

# County of Ventura



**Angela Godwin, Sealer of Weights & Measures**  
**800 S. Victoria Ave., Ventura, CA 93009-1750**  
**(805) 654-2444**

## **WEIGHING AND MEASURING DEVICE REGISTRATION NOTICE**

Registration of scales and meters used for commercial purposes is required annually.

Registration fees help to offset the cost of inspection and testing to ensure commercial devices are in compliance with state and local laws. If you need an application, you may print a blank form from our website or call our office to have one sent to you.

Please remember:

- ❖ A separate registration application and fee is required for each business location and/or each vehicle with one or more commercial scales or meters. Registrations are not transferable from one person to another or from one location to another.
- ❖ Registrations not postmarked within 30 days of the due date will accrue penalties. A penalty is applied to late registrations.
- ❖ All commercial scales and meters must be registered and sealed by the County Sealer before being used commercially or placed into service.

Mail to: **Department of Weights & Measures**  
**800 S. Victoria Ave., L# 1750**  
**Ventura, CA 93009**

Office hours are Monday – Friday 7:00 a.m. to 5:00 p.m., excluding holidays. For more information and forms, go to [vcrma.org/divisions/weights-and-measures](http://vcrma.org/divisions/weights-and-measures); if you need further assistance on how to register your location and devices, please call our office at (805) 654-2444, Monday through Friday, 7:00 a.m. to 5:00 p.m.

ENCLOSURE: Annual Registration Application Form(s)



Permit # \_\_\_\_\_

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Registration Form

- Checkboxes for registration types: New, Renewal, Change of Ownership, Swap Meet, Revision, Add Device(s), Delete Device(s), Farmers Mkt. Includes a Date field.

Company Name, Store#, Address, Phone#, City, State, Zip, Fax No, E-mail, Contact Person or Dept., Billing address changes/corrections needed: Owner's Name, Mailing address, Corp. Office Phone No., Fax No., City, State, Zip

Please check one box: Corporation, Partnership, Individual

Do you package commodities? Yes No If so, how many packages a week?

Number of POS (Point of Sale) or PLU (Price Look-Up system) Stations

(POS) FEE TABLE
Table with 2 columns: Quantity (1-3, 4-9, 10+) and Fee (\$185.00, \$300.00, \$320.00)

SCALE TYPE: Jewelry / Prescription, Hanging / spring up to 100 lb., Crane/Hanging >2000 <10000 lb., Computing / counter up to 100 lb., Counter >= 101 <2000 lb., Port Plat >= 100 <2000 lb., Dormant / Port Plat >=2000 <10000 lb., Dormant / Port Plat >10000 lb., Livestock or animal >=2000 <10000 lb., Vehicle, any capacity, Hopper / Tank > 2000 <10000 lb., Monorail / Meat Beam, Truck mounted motor fuel meters. Electric sub-meter, Gas (VAP) sub-meter, Water sub-meter, Compressed natural gas (GNC) meter, Fabric, Cordage or Wire meter, Liquid propane gas (LPG) meter, Odometer used in ambulance, Taxi meter, Retail Water Meter, High Flow Fuel Meter, Tank (Liquid Test) Meter, Retail motor fuel meters (per grade, e.g.:one nozzle has 3 grades of fuel), Misc. (Forklift/Belt conveyor), Other measuring device

Comments:

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