DO YOU QUALIFY AS A COTTAGE FOOD OPERATION?

YES

Will you prepare and/or package cottage food products at the home where you live?

NO

Is your cottage food product on the State approved list? See list on CDPH Website: http://www.cdph.ca.gov/programs/Pages/fdbCottageFood.aspx

NO

YES

Do you have one or fewer full-time equivalent employees, excluding immediate family or household members?

NO

YES

Will your gross annual sales be limited to?
- $35,000 or less in 2013
- $45,000 or less in 2014
- $50,000 or less in 2015 and beyond

NO

YES

YOU MAY QUALIFY AS A COTTAGE FOOD OPERATION
Continue to the Registration and Permit Requirements Flowchart

YOU DO NOT QUALIFY AS A COTTAGE FOOD OPERATION
REGISTRATION AND PERMIT REQUIREMENTS

Have you contacted your local Planning Department to verify if there are any permitting requirements?

- Submit to Environmental Health:
  - Complete registration/permit application
  - Self-certification checklist (Class A)
  - Submit applicable fees.

Will all your cottage food products be sold using only direct sales?

- NO
  - Indirect sales require additional permit, fee and inspection from Env. Health (EH)
    - Are the retail food facilities/shops for your indirect sales properly permitted by EH?
      - NO
        - Indirect sales only allowed at permitted retail
      - YES
        - YOUR CLASS B PERMIT IS COMPLETE Training Required*

Do you plan off-site or door-to-door direct sales or sales as a temporary food facility at a community event?

- NO
  - Will products be sold by weight?
    - NO
      - Additional permits are required
      - Itinerant Vendor Permit:
        - May be required for door-to-door and off-site sales. Verify with local jurisdiction.
      - Temporary Food Facility Permit:
        - Required by Environmental Health
      - Weights & Measures Permit:
        - Required if selling product by weight.
    - YES
      - YOUR CLASS A REGISTRATION IS COMPLETE Training Required*

*TRAINING REQUIRED*
Within 3 months of obtaining permit or registration, all Cottage Food Operators must attend a Food Processor Course instructed by the California Department of Public Health. Failure to complete training may result in inactivation of your Cottage Food Registration or Permit.

*CDPH Website: [http://www.cdph.ca.gov/programs/Pages/ftdbCottageFood.aspx](http://www.cdph.ca.gov/programs/Pages/ftdbCottageFood.aspx)