



Ventura County Cultural Heritage Board December 9, 2024, Meeting Agenda

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Notice is hereby given that on Monday, December 9, 2024, at **1:15 p.m.** the Ventura County Cultural Heritage Board (CHB) will convene for a public meeting to be held at the Ventura County Government Center, Hall of Administration, 800 S. Victoria Avenue, Ventura, CA 93009, Multipurpose Conference Room. Members of the public are welcome to attend.

PROVIDING PUBLIC COMMENT

Public comments may be provided using the following options: (1) e-mail public comment in advance of the meeting; and/or (2) in-person public comment.

Option 1 – If you wish to make a comment on a specific item in advance of the meeting, please submit your comment for that item via email by 10:00 a.m. on the day of the hearing to Dillan Murray, staff, via email at Dillan.Murray@Ventura.org. Please indicate the Agenda Item Number on which you are commenting in the Subject Line of your email. Your comment will be provided to the Cultural Heritage Board and placed into the item's record at the Cultural Heritage Board hearing.

Option 2 – If you wish to make a comment in-person, you must be present at the meeting location and provide your comment prior to the close of the public comment period for the item you wish to speak on.

AGENDA

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**
2. **ROLL CALL AND DETERMINATION OF A QUORUM**
3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**
 - 3a. Vote to approve the December 9, 2024, Agenda
 - 3b. Vote to approve the November 12, 2024, Meeting Minutes
4. **PUBLIC COMMENTS**

This time is set aside for public comment on items not otherwise on this agenda which are within the purview of the Cultural Heritage Board. Speakers wishing to address the CHB shall be allowed a maximum of three minutes for their comments. The CHB is prohibited from taking action on any item that is not part of the printed and published agenda.

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

6a. **Action:** Receive a presentation from Dr. Frank P. Barajas, professor of United States history at California State University, Channel Islands, on the life and legacy of labor leader and civil rights activist César Chávez in Ventura County. The presentation is the next part in the Cultural Heritage Board guest speaker series, *A Shared History: Diverse Voices Across Ventura County*.

6b. **Action:** A plaque and resolution of the Ventura County Cultural Heritage Board to be presented to outgoing member John Kulwiec in appreciation for his nearly 18 years of service.

7. **REPORTS**

7a. Board Member Reports

7b. CHB Program Updates from Staff

8. **NEXT MEETING**

The next regularly scheduled meeting will be held December 23, 2024.

9. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Dillan Murray, staff, at (805) 654-5042 or Dillan.Murray@Ventura.org. Reasonable advance notification of the need for accommodation prior to the meeting (72 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.



Ventura County Cultural Heritage Board November 12, 2024, **Draft** Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Mike Winters (Chair), Herbert Gooch, John Kulwicz, Miguel Fernandez, and Anthony Angelini

CHB Members Absent:

Tyson Cline and Gary Blum

Staff Present:

Dillan Murray, Senior Planner, Ventura County Planning Division
Tricia Maier, Planning Programs Manager, Ventura County Planning Division

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the November 12, 2024, Agenda

Board Member Angelini made a motion to approve the November 12, 2024, Agenda. Board Member Fernandez seconded the motion. Motion passed 5-0.

3b. Vote to approve the October 14, 2024, Meeting Minutes

Board Member Kulwicz made a motion to approve the October 14, 2024, Meeting Minutes. Board Member Gooch seconded the motion. Motion passed 5-0.

4. **PUBLIC COMMENTS**

None

5. **CONTINUED ITEMS**

None

6. **NEW BUSINESS**

- 6a. Action:** Receive a presentation and provide feedback on the draft Ventura County Cultural Heritage Program goals and priorities for 2024-2025 to be included in the Certified Local Government Annual Report to be prepared in 2025 for the California Office of Historic Preservation.

Presentation: Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, analysis, and recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. Based on the preceding evidence and analysis, **PROVIDE** comments on the proposed Ventura County Cultural Heritage Program goals and priorities for 2024-2025.

Discussion and Deliberation:

Chair Winters noted he was in favor of holding 1-2 mobile meetings of the CHB each year at historic locations, as recommended in the staff report. Board Member Fernandez noted the CHB used to combine such meetings with field visits in the past and recommended doing so again. Board Member Angelini suggested that Board Members could highlight a historical aspect of their respective districts when holding a mobile meeting. It was agreed that if the projection of PowerPoint presentations wasn't feasible in a mobile location, then staff could print PowerPoints for the mobile meeting. It was also discussed and agreed to organize a minimum of two mobile meetings in the next fiscal year. Board Member Fernandez made a motion to include this new task in the Cultural Heritage Program goals and priorities for 2024-2025 at a medium-level priority. Board Member Gooch seconded the motion. Motion passed 5-0.

Board Member Fernandez suggested the inclusion of historic resource review training for City of Oxnard staff on an as-needed basis with Task #3. A consensus of Board Members concurred.

With respect to CHB training (Task #4), Board Member Angelini noted the high number of new or proposed state bills potentially affecting historic resources and inquired whether staff track such bills? Tricia Maier, staff, noted that the Planning Division does not necessarily track such bills due to

the high volume of proposed bills each legislative session many of which do not make it, although the County Counsel's office reviews newly adopted legislation and advises County agencies on their required implementation. Dillan Murray, staff, noted that the California Preservation Foundation typically has an annual training webinar focused on state legislative updates that impact historic preservation, which would be pertinent and available to Board members and staff.

Board Member Gooch inquired as to available funding with respect to the development of new web content for historic resources? Dillan Murray, staff, noted that the current Planning Division intern is working to develop new web content on a volunteer basis and new web and print materials could come out of the existing division budget. Board Member Angelini noted his preference that a new brochure be created in order to highlight historic resources that have been lost in Ventura County, as recommended in the staff report, and that it also be inclusive of resources within other city jurisdictions across Ventura County. Board Member Angelini made a motion to adopt his recommendation. Board Member Fernandez seconded the motion. Motion passed 5-0.

Board Member Fernandez made a motion to elevate the installation of an informational display booth at the Ventura County Fair to a high-level priority. Board Member Kulwicz seconded the motion. Motion passed 5-0.

Board Member Angelini suggested that Historic Preservation Awards (Task #9) be presented at a winning historical site during Preservation Month in 2025.

A consensus of Board Members favored continuing with a guest speaker series in the 2024-2025 period. Board Members stated their preference that the theme be focused more broadly on the history of Ventura County. Potential topics suggested included the former Oxnard Air Force Base, the history of film production in Ventura County, development patterns over time and the formation of Ventura County 150 years ago, and natural resources like the Channel Islands.

A consensus of Board Members favored including a new task consisting of the installation of the CHB informational display booth at 1-2 additional community events per year. Board Member Fernandez suggested installing

the display on the ground floor of the Hall of Administration during May, National Historic Preservation Month.

A consensus of Board Members favored including a new task consisting of designating additional Ventura County Points of Interest. Chair Winters noted his hope that commemorative plaques could be installed at these locations, potentially depending on grant funding. Dillan Murray, staff, noted that based on the Planning Division intern's research, approximately five candidates for designation have been identified. Staff will report on eligible properties in the future.

Board Member Angelini questioned whether the task involving de-listing ineligible historic resources should be retained given constantly changing circumstances and continued natural disasters which might affect the integrity of existing sites. Tricia Maier, staff, noted the value in removing completed tasks from the list of priorities because it allows staff to focus on remaining priorities. If there is an identified need in the future, work items can be added back to the Cultural Heritage Program goals and priorities list. A consensus of Board Members favored removing this completed task, as recommended in the staff report.

Board Member Fernandez noted his view that the task involving the creation of an architectural design guide for the Oxnard Historic District may no longer be necessary. Board Member Fernandez stated that this task could be re-added in the future if the need arises. After some discussion, Board Members favored removing this task, as recommended in the staff report.

7. REPORTS

7a. Board Member Reports

Board Member Kulwicz reported on the damaging Mountain Fire, which is still not fully contained.

Board Member Angelini reported that he will be working to clean up and repair the historic Bottle Village property in Simi Valley as part of his work with the City of Simi Valley Leadership Academy. Board Member Angelini will let other Board Members know when the cleanup is scheduled.

No other Board Members had anything to report.

7b. CHB Program Updates from Staff

Dillan Murray, staff, reported that the next regularly scheduled hearing will be on November 25th, if there are items to be reviewed.

Next, Mr. Murray reported that the Scarlett/McGrath Ranch (5011 West Gonzales Road, Oxnard) was recently listed in the National Register of Historic Places. To celebrate this milestone, the property owner is hosting a luncheon at her property on Sunday, December 8th, and Board Members are invited. Staff requested that Board Members RSVP to staff if they have not already.

Finally, Mr. Murray noted that the next scheduled speaker session will be held on Monday, December 9th.

8. NEXT MEETING

The next scheduled hearing will be held on November 25, 2024, if there are items to be reviewed.

9. ADJOURNMENT

At 2:38 p.m., the Cultural Heritage Board was adjourned.

Chair
Cultural Heritage Board

ATTEST:

Dillan Murray
Cultural Heritage Program Planner

Date