Using the Ventura County Cross-Connection Portal

Step 1: Enter the following internet address into your browser:

https://vcca.ventura.org/vcca.aspx

Step 2: Log on using your user name and password. (NOTE: if you do not have a user name and password, follow the on-screen instructions to create one). Under the "What would you like to do today?" heading, find Env Health and click on 'Search Applications'

Step 3: Under the “General Search” heading:

- **If you know the device number:** Enter the device number in the box labeled ‘Record Number’ beginning with “BD” then seven digits. Click on the Search button at the bottom.
- **If you do not know the device number:** Enter ‘BD’ in the box labeled ‘Record Number’. Enter all or any part of the location address in the boxes. (NOTE: The “Name of Business” field cannot be used for device searching.) Click on the Search button at the bottom.

**BONUS FOR TESTERS:** If you are a registered tester with Ventura County, you can view devices you have tested in the previous year. Enter your tester number in the “Certified Professional #” box, then choose Certified Professional in the “License Type” box. (NOTE: In the new database system, your tester number now starts with the letters “CI” instead of “PI” in the old system. However, your tester number has not otherwise been changed.)

Step 4: Find the device on the list of matching records at the bottom of the screen. Click on the BD number to view the details for the device.

Step 5: On the device detail screen, you can click on the symbol next to “More Details” and then the symbol next to “Application Information” to view device data and last test information. If desired, click on the “Print/View Test Report” box to print the test form for this device. (NOTE: Be sure that your browser is not blocking pop-ups or the form will not be displayed.)