



# Building and Safety Division • Public Information

County of Ventura • Resource Management Agency • [www.vcrma.org/buildingsafety](http://www.vcrma.org/buildingsafety)

Main Office • 800 S. Victoria Ave, Ventura, CA. 93009 • 805 654-2771

East County Office • 3855-F Alamo St., 2nd Fl. #2091A, Simi Valley, CA. 93065 • 805 582-8064

## Standard Plans for Accessory Dwellings/Farmworker Housing General Information Fact Sheet

Standard plans are available for three different sizes and accessory dwelling unit configurations:

1. 700 square foot, one-bedroom unit
2. 900 square feet, two-bedroom unit
3. 1,200 square feet, three-bedroom unit

When an applicant applies for permits to construct an accessory dwelling unit using one of the standard plans, the standard plan cannot be modified in any way.

A separate building permit is required for each unit constructed. Also, a geotechnical/soils report must be prepared for the 1,200 sq. ft. standard plan.

Building permits for Accessory Dwelling Units will only be issued to the property owner or to a licensed contractor who has been contracted to do the work. If the permit is issued directly to the owner, the owner must do the construction.

The Accessory Dwelling housing plan is not to be used for construction of homes in the Lockwood Valley area or other areas above the 4,000 ft elevation. The Ventura County Building Code does not allow approval of these standard plans in those areas.

These standard plans are not to be used for construction of homes in the La Conchita area or other areas with adverse geotechnical conditions. The foundations for these structures have not been designed to accommodate adverse geotechnical forces or movement.

**The placement of the structures on a slope, or adjacent to a slope must comply with the slope setback requirements of Chapter 18 of the Ventura County Building Code.**

**Site plans submitted to Building and Safety should at a minimum be on 24' x 36'' paper. Three copies of the site plan should be brought to Building and Safety at the time of application for the Building Permit.**

**The site plan must contain the following information:**

- **Owner's name and address**
- **Assessor's Parcel Number**
- **Address of the main building located on the site**
- **Name, address, and phone number of person who prepared the site plan**
- **Size, location, and orientation of all buildings and structures located on the site**
- **Oak trees located on the site, if any  
(a tree permit may be required if removal is proposed)**
- **The location of the proposed or existing sewer or private sewage disposal system**
- **Distances from proposed buildings to the front, back and side property lines**
- **Name and location of nearest public/private streets giving access to the property**
- **Location of existing electrical service panel and points of connection for all utilities**
- **Elevations and general topography of the site**
- **Drainage patterns from buildings to the street or other approved drainage courses**
- **Location and alignment of any easements that cross through the property**
- **On-site and off-site access roads, including width and slope of the road**
- **Fire hydrants within 500 feet of the parcel; indicate size and type of hydrant**

**Construction of the accessory dwelling unit is not allowed to commence until all required permits and approvals have been obtained from the County.**

**Permit applications and site plans will be given priority by Building and Safety. When possible, these will be reviewed by staff on the same day they are submitted for review.**