PROCESO DE REVISIÓN DEL PATRIMONIO CULTURAL

El Concejo de Patrimonio Cultural tiene jurisdicción sobre todos los edificios, los sitios, las estructuras y los distritos que están designados o son potencialmente elegibles como Monumento, Sitio de Mérito, Punto de Interés o Distrito del condado de Ventura. El CHB revisa el trabajo que se propone para estas propiedades para garantizar que se mantengan las características arquitectónicas e históricas importantes. **El objetivo del CHB al revisar las solicitudes de proyectos es la preservación del tejido histórico y la mejora de las características que causaron que se designara el área o propiedad histórica.** La misión del CHB se aplica a través de un proceso de revisión de las solicitudes de proyectos relacionados con el mantenimiento, la alteración, la restauración, la rehabilitación, la remodelación, la adición, el cambio de uso, la demolición, la reubicación o la subdivisión de un patrimonio cultural designado o potencial.

Historia indígena en el condado de Ventura

Antes de que los colonos europeos llegaran al área que eventualmente se convertiría en el condado de Ventura, el pueblo Ventureño Chumash había estado administrando la tierra durante más de 13,000 años. El pueblo Chumash comprendía una población grande y diversa que vivía en asentamientos que iban desde costas e islas hasta el interior y las zonas montañosas entre Malibu y San Luis Obispo. Sus grandes pueblos costeros se dedicaban al comercio de larga distancia con pueblos de las Channel Islands.

Antes de que los colonos españoles llegaran a alterar su forma de vida, los Chumash exhibían altos niveles de artesanía, incluida la cestería, elaboradas pinturas rupestres y la construcción de fuertes canoas de tablas que les permitían viajar a las Channel Islands. Además, como parte de su administración, el pueblo Chumash quemaba grandes áreas de pastizales para aumentar la producción de semillas y otros alimentos, una práctica importante que luego fue prohibida por los españoles (Plan de preservación histórica del condado de Ventura). Generaciones de descendientes de Chumash continúan ayudando a administrar estas tierras hasta el día de hoy.

Para obtener más información sobre la historia indígena en el condado de Ventura, visite vlandmarks.org.



Cueva pintada de Burro Flats | Simi Hills
Crédito: Niceley, CC BY-SA 4.0 tinyurl.com/wjke7rup



Fotografía de Stephen Schafer

Torre y pórtico de Correoso | Ojai | Designada en 1975



Biblioteca Oxnard Carnegie | Oxnard | Designada en 1971



El Concejo de Patrimonio Cultural trabaja para preservar y proteger los recursos históricos, culturales y naturales públicos y privados. El Concejo de Patrimonio Cultural (Cultural Heritage Board, CHB) está integrado por siete miembros, un miembro que representa a cada uno de los cinco distritos de supervisión y dos miembros generales.

Para obtener más información, visite nuestro sitio web vlandmarks.org o comuníquese con el planificador del programa, Dillan Murray, al 805.654.5042 o en Dillan.Murray@ventura.org

Condado de Ventura

CONCEJO DE PATRIMONIO CULTURAL

Protección de los recursos históricos, culturales y naturales del condado de Ventura

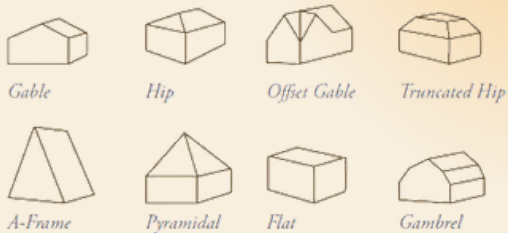
Atención a las áreas no incorporadas del condado de Ventura y las ciudades de Fillmore, Moorpark, Oxnard, Port Hueneme, Simi Valley y Thousand Oaks

Encontrar tesoros ocultos

¿Alguna vez se ha preguntado sobre la historia de su propiedad o de alguna de su comunidad? Cada propiedad histórica, sin importar qué tan significativa sea, tiene una historia que contar. Un poco de trabajo duro e investigación pueden ayudarle a descubrir un tesoro oculto. Tenemos algunos consejos sobre por dónde empezar.

El edificio

El edificio en sí es un buen lugar para empezar. Examinelo detenidamente, tanto por dentro como por fuera. Tome notas precisas sobre su apariencia actual: los materiales con que fue construido, el estilo y la forma del edificio, así como el número y estilo de las ventanas y chimeneas, y la apariencia y el material del techo. Todos estos elementos pueden indicar la fecha de construcción. A continuación, se muestran algunos ejemplos de tipos de techos comunes.



Antigua iglesia Metodista | Moorpark | Designada en 1979



Rastreando la historia de un edificio

– Documentos importantes

En muchos lugares se pueden encontrar documentos con información histórica sobre un edificio.

- La oficina del Registrador del Condado puede proporcionar antecedentes de propiedad para establecer un historial de titularidad de la propiedad. Además, se pueden revisar testamentos, registros sucesorios, permisos de construcción y registros del valuador fiscal.
- Los planos arquitectónicos generalmente no están disponibles a menos que la construcción del edificio haya sido relativamente reciente. Si existen, pueden ser un recurso al mostrar planos de distribución y la ubicación de puertas y ventanas.
- Los mapas de su área, recientes e históricos, pueden proporcionar información sobre cuándo y dónde se construyó un edificio. Si un mapa más antiguo no tiene el edificio y un mapa más reciente sí lo tiene, esto puede indicar un rango de fechas para la construcción. Algunos mapas están disponibles en el Museo del Condado de Ventura.
- Newspapers can be another source to search through that can provide valuable information, especially dates.
- Published town or county histories often provide valuable information on the development of an area.

Beneficios de la designación

Existen varios beneficios cuando su propiedad se designa como un monumento histórico del condado de Ventura, incluida la elegibilidad para lo siguiente:

- contratos de propiedad históricos (contratos de la Ley Mills)
- incentivos fiscales estatales y federales
- desviaciones del código de zonificación
- códigos alternativos de construcción (Código estatal de construcción histórica)
- subdivisiones de conservación



Casa Faulkner | Santa Paula | Designada en 1968

Contratos de la Ley Mills

Los contratos históricos de impuestos a la propiedad de la Ley Mills benefician a los propietarios de lugares emblemáticos elegibles y a los contribuyentes del distrito. De acuerdo con la Ley Mills, a cambio de la inversión en una propiedad, los impuestos a la propiedad pueden reducirse en un 30 por ciento (comercial) a un 60 por ciento (residencial) dependiendo de las circunstancias del monumento histórico y la fecha de compra.



Información Pública - Revisión del Patrimonio Cultural

County of Ventura • Resource Management Agency • Planning Division

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Certificado de Adecuación

Un Certificado de Adecuación (COA) es una autorización emitida por la Junta de Patrimonio Cultural (CHB) o el personal de apoyo de acuerdo con los criterios adoptados por la CHB. Un COA indica que el *mantenimiento propuesto, la alteración, la restauración, la rehabilitación, la remodelación, las adiciones, el cambio de uso, la demolición, la reubicación o la subdivisión* de un sitio patrimonio cultural designado no afectarán negativamente sus valores de patrimonio cultural ni comprometerán indebidamente la elegibilidad de un posible sitio para convertirse en un sitio patrimonio cultural designado..



Neo-Classical Architecture
Carnegie Library in Oxnard, CA

Categorías de Recursos Históricos

Los Edificios, estructuras, objetos y sitios dentro de un distrito histórico u otro sitio de recursos culturales son normalmente se divide en dos categorías: *contribuyentes* y no contribuyente. En términos generales, un edificio o estructura se clasifica como *contribuyente si se suma a la carácter histórico o integridad de un sitio de recursos culturales/distrito*. Se considera no cotizante cuando lo hace no se suman al carácter histórico o la integridad de la sitio/distrito de recursos culturales. En general, cualquier edificio o estructura de menos de cincuenta años se considera como no contribuyente. Aunque la principal preocupación de la CHB es proteger los edificios históricos, los cambios en los edificios más recientes pueden tener un efecto

significativo en las características que definen el carácter del distrito histórico y el carácter del recurso tal como apareció durante su período de importancia histórica. Estructuras contributivas o no contributivas ubicadas dentro de un distrito histórico o en un recurso cultural sitio se revisan a través del mismo proceso que el trabajo en edificios históricos designados. Esto asegura que cualquier cambio propuesto a una estructura *no tiene un impacto negativo en sí mismos o en el entorno* área.

Se requieren COA para las siguientes categorías de sitios y aplicaciones: puntos de referencia, distritos, Demolición de Sitios de Mérito, Demolición de Sitios potenciales y patrimonio cultural designado Sitios que buscan un permiso de desarrollo planificado de conformidad con la Sección 8107-37 del Condado de Ventura Ordenanza de Zonificación No Costera. (§1371-1)

Certificado de Revisión (COR)

El CHB o el personal de apoyo emite un Certificado de revisión (COR) de acuerdo con los criterios adoptados por el CHB (§1372-2) para el cual se recibe una solicitud de permiso *para construir, cambiar, alterar, modificar o remodelar* un Sitio de Mérito o potencial Sitio de Patrimonio Cultural de una manera que afecta las características exteriores que definen el carácter o la integridad del sitio. *Utilizando las Normas del Secretario del Interior* como guía, el CHB (o el personal de apoyo) revisa y comenta la solicitud de permiso y asesora al solicitante sobre los efectos de la(s) acción(es) propuesta(s) en un Sitio de Mérito o un Sitio de Patrimonio Cultural potencial.

¿Cómo se aprueba un COA/COR?

Dependiendo del tipo de trabajo propuesto y su impacto potencial sobre el recurso histórico, los COA/COR se aprueban de dos maneras diferentes: revisión administrativa y aprobación de la Junta de Patrimonio Cultural (CHB). La mayoría de los COA/COR requieren la aprobación del CHB; sin embargo, el CHB ha delegado autoridad al personal para aprobar algunos tipos menores de modificaciones, como volver a techar usando materiales similares, cercas en los patios traseros y patios y cubiertas de madera para patios que no son visibles desde la calle. La información general sobre estos dos tipos de aprobación se encuentra en la siguiente página.

Revisión administrativa - Aprobación del personal

- No se requiere ninguna reunión pública o aviso público.
- Los documentos requeridos incluyen una solicitud, plano del sitio, plano de planta, elevaciones, fotos y cualquier información adicional que se considere necesaria con las tarifas requeridas para el personal de CHB. (Consulte la Lista de verificación para presentar un COA/COR)
- La revisión administrativa de COA/COR se completa cuando el personal de CHB determina que el trabajo propuesto cumple con la Ordenanza de CHB, las Normas del Secretario del Interior, también conocidas como Las Normas, y la resolución de aprobación administrativa de CHB. El personal puede establecer cualquier condición en una solicitud aprobada para garantizar el cumplimiento de la Ordenanza y las Normas adoptadas. Si se aprueba el trabajo propuesto, se emitirá un COA/COR administrativo, generalmente dentro de uno a tres

días hábiles.

- Si se determina que una solicitud no cumple con la Ordenanza de CHB, las Normas del Secretario del Interior y la resolución de aprobación administrativa de CHB, el personal de CHB brindará asistencia técnica al solicitante para garantizar el cumplimiento. Si un solicitante no está dispuesto a realizar modificaciones a la propuesta presentada, la solicitud se enviará al CHB para su consideración de acuerdo con los procedimientos para la revisión de los miembros de la Junta.
- El propietario o solicitante obtiene cualquier otro permiso ministerial necesario.
- El certificado vence en un año, pero puede renovarse si es necesario.
- Comuníquese con el personal de CHB de inmediato si los planes cambian durante la construcción. Los cambios a menudo son acomodados por el personal.

Revisión de la Junta de Patrimonio Cultural

- Requiere audiencia pública

- Las reuniones se llevan a cabo el segundo y cuarto lunes de cada mes a la 1:15 pm en el Centro de Gobierno del Condado de Ventura, Sala de Administración (la fecha y la ubicación de la sala de reuniones están sujetas a cambios).
- Se recomienda que los solicitantes programen una cita con el personal de CHB para discutir el proyecto antes de enviar una solicitud. Los documentos requeridos incluyen una solicitud, plano del sitio, plano de planta, elevaciones, fotos y cualquier otra documentación que el personal determine necesaria con las tarifas requeridas. (Consulte la Lista de verificación para presentar un COA/COR) Las solicitudes deben presentarse con toda la documentación pertinente al menos quince días calendario antes de la reunión programada regularmente.
- El personal de CHB preparará comentarios escritos y recomendaciones para la acción. Las revisiones del personal pueden enviarse a través de otros departamentos para solicitar comentarios relacionados con otras reglamentaciones u ordenanzas que puedan aplicarse.
- Se pueden enviar copias del informe del personal a los solicitantes, asociaciones de vecinos y cualquier parte interesada antes de la audiencia pública.
- Se aconseja al solicitante que asista a la audiencia pública de CHB para presentar información a los miembros de CHB. Si el solicitante no puede asistir a la reunión, se puede enviar un representante para presentar información y responder preguntas.
- El CHB puede aprobar, aprobar con modificaciones del solicitante, denegar o continuar el proyecto para una futura audiencia pública.
- Si el CHB o el personal encuentran que la solicitud es inadecuada para tomar las medidas apropiadas en un caso,

la solicitud será devuelta al solicitante. Los miembros de CHB pueden solicitar a un solicitante que proporcione cualquier información adicional que consideren necesaria para tomar una decisión justa y equitativa.

- Si se deniega una solicitud, el CHB declarará sus conclusiones de denegación. Estos resultados se proporcionarán al solicitante por escrito. Una parte agraviada puede apelar una denegación ante la Junta de Supervisores mediante la presentación de una solicitud de apelación ante el Director de Planificación dentro de los diez días calendario (o el siguiente día hábil si el décimo día cae en fin de semana o feriado) de dicha decisión.
- Si se aprueba una solicitud, se emitirá un COA. El CHB tiene la autoridad para establecer cualquier condición en una solicitud aprobada para garantizar el cumplimiento de las pautas adoptadas y los Estándares.
- El propietario o solicitante deberá obtener cualquier otro permiso necesario.
- El COA/COR vence en un año, pero puede renovarse, si es necesario.
- Comuníquese con el personal de CHB de inmediato si los planes cambian durante la construcción. Los cambios a menudo son acomodados por el personal.

Contact

CHB website:

<https://vcma.org/en/cultural-heritage-board>

Dillan Murray, Program Planner

(805) 654-5042

Dillan.Murray@ventura.org

Attachment D –
Cultural Heritage Board
Priorities for 2024-2025

CULTURAL HERITAGE BOARD GOALS AND PRIORITIES
October 1, 2024 – September 30, 2025

TASK No.	PRIORITY LEVEL (High, Low, Medium)	PROPOSED TIMELINE (where applicable)	PROGRAM TASK	DESCRIPTION	ACTIONS TAKEN IN THE PREVIOUS REPORTING YEAR (October 1, 2023 – September 30, 2024)	PROPOSED ACTIONS (October 1, 2024 – September 30, 2025)
1	HIGH	On-going	Implement Mills Act Program self-certification and inspection process.	<p>This is an ongoing annual goal. Currently, there are 10 properties in the city of Oxnard and 7 properties in the unincorporated County area subject to Mills Act contracts.</p> <p>Periodic inspections by County staff are required by state law to ensure proper maintenance of a property with an approved Mills Act contract. County staff must inspect the property prior to entering into a Mills Act contract with a property owner, and conduct interior and exterior inspections every 5 years thereafter.</p> <p>In addition, the owner of a property with an approved Mills Act Contract is required to complete the County’s annual reporting form and pay the annual contract administration fee by February 15th of each year.</p>	<p>CHB staff maintained a Mills Act Program-specific webpage located at: https://vcrma.org/divisions/planning/mills-act-program/.</p> <p>CHB staff maintained a Self-Certification instructions webpage located at: https://vcrma.org/divisions/planning/mills-act-program-self-certification/.</p> <p>CHB staff issued reminder notifications to Mills Act contract holders of the self-certification process (for completion by February 15th of the following year).</p>	<p>Staff will continue to maintain web resources for customers.</p> <p>In December 2024, CHB staff will issue notifications to Mills Act contract holders of the annual self-certification process (for completion by February 15th of the following year).</p>

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2	HIGH	On-going	Provide training opportunities for the Cultural Heritage Board on both general historic preservation topics and internal review processes.	<p>Annual training opportunities are provided, including online webinars and resources.</p> <p>CHB staff will continue this goal into the 2024-2025 period.</p>	<p>The opportunity to attend the annual California Preservation Foundation conference was offered to Cultural Heritage Board members and CHB staff.</p> <p>CPF training recordings are regularly offered to CHB members, including the following:</p> <ul style="list-style-type: none"> • Lecture by William Maple on the History of the Timber School, Newbury Park, CA, November 13, 2023; • Lecture on Rancho Guadaluca: Last Ranch of California's Central Coast, Dr. Colleen Delaney, December 11, 2023; • Lecture on the history of Asian American and Pacific Islander Communities in Ventura County, Dr. Welty Tamai, May 16, 2024; 	<p>Cultural Heritage Board members and CHB staff will have the opportunity to attend the annual California Preservation Foundation conference, if desired.</p> <p>The CHB guest speaker series (Task #11) will continue into the 2024-2025 reporting period, providing additional opportunities for training and education.</p>

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					<ul style="list-style-type: none"> • Down the Property Research Rabbit Hole with George Smart, USModernist.org, CPF, webinar, September 9, 2024; • Building on History: A Summit for Housing Solutions; Preserving Place, Accommodating Change: New Housing in Historic Contexts, CPF, webinar, September 9, 2024; and • Lecture by José M. Alamillo on the history of farmworker labor camps and farmworker movements in Ventura County, September 23, 2024. 	
3	HIGH	On-going	Provide training to Resource Management Agency	This training/outreach is intended to ensure other Resource Management Agency division (e.g. Building and	During the reporting period, CHB staff met with Code Compliance Division staff to discuss the purpose and	CHB staff will meet with Building and Safety Division staff to review

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			Divisions (e.g. Building and Safety and Code Compliance divisions) and City of Oxnard staff on the review process for permit requests at designated or potentially eligible cultural heritage sites.	Safety and Code Compliance Divisions) and City of Oxnard staff are aware of the required cultural heritage review process. This goal will continue into the 2024-2025 reporting period.	intent of the Cultural Heritage Program, tools for identifying designated and potentially eligible historical resources, and steps involved in the required review process.	the required cultural heritage review process. In addition, CHB staff will meet with new City of Oxnard Planning Division staff on an as-needed basis. CHB staff will meet with staff of other contract cities on an as-requested basis.
4	HIGH	On-going	Provide training to Planning Division staff on historic preservation standards and guidelines, the Cultural Heritage Ordinance, application procedures, permitting procedures, Section 106 review, and all areas related to the day-to-day	Periodic training of other Planning Division staff on these topics is ongoing.	CHB staff held trainings with new Planning Counter staff on the cultural heritage review process. Four Planners were trained.	CHB staff will continue to schedule trainings with new Planning Counter staff on the cultural heritage review process on an as-needed basis.

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			running of the Cultural Heritage Program.			
5	HIGH	On-going	Satisfy annual CLG goals and objectives.	The CHB annually reviews the CLG goals described in the CLG report.	The CHB reviewed and commented on the draft Annual CLG Report (2023-2024) before submission to the State Office of Historic Preservation on February 13, 2024.	The CHB will review the draft Annual Report (2024-2025) before submission to the State Office of Historic Preservation in Spring 2025.
6	HIGH	Summer 2025	Install an informational display booth at the Ventura County Fair.	Displays and brochures from past years are now stored with the Planning Division. The display boards and flyers may be revamped for use at the August 2025 County Fair and potentially other events as appropriate.	A Cultural Heritage Board informational display booth was installed at the Ventura County Fair during August 2024. The booth won a third-place prize, as well as prize money.	Planning staff and Cultural Heritage Board members will develop new display boards and program flyers/handouts beginning in January 2025. To this end, some funding is available from prize money won at the 2024 Ventura County Fair. The Fair will be held August 2025. The materials can be utilized again as part of

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						public outreach at other community events.
7	MEDIUM	On-going	Develop web content for individual Ventura County Landmarks and Points of Interest.	The County's Historic Preservation Plan (adopted December 2000) includes goals related to the Cultural Heritage Program. One such goal is to foster an awareness and appreciation of Ventura County's rich history and variety of cultural resources among both residents and visitors and among cities. This task is aligned with this program goal. This goal will continue into the 2024-2025 reporting period.	In September 2024, a part-time Planning Division intern began adding to web content (both text and photo) for the Ventura County Interactive Landmark and Points of Interest Inventory. The new pages, when available, will be linked on the Cultural Heritage Program webpage: https://vcrma.org/divisions/planning/vc-landmark-point-of-interest-inventory/ .	A Planning Division intern will continue creating web content (both text and photo) for Ventura County historic resources. A Planning Division intern will create a new brochure highlighting historic resources that have been lost in Ventura County to demonstrate the value of historic preservation.
8	MEDIUM	On-going	Continue to expand the breadth of online historical data available to the public on the Planning Division website.	This includes adding items such as GIS maps, scanned DPR forms, new historic surveys, and historic photographs, as well as links to Ventura County properties listed in the National and State Registers.	Planning staff continued to maintain an inventory of digital scans of HABS photography that was linked on the Cultural Heritage Program webpage: https://vcrma.org/divisions/planning/historic-american-buildings/ .	Staff will continue to maintain web resources for customers and will update them on an as-needed basis.

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				This goal will continue into the 2024-2025 reporting period.	Planning staff continued to maintain an online interactive map of all Ventura County Landmarks and Points of Interest launched on the CHB webpage. Planning Division staff continued developing Landmark-specific webpages with photos and content to be linked from the online interactive map with the assistance of an intern. Those pages, when available, will also be linked on the Cultural Heritage Program webpage: https://vcrma.org/divisions/planning/vc-landmark-point-of-interest-inventory/ .	
9	MEDIUM	On-going	Continue the Annual Preservation Award Program in recognition of Historic Preservation Month.	Beginning in 2024, the CHB issued preservation awards to property owners of successful rehabilitation projects. The program is intended to award good treatment practices and promote the field of historic preservation. Additionally, awards are promoted on the CHB website.	In recognition of the month of May as Historic Preservation Month, the Planning Division, in conjunction with the Cultural Heritage Board, hosted its first annual Preservation Awards Program. Eight awards and accompanying resolutions were given in a public hearing	Planning staff and Cultural Heritage Board members will identify potential awardees for 2025 and develop the Annual Preservation Award Program beginning in January 2025.

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					to dedicated individuals, advocates, property owners, community organizations, and volunteers.	Awards will be presented in May 2025 to coincide with Historic Preservation Month.
10	MEDIUM	As opportunities arise	Pursue grant opportunities to support the Cultural Heritage Board Program.	<p>Each year, the California Office of Historic Preservation administers the Certified Local Government (CLG) Grant Program. Through the CLG Program, local governments receive federal grants to assist with historic preservation programs.</p> <p>CLG Program funding or other grant sources could support the installation of plaques at County landmarks or honorariums for guest speakers who present at CHB hearings as subject matter experts on the diverse heritage of the County, or other efforts to share and preserve local history.</p>	<p>CHB staff maintained CLG certification in order to be eligible to apply for the CLG Grant Program. However, a CLG Grant Application was not submitted.</p> <p>CHB staff applied for a California Humanities Quick Grant to support funding of honoraria for a guest speaker series, which was not granted. However, funding was ultimately made available from the Planning Division budget for the guest speaker series.</p>	This is a continued task for the 2024-2025 reporting period.
11	MEDIUM	On-going	Hold a Cultural Heritage Board guest speaker	The CHB first launched a speaker series during the 2023-2024 reporting period. Guest	Guest speaker sessions were held in August, November, and December 2023, and	This is a continued task for the 2024-2025 reporting period.

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			series titled “Timeless Ventura County: Stories of Our Past & Present”	<p>speakers include experts and scholars of local historic resources who are invited to speak at a public hearing before the Cultural Heritage Board.</p> <p>Speakers are video recorded, and sessions are uploaded to the Cultural Heritage Board website.</p> <p>Prior to each speaker session, a handout and flyer are designed by staff and widely distributed to promote the session on Ventura County social media channels and encourage awareness within the community. In addition, a press release is developed and shared to maximize visibility.</p> <p>This series is in line with the County’s goal to foster an awareness and appreciation of Ventura County’s rich history and variety of cultural resources among both residents and visitors. The speaker series will especially encourage dialogue and question and answer sessions (Q&A) with each</p>	again in May and September 2024.	<p>The next speaker session will be held on Monday, December 9, 2024, in the Ventura County Government Center. Dr. Frank P. Barajas, professor of United States history at CSUCI, will present on the life and legacy of labor leader and civil rights activist César Chávez in Ventura County.</p> <p>In addition, CHB staff is preparing for a guest speaker who will present in spring 2025.</p>

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				speaker to facilitate public education surrounding these topics.		
12	MEDIUM	On-going	Inventory and screen County of Ventura-owned properties and Public Works Capital Improvement Projects for the presence of designated or potentially eligible cultural heritage sites.	<p>Planning Division long range planning staff review the Capital Improvement Projects list each spring.</p> <p>CHB staff will coordinate with Planning Division staff as necessary to review the Capital Improvement Projects list when it is made available. The CHB will be provided an opportunity to weigh in following CHB staff review.</p>	The CIP list was reviewed in spring 2024 and information on designated and potentially eligible Cultural Heritage Sites was provided to Public Works Agency staff.	This is a continued task for the 2024-2025 reporting period.
13	MEDIUM	On-going	Install the CHB informational display booth at 1-2 additional community events.	<p>Ventura County Fair displays and brochures from past years are stored with the Planning Division.</p> <p>The display boards and flyers may be used at other events as appropriate in order to educate the community on the CHB's role.</p>	This is a proposed new task for the 2024-2025 reporting period.	<p>The Cultural Heritage Board may identify 1-2 community events to install an informational display booth and/or participate.</p> <p>CHB members may install, staff, and take down the display with assistance from Planning staff.</p>

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14	MEDIUM	On-going	Designate Additional Points of Interest	<p>A Point of Interest is typically the site of a building, structure or object that no longer exists, but was associated with historic events, important persons, or embodied a distinctive character or architectural style.</p> <p>A number of potentially eligible Points of Interest are known to CHB staff. Designating these sites would serve to both commemorate their historic significance and demonstrate the value in preserving fragile historic sites that still exist elsewhere.</p>	<p>This is a proposed new task for the 2024-2025 reporting period.</p>	<p>A Planning Division intern will research potentially eligible Points of Interest and compile necessary information and contact property owners.</p> <p>Following identification of potentially eligible Points of Interest, CHB staff will bring forward nominees for designation to the CHB for action.</p>
15	MEDIUM	As opportunities arise	Hold 1-2 Mobile Meetings of the Cultural Heritage Board Each Year at Historic Locations	<p>If desired, the CHB may meet at different, publicly accessible historic properties across the county approximately 1-2 times per year.</p> <p>Mobile meetings would provide an opportunity for education for both CHB members and public hearing attendees. In addition, such meetings could provide an</p>	<p>CHB and staff did not conduct a mobile meeting in 2023-24.</p> <p>This is a new, proposed task for the 2024-25 timeframe.</p>	<p>CHB Members may identify suitable historic locations to hold CHB hearings within their districts and provide that information to staff for scheduling.</p> <p>As part of the hearing, the CHB Member from the local district may</p>

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				avenue for increased attendance, particularly for Ventura County residents, who live in eastern Ventura County.		<p>lead public hearing attendees on a tour of the property and/or provide a brief presentation on the history and significance of the site or arrange for a knowledgeable docent.</p> <p>The CHB may provide direction to staff on the level of public outreach and official promotion of such events, as desired.</p>