UST PLAN CHECK GUIDELINES

NOTE: If your scope of work does not appear on one of the lists below and you are unsure if plan check and permit approval are required, contact this Division at ustplancheck@ventura.org.

The following requires plan check and permit approval:

- Installation, modification, repair, or closure of a UST, piping, sump, or UDC.
- Repair or replacement of required secondary containment systems (e.g. SB989 repairs).
  - Not required for tightening components within sumps/UDCs or replacing test boots.
- Installation, modification, or replacement of product fill spill containers (buckets).
  - Not required for repair or replacement of drain valves or bucket seals.
- Installation, modification, or replacement of tank riser piping.
- Installation, modification, or replacement of required overfill prevention equipment (e.g. fill tube shut-off devices (flappers), ATG probes used for audible/visual overfill alarm).
  - Not required for replacement of ATG probes used only for inventory control where no software upgrade is performed.
- Installation, modification, or replacement (includes software upgrade) of the electronic monitoring system console.
- Replacement of existing leak detection equipment with a different manufacturer, model number, or type (e.g. float to discriminating or optical sensor, mechanical line leak detector to electronic).
  - Not required when leak detection equipment replacement is identical.
- Replacement of primary braided/flexible piping “flex connectors”.
  - Not required when located within an electronically monitored sump.
- Tank conversion (change in product storage).
  - Not required when changing between 87, 89, and 91. In this case, you must notify this Division 30 days before the change and update CERS accordingly.
- Installation or replacement of dispensers.
- Installation, modification, or replacement of Phase II EVR Systems (e.g. Healy Tanks, Carbon Cannisters, etc.).

The following does not require plan check but does require written notification within five (5) business days of work performed to uستnotifications@ventura.org. Notification must include scope of work and the make/model # of equipment installed. A copy of a work order may be used for notification if the work order contains the required information.

- Cold start of the release detection monitoring system.
- Identical replacement of leak detection equipment due to failure or an alarm condition.
  - Not required if replacement occurs while an EHD inspector is present (e.g. during the 12-month monitoring system certification).
- Replacement of a submersible turbine pump with a different manufacturer, model, or type.
  - Identical replacement does not require permit or notification.

1Submit passing monitoring system certification results to this Division within 30 days of work performed on the required state form.

2Submit a passing line leak detector certification to this Division within 30 days of work performed on the required state form.